



HAMILTON POLICE SERVICE (HPS)  
JOB OPPORTUNITY

## REFRIGERATION AND HVAC TECHNICIAN

**Posting #2024-013**

**Job Title:** Refrigeration and HVAC Technician

**Status:** Full-time

**Department/Unit:** Fleet and Facilities

**Salary:** Schedule 11E from \$90,679 to \$106,678 per annum (As of January 1, 2023)

**Posting Date:** February 15<sup>th</sup>, 2024 and closing on March 8, 2024

**Primary Job Location:** All Facilities Occupied by HPS

**Hours of Work:** Normally 7:00 a.m. to 3:00 p.m., Monday through Friday, but the successful candidate must be flexible in adapting to revised schedules as required to cope with exigencies and unforeseen maintenance requirements. Subject to emergency call-ins. A cell-phone will be carried during the working day.

## SUMMARY

Serving a population of 545,000 residents, the Hamilton Police Service has made a commitment to work in partnership with the community and continue to focus on providing public safety accountability and value to its citizens. With an authorized strength of over 1200 staff, the Hamilton Police Service is committed to the highest standards of integrity and professionalism.

Reporting to the Fleet, Facilities, (Supervisor/Manager), the Refrigeration & HVAC Technician will conduct troubleshoot, repair and oversee mechanical systems (i.e. Building Automation System (BAS), Refrigeration systems, Heating, Ventilation, and Air Conditioning (HVAC), etc.), plumbing, pipefitting, and training related to these systems in all facilities & leases occupied by the Hamilton Police Service.

### Duties, but not limited to

- A thorough knowledge of steam, hot water, heating, domestic hot and cold water and chilled water systems, multi-zone air distribution systems with variable air volume boxes and their associated controllers.
- Experience with computer based facilities automation (both pneumatic and digital data control) is essential.
- Must be self-motivated and able to work in a professional & co-operative manner with contractors and members
- Ability to conduct standard chemical, electrical, and pneumatic tests.
- Working knowledge of current construction standards (e.g. Ontario Building Code, Fire Codes, etc.).
- Knowledgeable in the requirements of the Ontario Occupational Health and Safety Act and applicable regulations.
- Able to perform electrical trouble shooting (low voltage) as it pertains to equipment maintenance.
- Assist in the establishment of both physical and financial planning projects for major facility mechanical components and plumbing systems. Make recommendations to the Supervisor/Manager in preparation of the Facilities' Section Budget.

### Education & Experience

- Proven theoretical knowledge and experience in the operation of heating, ventilation and air conditioning systems normally acquired by a combination of education and relevant trade related work experience.
- Minimum five (5) years' experience in large building/facilities maintenance; ideally 3,500 m2 or larger (Institutional type facilities within the MUSH Industry, such as but limited to Municipalities, Universities, Schools, Hospitals). As well Federal, Provincial and Correctional type facilities, etc.
- Training in any of the following fields (or equivalent) of "Instrumentation" for Commercial/Industrial; Building Environmental Systems, Facilities Technician (255B), Facilities Mechanical (255W); would be an asset.

### Certifications & Licenses

- At the time of application, must possess a current Ontario Certificate of Qualification as a Refrigeration and Air Conditioning Mechanic (313A).
- A valid Ontario Gas Fitter G1 Certificate.
- Must possess a current license for the safe handling and recovery of refrigerants; Ozone Depletion Prevention (ODP) certification
- A valid certificate related to facilities operation and/or maintenance is required.
- Valid trade certificate(s) recognized by the Province of Ontario in the follow trades would be an assets:

- o Plumbing
- o Pipefitting
- o Electrical

### Skills & Competencies

- A thorough knowledge of steam, hot water, heating, domestic hot and cold water and chilled water systems, multi-zone air distribution systems with variable air volume boxes and their associated controllers.
- Experience with computer based facilities automation (both pneumatic and digital data control) is essential.
- Must be capable of working in environments that are physically challenging (i.e. ladders, ceiling cavities, ductwork, temperature extremes, dirty environments, etc.).
- Must be self-motivated and able to work in a professional & co-operative manner with contractors and members
- Ability to conduct standard chemical, electrical, and pneumatic tests.
- Working knowledge of current construction standards (e.g. Ontario Building Code, Fire Codes, etc.).
- Knowledgeable in the requirements of the Ontario Occupational Health and Safety Act and applicable regulations.
- Able to perform electrical trouble shooting (low voltage) as it pertains to equipment maintenance.
- Good verbal and written communication skills. Must be able to relate courteously with the public and members of the police service.
- Must be able to work independently and follow established procedures.
- Act as a role model provide on the job training, coaching on all aspects of the work including safe work practices.
- Ability to read and work from blueprints and drawings

### Recruitment Process

- Application review
- Panel Interview
- Background Check

\*If you are looking for the full list of duties, please refer to the Job Description

## APPLICATION INSTRUCTIONS

All applications must include their surname and job posting # in the subject line accompanied with an updated resume and supporting covering letter via email to: [recruiting@hamiltonpolice.on.ca](mailto:recruiting@hamiltonpolice.on.ca) by **11:59 PM on March 8, 2024**.

The Hamilton Police Service is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes.

If contacted for an employment opportunity, please advise Human Resources if you require accommodation for testing, interview, or employment purposes.

We thank all applicants, however, only those candidates selected for testing and/or an interview will be contacted.

