



Hamilton Police Services Board

Thursday, February 15, 2018, 2:00 P.M.
Council Chambers, Hamilton City Hall
71 Main Street West

Pages

1. Call to Order

1.1 Changes to the Agenda

(Added Items, if applicable, will be noted with *)

2. Presentations

2.1 Members of the Month

2.2 Deputation Provided by Ms. Sarah Warry-Poljanski

5

2.3 2017 Annual Report - Collection of Identifying Information in Certain Circumstances - Prohibition and Duties (PSB 18-014 Consent Item 4.7 d below)

2.4 Year-End Report: Victim Services Branch - 2017 (PSB 18-015 Consent Item 4.7 e below)

2.5 Year-End Report: Hate Crime 2017 (PSB 18-018 Consent Item 4.7 f below)

3. Declarations of Interest

4. Consent Items

4.1 Approval of Consent Items

That the Board approve and receive the items as distributed.

4.2 Adoption of the Minutes - January 18, 2018 6

The minutes of the meeting held Thursday, January 18, 2018, be adopted as printed.

4.3 Correspondence from the Ontario Association of Police Services Boards with respect to the 2018 Membership Fee. 13

That the Board approve payment of the 2018 Membership Fees in the amount of \$6,154.53.

4.4 Correspondence from the Ontario Association of Police Services Boards with respect to the 2018 Spring Conference. 16

That Board Members be approved to attend the upcoming 2018 Ontario Association of Police Services Boards Spring Conference.

4.5 Correspondence from the Canadian Association of Police Governance with respect to the 2018 Membership Fee. 22

That the Board approve payment of the 2018 Membership Fees in the amount of \$5,945.00.

4.6 Auction Account Fund 37

Support / Upcoming Events

RECOMMENDATION(S)

That the Board provide support to the Sexual Assault Centre in the amount of \$1,000 for the Chocolate Fest, scheduled for Friday, March 2, 2018, The Cotton Factory, to be paid from the auction account.

That the Board purchase tickets to attend the 9th Annual Fundraising Gala in support of Helping Hands Street Mission, scheduled for Saturday, April 7, 2018, Olympia Banquet Hall, at a cost of \$80 per ticket, to be paid from the auction account.

That the Board provide support in the amount of \$500 to the upcoming Rainbow Prom scheduled for April 26, 2018, to be paid from the auction account.

That the Board purchase tickets to attend the 2018 Ontario Women in Law Enforcement Annual Awards Banquet, scheduled for Friday, May 4, 2018, Mississauga Grand, at a cost of \$85 per ticket, to be paid from the auction account.

4.7 For the Information of the Board:

4.7.a	Auction Account Expenditures—For Board Approval: January 2018 (PSB 18-009)	38
4.7.b	Year-End Report: Police Auction Revenue - 2017 (PSB 18-010)	40
4.7.c	Year-End Report: Hamilton Police Service Auction Account - 2017 (PSB 18-011)	41
4.7.d	2017 Annual Report – Collection of Identifying Information in Certain Circumstances – Prohibition and Duties (PSB 18-014)	43
4.7.e	Year-End Report: Victim Services Branch - 2017 (PSB 18-015)	57
4.7.f	Year-End Report: Hate Crime - 2017 (PSB 18-018)	66
4.7.g	Year-End Report: Active Rewards - 2017 (PSB 18-020)	90
4.7.h	Correspondence from Stanley Tick, Q.C., C.S., with respect to his intent to resign from the Hamilton Police Services Board.	92
4.7.i	Correspondence from Tricia Hoban, Executive Secretary, Ontario Association of Crime Stoppers with respect to the upcoming National Canadian Crime Stoppers Association Conference taking place at the Sheraton Hamilton on May 31 - June 3, 2018.	93
4.7.j	Email from Mr. Shekar Chandrashekar with respect to the Call for Madam Chair to reconsider 2018 Police Services Budget as approved on December 14, 2017, by the Hamilton Police Services Board.	96
4.7.k	Outstanding Issues as of January 18, 2017	99

5. Discussion Items

5.1	Donation to Crime Stoppers of Hamilton (PSB 18-013)	100
a.	That a cheque, in the amount of \$5,000.00, be presented to Crime Stoppers of Hamilton in memory of members of the service and their family members who passed away in 2017.	

6. New Business

7. Adjournment

THE POLICE SERVICES BOARD WILL ADJOURN THE PUBLIC PORTION OF THE MEETING AND RECONVENE IN CAMERA FOR CONSIDERATION OF PRIVATE AND CONFIDENTIAL MATTERS.



2.2

Hamilton Police Services Board Deputation Request Form

(Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: Sarah Warry-Poljanski

Firm / Organization:
(if applicable) Sarahwpoljanski@gmail.com

E-mail Address: 905 538 4793

Home Phone: _____

Fax No.: _____

Business Phone: 905 923 3442

Mailing Address: 33 Welbourn Dr, Hamilton Ontario L9A 3N1

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

Discussion about safe injection sites, and the overall relationship
between
police and individuals identified as addicts in the city of Hamilton.

Will you require a LCD Projector: ☐ Yes ☒ No
(Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

N/A

Please submit the completed form either in person, via fax or e-mail to:

Administrator
Hamilton Police Services Board
155 King William Street
P.O. Box 1060, LCD1
Hamilton, ON
L8N 4C1

Fax: 905-546-4720
E-Mail: lois.morin@hamilton.ca

**MINUTES OF THE HAMILTON
POLICE SERVICES BOARD**

Thursday, January 18, 2018
2:08pm
Hamilton City Hall
Council Chambers

The Police Services Board met.

There were present: Lloyd Ferguson, Chair
Madeleine Levy, Vice Chair
Fred Eisenberger
Walt Juchniewicz
Don MacVicar
Stanley Tick
Terry Whitehead

Absent with regrets: None

Also Present: Chief Eric Girt
Acting Deputy Chief Jamie Anderson
Acting Deputy Chief Ryan Diodati
Superintendent Debbie Clark
Superintendent Nancy Goodes-Ritchie
Superintendent Greg Huss
Superintendent Will Mason
Superintendent Mike Worster
Inspector Glenn Bullock
Inspector Greg Hamilton
Inspector Dave Hennick
Inspector Treena MacSween
Staff Sergeant Andrea Torrie
Marco Visentini, Legal Counsel
Dan Bowman, Manager, Fleet and Facilities
Denise Lipiec, Assistant Manager, Human Resources
Ross Memmolo, Manager, Information Technology
Jackie Penman, Corporate Communicator
John Randazzo, Assistant Manager, Finance
Duane Sprague, Zone Advisor, MCSCS
Lois Morin, Administrator

Member Ferguson called the meeting to order.

Elections

2.1 Election of Chair

Lois Morin the Administrator assumed the Chair and advised the Board that pursuant to Section 28 of the *Police Services Act* and Section 3.1 of the Police Services Board Procedural By-law, elections for the positions of Chair and Vice-Chair of the Police Services Board for 2018, would be conducted.

The Administrator called for nominations for the position of Chair of the Police Services Board for 2018.

It was moved by Member Juchniewicz and seconded by Member Whitehead that Member Juchniewicz be nominated for Chair of the Police Services Board for 2018. Member Juchniewicz indicated that he would stand for election.

The Administrator called for further nominations and it was moved by Member MacVicar and seconded by Member Tick that Member Ferguson be nominated for Chair of the Police Services Board for 2018. Member Ferguson indicated that he would stand for election.

The Administrator called for further nominations and as none were received, it was moved by Member Whitehead and seconded by Member Eisenberger that nominations be closed.

After discussion, the Board approved the following:

Moved By: Member Eisenberger
Seconded by: Member Whitehead

That Member Juchniewicz and Member Ferguson be provided an opportunity to speak on their nomination as Chair for 2018.

Carried.

Member Juchniewicz and Member Ferguson provided comments with respect to their nomination.

After discussion, the Board considered the following:

Moved by: Member Whitehead
Seconded by: Member Juchniewicz

That Members of the Board be provided an opportunity to speak and stipulate the reasons for their vote prior to voting.

Defeated.

The Administrator put the motion to a vote and by a show of hands, with a vote of 5 to 2; Member Ferguson was elected Chair of the Board for 2018.

Member Ferguson thanked the Board for their confidence and stated "I look forward to working with you and senior command and the police service as your Chair for 2018 on the challenges ahead such as collective bargaining, the new ISD building, the recruitment of the new Deputy Chief and Chief Administrative Officer, meeting with Justice Tulloch to discuss the legislation, upcoming legalization of marijuana, safe injection sites and on all issues that may come up through the year with a central focus on public safety."

2.2 Election of Vice Chair

Member Ferguson assumed the Chair and called for nominations for the position of Vice-Chair of the Police Services Board for 2018. It was moved by Member Levy and seconded by Member Tick that Member MacVicar be nominated for Vice-Chair of the Police Services Board for 2018. Member MacVicar indicated that she would stand for election.

The Chair called for further nominations and it was moved by Member Whitehead and seconded by Member Juchniewicz that the position of Vice Chair be on a rotating basis.

The Chair called for further nominations and as none were received, it was moved by Member Eisenberger and seconded by Member Tick that nominations be closed.

After discussion, the Board considered the following:

Moved by: Member Whitehead
Seconded by: Member Juchniewicz

That the position of Vice Chair be on a rotating basis for 2018.

Defeated.

Chair Ferguson called for the vote for Vice Chair, and with a vote of 3 to 4; Member MacVicar was elected Vice Chair for 2018.

Chair Ferguson congratulated Member MacVicar for being elected Vice Chair for 2018.

Additions to Agenda

- Additions to Agenda
 - Presentations: 3.2 – 2019-2021 Business Planning Proposal
 - CONSENT ITEM: 5.4: Auction Account Fund: That the Board purchase tickets to attend the John C. Holland Awards, scheduled for Saturday, February 10, Liuna Station, at a cost of \$55 per ticket, to be paid from the auction account.

After discussion, the Board approved the following:

Moved by: Member MacVicar
Seconded by: Member Levy

That the Agenda for the Hamilton Police Services Board Public meeting be adopted, as amended.

Carried.

Presentations**3.1 Members of the Month**

Chair Ferguson and Chief Girt presented the Member of the Month Award for August 2017 to Constable Michael Hoyle and Constable Bhupesh Gulati. Constables Hoyle and Gulati were commended for their actions, calm demeanour and professionalism during a highly stressful situation that ended without physical injury to anyone involved. Their actions not only saved the life of the hostage and the two children, but also the distraught male.

3.2 2019-2021 Business Plan Proposal

Inspector Treena MacSween provided a presentation to the Board with respect to the 2019 – 2021 Business Plan Proposal.

Moved by: Vice Chair MacVicar

Seconded by: Member Tick

That the presentation provided on 2019 – 2021 Business Plan Proposal be received, as provided.

Carried.

General**4.1 Declarations of Interest**

None

**Consent
Agenda****5.1 Approval of Consent Items**

Moved by: Member Eisenberger

Seconded by: Vice Chair MacVicar

That the Board approve and receive the consent items as distributed.

Carried Unanimously

5.2 Adoption of Minutes – December 14, 2017

The minutes of the meetings held Thursday, December 14, 2017, are adopted as printed.

5.3 Correspondence from the Ontario Association of Police Services Board Zone 4 with respect to the 2018 Membership Fee.

That the Board approve payment of the 2018 Membership Fees in the amount of \$70.00.

5.4 Auction Account Fund

Support / Upcoming Events

RECOMMENDATION(S)

- That the Board purchase tickets to attend the C.Y.O. Children's Fundraiser, scheduled for Thursday, February 22, 2018, Hamilton Convention Center, at a cost of \$125 per ticket, to be paid from the auction account.
- That the Board purchase tickets to attend the Good Shepherd Sixth Annual Jazz Up the Winter Blues, scheduled for Monday, March 6, 2018, Ancaster Mill, at a cost of \$175 per ticket, to be paid from the auction account.
- That the Board purchase tickets to attend the YWCA Hamilton's Women of Distinction Awards, scheduled for Thursday, March 8, 2018, Hamilton Convention Centre, at a cost of \$100 per ticket, to be paid from the auction account.
- That the Board purchase tickets to attend the John C. Holland Awards, scheduled for Saturday, February 10, Liuna Station, at a cost of \$55 per ticket, to be paid from the auction account.

5.5 For the Information of the Board:

- a) Auction Account Expenditures – For Board Approval: December 2017 (PSB 18-002)
- b) Correspondence from Benson Cowan, Counsel to the Ontario Civilian Police Commission with respect to the initiation of an investigation under section 25 of the *Police Services Act*.
- c) Ontario Civilian Police Commission, Notice of Written Hearing In the Matter of a Hearing under S. 25 of the *Police Services Act* into the Conduct of Lloyd Ferguson, Chair of the Hamilton Police Services Board.
- d) Ontario Civilian Police Commission, Decision In the Matter of a Hearing under S. 25 of the *Police Services Act* into the Conduct of Lloyd Ferguson, Chair of the Hamilton Police Services Board.
- e) Correspondence from the Honourable Marie-France Lalonde, Minister, Ministry of Community Safety and Correctional Services with respect to correspondence regarding the implementation of the Ontario Civilian Police Commission's recommendations.
- f) Correspondence from Jean Milligan, Executive Director, ProAction Cops & Kids, thanking the Hamilton Police Service for the gift of \$10,000 made earlier in 2017.
- g) Correspondence from Rob MacIsaac, President and CEO and Sharon Pierson, Vice President, Community Medicine & Population Health, Hamilton Health Sciences, thanking the Hamilton Police Service.
- h) Outstanding Issues as of January 18, 2018

**Discussion
Agenda****6.1 2019 – 2021 Business Planning Proposal (PSB 18-005)**

As recommended by Chief Girt in PSB 18-005 dated January 18, 2018, the Board approved the following:

Moved by: Member Whitehead

Seconded by: Vice Chair MacVicar

- a) That the Board approves the attached *2019 – 2021 Business Planning Proposal* to ensure compliance with the Adequacy Standards Regulation (O Reg 3/99 Sec. 30) in relation to business planning and public consultation.

Carried

6.2 Request from Ms. Sarah Warry-Poljanski, to Provide a Deputation to the Board

After discussion, the Board approved the following:

Moved by: Member Levy

Seconded by: Vice Chair MacVicar

That the request from Ms. Sarah Warry-Poljanski to provide a deputation to the Board with respect to safe injection sites, and the overall relationship between police and individuals identified as addicts in the City of Hamilton, be approved.

Carried

New Business**Chair Ferguson provided the following comments:**

- On behalf of the Board I would like to congratulate the Hamilton Police Service for again offering COP CAMP this year over the March break for children 9-12 years of age. Great Job!
- I would like to remind the community to participate in the Hamilton Police Service survey and provide input into the 2019 – 2021 Business Planning Process

Next Meeting of the Board

Chair Ferguson announced that the next meeting of the Board is scheduled for Thursday, February 9, 2017, 2:00pm, at Hamilton City Hall, Council Chambers.

Adjournment

Moved by: Member Levy
Seconded by: Member MacVicar

There being no further business, the public portion of the meeting then adjourned at 3:11pm.

Carried.

* * * * *

The Board then met in camera to discuss matters of a private and confidential nature.

Taken as read and approved

Lois Morin
Administrator

January 18, 2018
lem:

Lloyd Ferguson, Chair
Police Services Board

Morin, Lois

From: Membership OAPSB <membership@oapsb.ca>
Sent: November-09-17 2:31 PM
To: Membership OAPSB
Cc: Holly Doty
Subject: Follow up: 2018 OAPSB Membership

Follow Up Flag: Follow up
Flag Status: Flagged

Good Afternoon,

I am pleased to let you know that we have recently launched OAPSB Membership for 2018! (www.oapsb.ca)
With your Police Service Board's Membership renewal, you will continue to benefit from being part of the leading voice of Police Governance in Ontario all while receiving exclusive benefits.

Membershin Renewals start January 2018. To renew your membership, please go to
Please complete your renewal by January 31st, 2018.

If we can provide you with any additional assistance or to answer any questions about your membership, please feel free to call us at 1-800-831-7727.

OAPSB Membership benefits include:

- Opportunities to meet public safety policy makers and program evaluators
- Opportunities to meet with law enforcement, police governance and other public safety budget decision-makers and purchasing agents
- Opportunities to influence public policy
- Advocating public safety concerns on your behalf
- Advocating public safety cost and funding concerns on your behalf
- Events featuring expert speakers on topical public safety and police governance issue, at reduced member rates
- Available On-line training regarding relevant legislation
- Available self-study guides regarding police governance
- Interactive classroom education opportunities in business planning, policy development, financial stewardship, secretarial duties, chief selection, monitoring & evaluating, etc.
- Networking opportunities at zone meetings, seminars and conferences
- Mentorship opportunities
- Access to advisory services
- On-line resources including tip-sheets
- News bulletins

Thank you for your continued commitment to OAPSB and we look forward to welcoming you back for 2018.

Warmest Regards,

--

Meaghan Holder

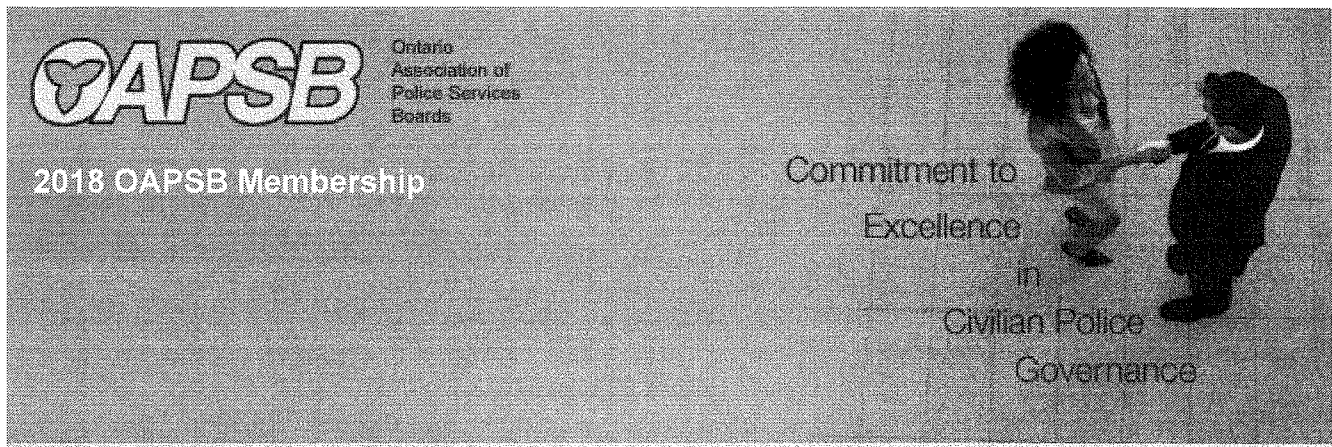
Membership Coordinator

Ontario Association of Police Services Board

180 Simcoe St, London, ON N6B 1H9 (New Address!)

T: 1-800-831-7727 | C: 519.636.7707

admin@oapsb.ca

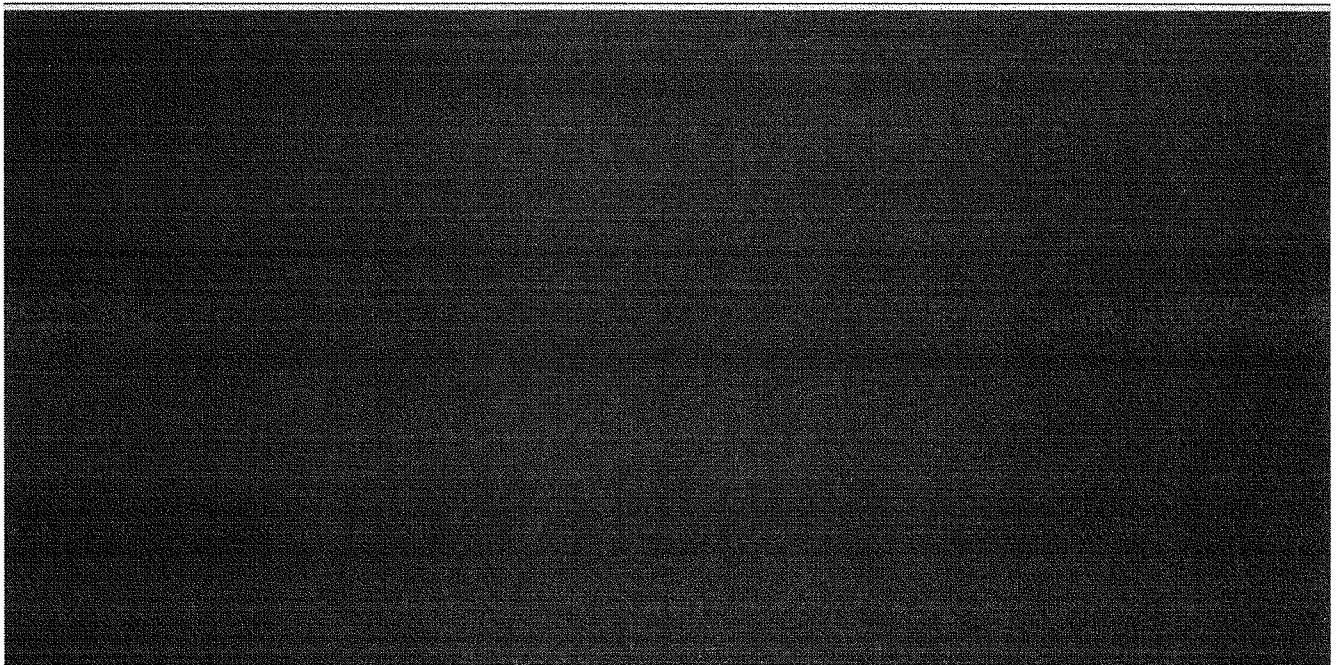


2018 Membership Dues

Voting Members (Police Services Boards)

Force Size Uniform	2018 Membership Dues	HST	Total
1-10	CAD 652.65	CAD 84.84	CAD 737.49
11-30	CAD 1,113.46	CAD 144.75	CAD 1,258.21
31-50	CAD 1,357.06	CAD 176.42	CAD 1,533.48
51-100	CAD 2,847.08	CAD 370.12	CAD 3,217.20
101-200	CAD 4,152.37	CAD 539.81	CAD 4,692.18
201-300	CAD 4,798.92	CAD 623.86	CAD 5,422.78
Over 300	CAD 5,446.49	CAD 708.04	CAD 6,154.53

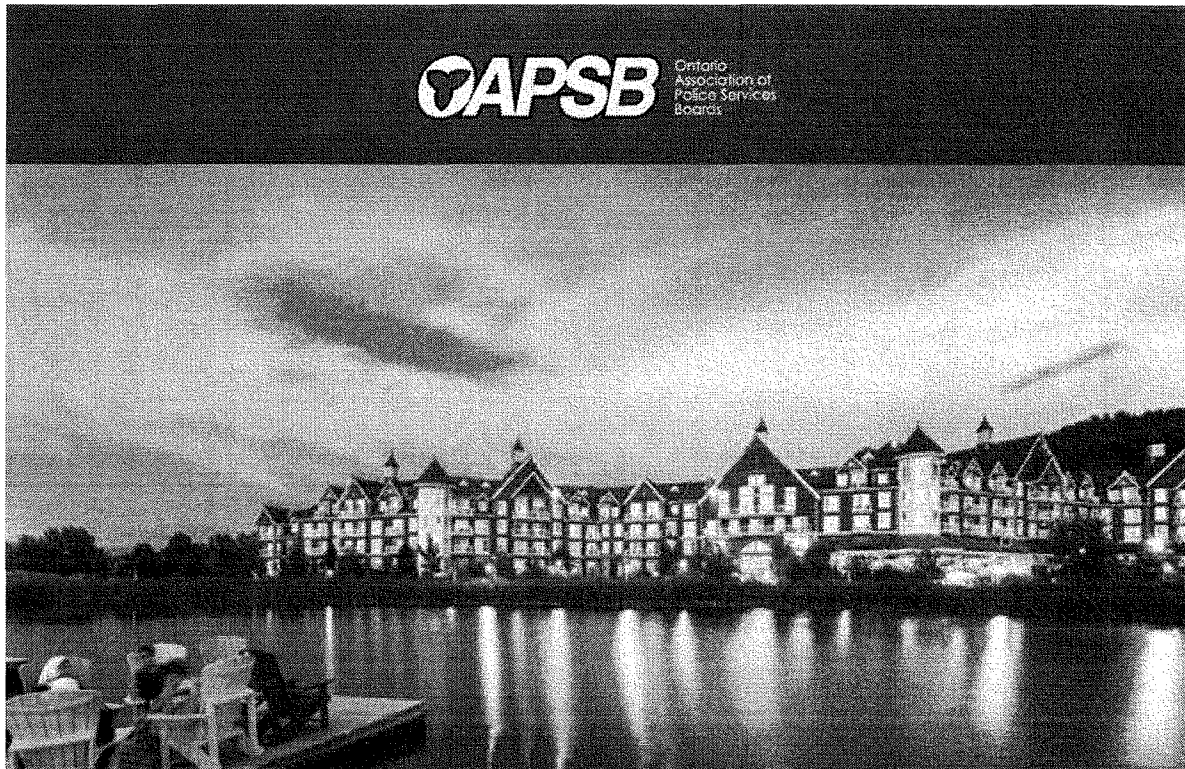
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Morin, Lois

4.4

From: Holly Doty <admin@oapsb.ca>
Sent: January-30-18 11:56 AM
To: Holly Doty
Subject: Register now - OAPSB Spring conference



Join us at
OAPSB'S 2018 Spring Conference
on May 23rd - 26th, 2018

At the Blue Mountain Resort

Registration is now Open!

The event will showcase special guest speakers, topical learning sessions, networking opportunities and social events you won't want to miss!

For more Information or to Register

Click Here

We look forward to seeing you in May!

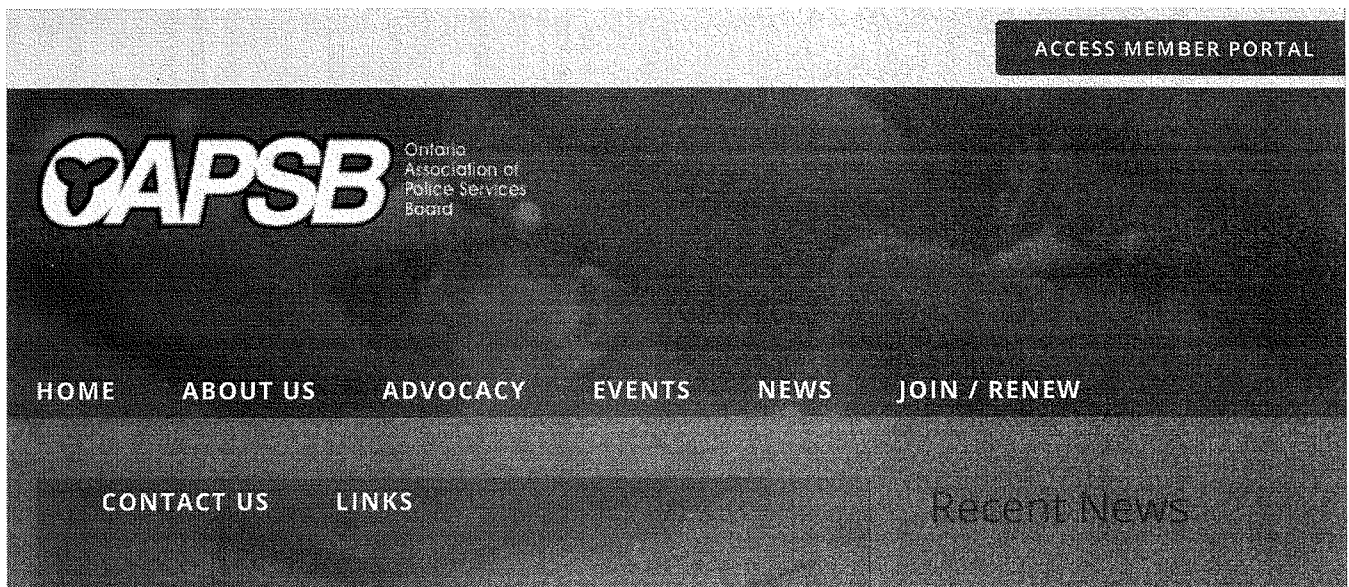
The Leading Voice of Police Governance in Ontario



Ontario Association of Police Services Boards

[Preferences](#) | [Unsubscribe](#)

Holly Doty
Ontario Association of Police Services Boards
180 Simcoe St, London, ON N6B 1H9 (New Address!)
T: [1-800-831-7727](tel:1-800-831-7727) | C: [519.636.7707](tel:519-636-7707)
admin@oapsb.ca



15 OCT 2017 / 0 COMMENT / EVENTS, MEMBER EVENTS

2018 SPRING CONFERENCE – SAVE THE DATE MAY 23-26, 2018

Register Now – May 23-26, 2018

2018 OAPSB Spring Conference & AGM

Blue Mountain Resort

156 Jozo Weider Blvd.,

The Blue Mountains, ON L9Y 3Z2

Registration is now open – [Click here to Register](#)

Book your Accommodations Early:

Police Modernize

21 Jan 2018

Job Advertisement:
Director, Enforcement
Branch, MNRF

14 Jan 2018

Media Release –
Aylmer Police Services
Board

14 Jan 2018

Upcoming Events



OAPSB
Seminar
coming this
Fall 2018

GROUP NAME: OAPSB 2018 Spring Conference

GROUP CODE: GRP117389

ARRIVAL: Tuesday, May 22, 2018

DEPARTURE: Saturday, May 26, 2018

Blue Mountain Resort is excited to be hosting your group stay. In our continuing efforts to ensure an effortless reservation experience, you have access to reserve your accommodations at your leisure by calling our toll free number or going on-line.

ONLINE BOOKING PROCEDURE

Click on the following link –

<https://lodging.bluemountain.ca/booking/#availability>

Step One: Check Availability

Enter arrival and departure dates:

Enter Corporate/Promotion Code: GRP117389 Click:

Check Availability

Step Two: Choose Room Type

Click: Show Results

Review accommodations

Click: SELECT Preferred Accommodation

Step Three: Guest Login

Complete guest information – Note: Red Box =

Mandatory fields required Click: Confirm Details

Step Four: Review Booking Request

Once reviewed – Click: Confirm Reservation

Step Five: Your Reservation Request has been Received

Click: Send Confirmation as Email

CALL IN PROCEDURE

Call 877-445-0231, press for lodging reservations to make a personal reservation for a contracted group or conference. Provide your group code GRP117389 and group name OAPSB 2018 Spring Conference

BOOKING INFORMATION

ROOM BLOCK POLICY: Any rooms not picked up in your block may be released on April 22, 2018. Reservations may still be made after the release date at the rates outlined above, through general availability.

DEPOSIT POLICY: All reservations must be guaranteed by a credit card number with a first night deposit processed on 30 days of arrival and final payment due on departure by cash, credit card, certified cheque or money order.

CANCELLATION POLICY: Individuals have 10 days prior to their arrival to cancel or change the departure date (i.e. early departure) of their

reservation with a \$25.00 administration charge. Individuals who cancel or change their reservation within 10 days of arrival, will be given the opportunity to rebook their reservation for another date up to 12 months from the cancellation date. The deposit will be kept on file up to 12 months. If the individual has not rebooked and stayed within this time frame, the deposit on file will be forfeited. At check in, a \$500.00 damage deposit will be required for each unit by cash, credit card or certified cheque. All persons checking in will be required to provide valid photo identification.

PARKING: Complimentary outdoor parking is available on resort. Secured underground parking is available for guests staying in the Village or Mosaic Suites at a rate of \$15.00 plus HST per day, per vehicle.

CHECK-IN TIME: Check-in is any time after 4pm.

CHECK-OUT TIME: Check-out is 11am.

We look forward to hosting OAPSB 2018 Spring Conference!

Please be advised that record of your reservation may be shared with the organizer(s) of the group function. If you have any questions or comments, please do not hesitate to contact Blue Mountain – Information & Reservation Department at mail@bluemountain.ca or 877-445-0231.

Morin, Lois

From: Canadian Association of Police Governance
<conference=capg.ca@mail26.sea21.rsgsv.net> on behalf of Canadian Association of
Police Governance <conference@capg.ca>
Sent: January-18-18 9:01 AM
To: Morin, Lois
Subject: CAPG Membership Renewal 2018-19

It's time to renew your CAPG Membership!

[View this email in your browser](#)

What Members Are Saying About CAPG

CAPG is a strong, relevant national voice for civilian governance of policing. It works collaboratively and proactively with members and partners to enhance civilian governance of policing in Canada. The CAPG represents its members' views to the federal government, through members' resolutions and federal lobby days. It facilitates information exchange, education and advocacy for municipal police governing bodies and First Nations police governing authorities.

A significant recent CAPG initiative, for example, is the development of the CAPG First Nations Police Governance Council which should have an impact on the shaping of a new First Nations Policing Program in collaboration with Public Safety Canada.

The CAPG collaborates with other police services sector stakeholders across the nation, including police leaders, police sector associations, provincial, federal and municipal governments and their departments, police learning organizations, and business partners.

The Vancouver Police Board has been a member of the CAPG since its

inception. Our Board members derive significant value from the various CAPG services. I believe CAPG is the collective voice of its members and partners in Ottawa on policing and public safety.

Barj Dhahan, Vancouver Police Board, Director CAPG

Attached you will find your 2018-19 Membership Form along with a document that outlines the benefits for Membership.



Copyright © 2018 Canadian Association of Police Governance. All rights reserved.

You are receiving this email because you are a member of the CAPG.

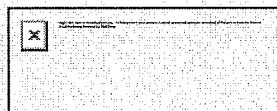
Our mailing address is:

Canadian Association of Police Governance
78 George Street
Suite 204
Ottawa, ON K1N 5W1
Canada

[Add us to your address book](#)

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#)





Membership 2018 Form

**April 1, 2018 –
March 31, 2019**

PLEASE PRINT (Submitting this form indicates agreement to submit payment for membership services)

Board/Commission/Organization Name:

Mailing Address:

City:

Province:

Postal Code:

CAPG Liaison Name/Title*:

Phone:

Fax:

Email:

**Liaison will receive all CAPG communiques and ensure these are circulated to the organization; current information required.*

MEMBERSHIP FEE SCHEDULE

ANNUAL FEES FOR NON-POLICE BOARD ORGANIZATIONS

Non-Police Board Organization means any public body, educational institution, municipal, provincial or federal authority or not-for-profit association that is not a Police Board/RCMP Advisory Committee/Committee of Municipal Council, but that is engaged in policing, law enforcement, public safety, crime prevention, justice, corrections, or governance.

Annual Fee.....\$600.00

ANNUAL FEES FOR POLICE BOARDS & RCMP/MUNICIPAL ADVISORY COMMITTEES

This includes Canadian municipal police boards, commission or committees including RCMP Advisory Committee/Committee of Municipal Council with a legislated mandate to govern its local police service, or a First Nations police governance body.

Authorized Service Strength:

Uniform _____

Civilian _____

Other (specify) _____

SERVICE TOTAL _____

Service Total

Annual Fee

❖	up to 10	\$297.00
❖	11 to 25	\$472.00
❖	26 to 100	\$743.00
❖	101 to 250	\$1,097.00
❖	251 to 400	\$1,425.00
❖	401 to 1,000	\$4,162.00
❖	1,001 and up	\$5,945.00

METHOD OF PAYMENT

____ Visa ____ MasterCard ____ Cheque ____ Electronic Funds Transfer

Account Number: _____

Expiry: _____ CV 4-digit _____

Name of Cardholder: _____

Authorization Signature: _____

SEND COMPLETED FORM & PAYMENT TO:

Canadian Association of Police Governance
78 George Street, Suite 204
Ottawa, Ontario K1N 5W1

Phone: 613.344.2384

Fax: 613.344.2385

Email: communications@capg.ca

Please make cheques payable to the Canadian Association of Police Governance

Canadian Association of Police Governance

2017 - 2018 Membership Package



What Members are saying about CAPG

CAPG is a strong, relevant national voice for civilian governance of policing. It works collaboratively and proactively with members and partners to enhance civilian governance of policing in Canada. The CAPG represents its members' views to the federal government, through members' resolutions and federal lobby days. It facilitates information exchange, education and advocacy for municipal police governing bodies and First Nations police governing authorities.

A significant recent CAPG initiative, for example, is the development of the CAPG First Nations Police Governance Council which should have an impact on the shaping of a new First Nations Policing Program in collaboration with Public Safety Canada.

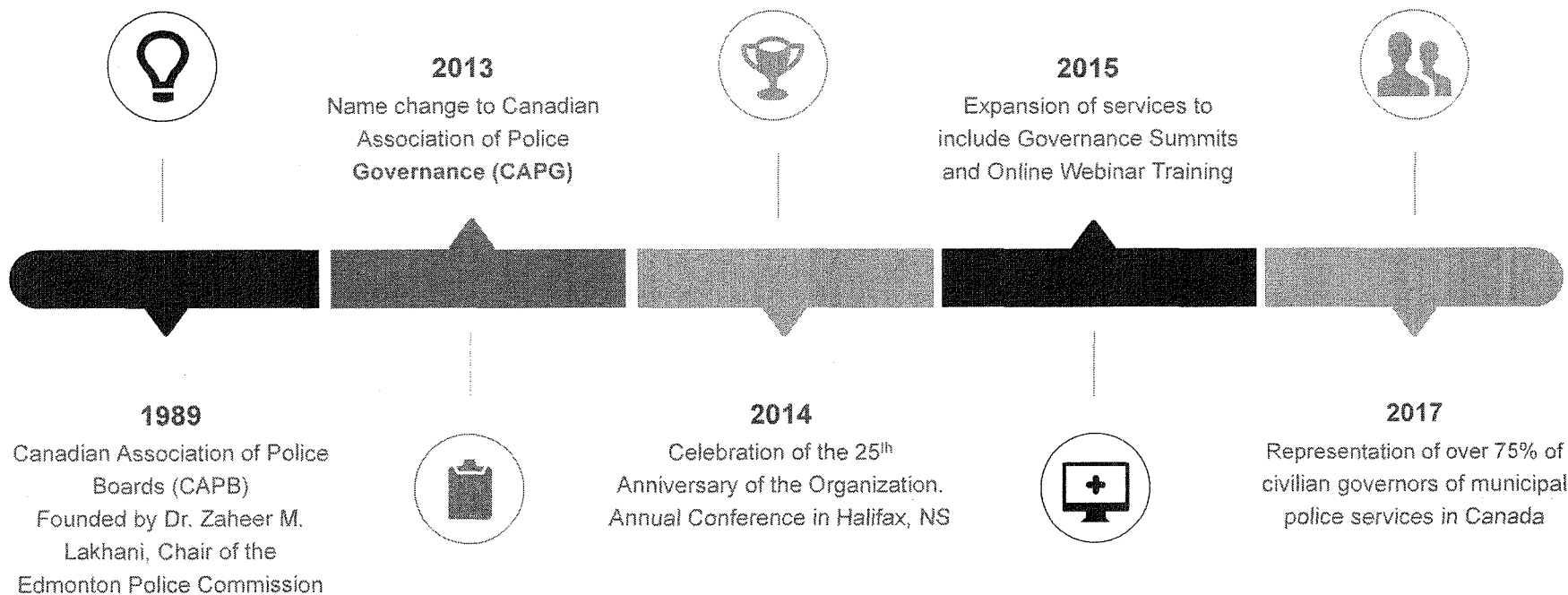
The CAPG collaborates with other police services sector stakeholders across the nation, including police leaders, police sector associations, provincial, federal and municipal governments and their departments, police learning organizations, and business partners.

The Vancouver Police Board has been a member of the CAPG since its inception. Our Board members derive significant value from the various CAPG services. I believe CAPG is the collective voice of its members and partners in Ottawa on policing and public safety.

Barj Dhahan, Vancouver Police Board, Director CAPG



A Brief History



Core Values

Mission

The Canadian Association of Police
Governance works collaboratively and
proactively with members and partners
to enhance civilian governance of
policing in Canada.

Vision

The Canadian Association of Police
Governance is a strong, national voice
and resource for civilian governance of
policing in Canada.

Strategic Directions

Updated at the CAPG Board Retreat in 2015

INFORM

Ensure members have independent access to the information and insights needed to be effective as police governance organizations.

CONNECT

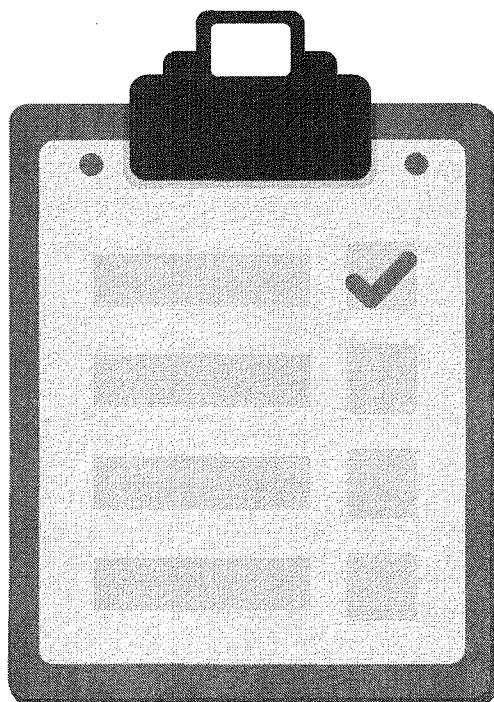
Bring members and partners together on a regular basis to share knowledge and develop deeper connections.

FOCUS

Articulate a common national voice on priority issues in police governance and community safety, and advocate for change.

BUILD

Stimulate thought leadership and contribute to evidence-based research and initiatives that fill gaps in our current knowledge on police governance.



The CAPG will:

- 1 collect, assemble, synthesize, and disseminate best practices as a tool kit/resources for members;
- 2 convene groups to knowledge share and build common perspectives on civilian governance;
- 3 be a national voice to influence public policy on civilian governance of policing and community safety;
- 4 partner with thought-leaders to further the discussion on emerging evidence-based community safety and policing issues.

CAPG Membership



75%

Municipal police service oversight bodies throughout Canada.

65

Police Boards/Commissions/Advisory Committees

11

Non-Police Board Organizations

Member Benefits



Content-Rich Communications and Networking

Up-to-date news, research, events and opportunities from the police governance sector.

The CAPG Learning Portal

Exclusively for CAPG Members



SEARCHABLE DATABASE

The library of reports, studies, and presentations can be searched using keywords.



POLICY LIBRARY

The Policy Library contains a collection of policies used by police governance authorities across Canada.



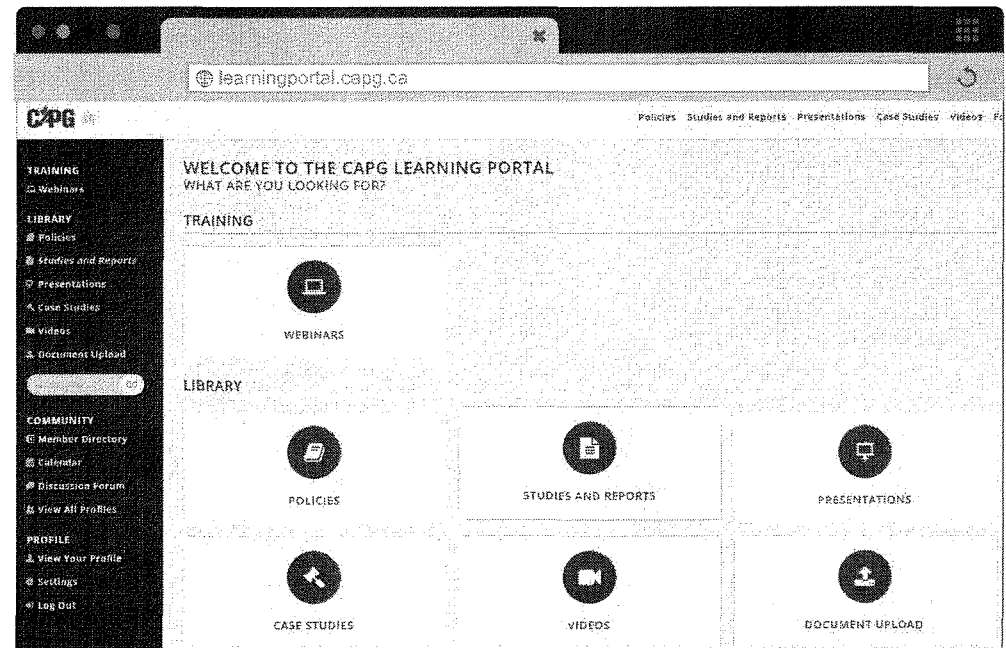
DOCUMENT UPLOADS

Members can share their policies and other resources by uploading directly to the Learning Portal.



DISCUSSION FORUM

Members are able to pose questions and engage with other CAPG members through the discussion forum.



Online Webinars



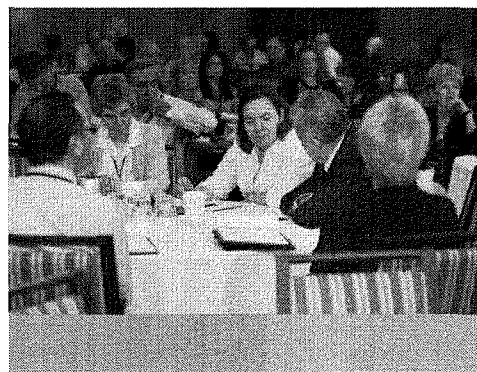
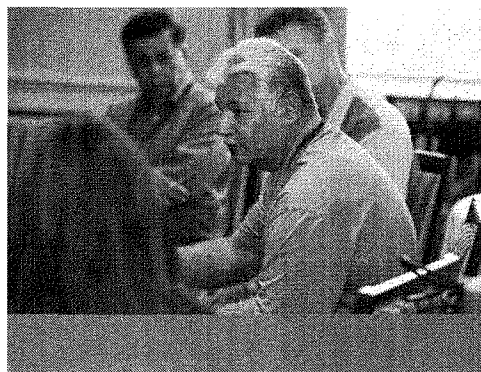
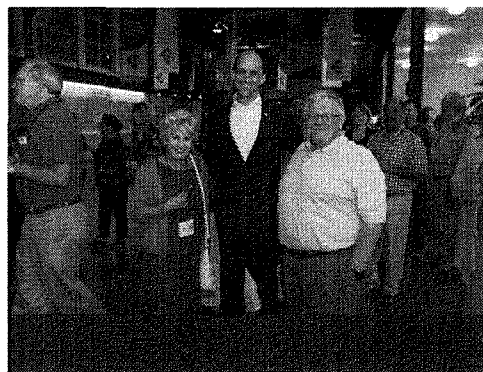
Accessible online training based on needs assessment survey from CAPG membership

Past topics include

- The Evolution of Police Governance
- Citizen Engagement
- Evaluating Chiefs and Deputy Chiefs
- Best Practices in Police Board Policy Development
- Understanding Police Budgets and What it all Means for Police Governance Bodies

Annual Conferences & Governance Summits

Police Governance Learning & Networking Opportunities



Images from CAPG Conference 2014 held in Halifax, NS



Police Governance Summits

A one-day comprehensive workshop style forum to engage, network and discuss burning issues related to policing and police governance.

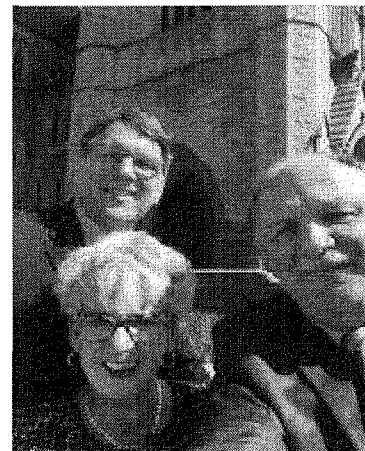
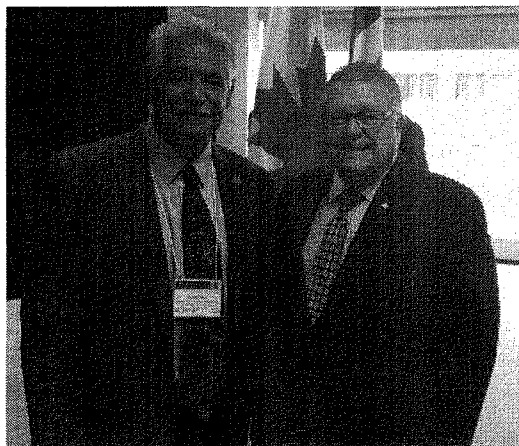


Annual Conferences

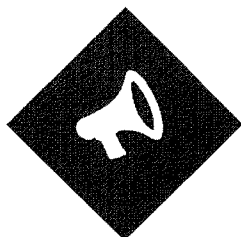
Held over a three day period with engaging plenary and group discussions led by thought leaders and field experts as well as skill building workshops to help delegates develop concrete skills in the field of police governance.

Advocacy

Representing the Voice of Police Governance in Canada



2017 Advocacy Issues



- DEVELOP NATIONAL TRAINING AND EDUCATION FOR POLICE BOARDS/ COMMISSIONS AND ADVISORY COMMITTEES
- TRAINING MODULES FOR FIRST NATIONS POLICE GOVERNANCE AUTHORITIES
- CAPG MEMBERS' RESOLUTIONS

4.6

Auction Account Fund

Support / Upcoming Events

RECOMMENDATION(S)

RECOMMENDATION(S)

- That the Board provide support to the Sexual Assault Centre in the amount of \$1,000 for the Chocolate Fest, scheduled for Friday, March 2, 2018, The Cotton Factory, to be paid from the auction account.
- That the Board purchase tickets to attend the 9th Annual Fundraising Gala in support of Helping Hands Street Mission, scheduled for Saturday, April 7, 2018, Olympia Banquet Hall, at a cost of \$80 per ticket, to be paid from the auction account.
- That the Board provide support in the amount of \$500 to the upcoming Rainbow Prom scheduled for April 26, 2018, to be paid from the auction account.
- That the Board purchase tickets to attend the 2018 Ontario Women in Law Enforcement Annual Awards Banquet, scheduled for Friday, May 4, 2018, Mississauga Grand, at a cost of \$85 per ticket, to be paid from the auction account.

HAMILTON POLICE SERVICES BOARD

- INFORMATION -

DATE: 2018 February 15
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Eric Girt
Chief of Police
SUBJECT: *Auction Account Expenditures – For Board Approval*
January 2018
PSB 18-009

BACKGROUND:

The Hamilton Police Service is one of several municipal police organizations that utilize the services of Police Auctions Canada, an internal based company that holds public auctions on line to sell property that is acquired by police services in compliance with the *Police Services Act*.

The monthly report capturing all expenditures that have not yet been approved by the Board is attached.

For Board Approval, the expenditures from the Auction Account from January 1 to January 31, 2017, totaled \$116.39.



Eric Girt
Chief of Police

EG:AT

**FOR BOARD APPROVAL EXPENDITURES
FROM HAMILTON POLICE SERVICE AUCTION ACCOUNT
JANUARY 2018**

DATE	NAME	DETAIL	TOTAL	DESCRIPTION
02/15/2018	Rose's Crafts & Things	Bereavement x2	\$ 116.39	NON-APPROVED
TOTAL			\$ 116.39	

HAMILTON POLICE SERVICES BOARD
- INFORMATION -

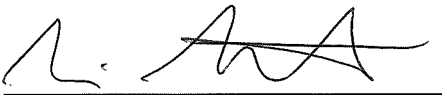
DATE: 2018 February 15
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Eric Girt
Chief of Police
SUBJECT: *Year-End Report: Police Auction Revenue – 2017*
PSB 18-010

BACKGROUND:

Police Auctions Canada is contracted to the Hamilton Police Service to provide re-sale services for found and seized property eligible for public auction. Items are sold on the Police Auctions website, 'as-is' with no reserve bids.

At the end of each month, the contractor provides the Service with a detailed listing of the successful bids for each item sold, including the purchaser's information. The contractor withholds a portion of the sale as their approved commission.

In 2017, the Service received **\$24,025.18** in net revenue from auction sales of disposed property made from January to December. All revenue received from net sales is deposited to the Chief's Auction Account.



Eric Girt
Chief of Police

EG/P. Bailey

cc: Jamie Anderson, Acting Deputy Chief – Field Support

Peter Bailey, Manager – Records Business Centre/Property

HAMILTON POLICE SERVICES BOARD

- INFORMATION -

DATE: 2018 February 15

REPORT TO: Chair and Members
Hamilton Police Services Board

FROM: Eric Girt
Chief of Police

SUBJECT: *Year-End Report: Hamilton Police Service Auction Account - 2017*
PSB 18-011

BACKGROUND:

The Hamilton Police Service is one of several municipal police organizations that utilizes the services of Police Auctions Canada, an internet based company that holds public auctions online to sell property that is acquired by police services in compliance with the *Police Services Act*.

Part IX (Regulations and Miscellaneous) of the *Police Services Act* authorizes the sale of property in the possession of a police service. Sections 132(1) and 132(2) of the Act provides as follows:

132. (1) This section applies to personal property of all kinds, except firearms and money, that comes into the possession of a police force under either of the following circumstances:

- 1. The property was stolen from its owner or was found abandoned in a public place, and the chief of police is unable to determine who owns it.*
- 2. The property was seized by a member of the police force in the lawful execution of his or her duties, all legal proceedings in respect of the property have been completed, there is no court order for its disposition and there is no legal requirement, apart from this section, that it be retained or disposed of.*

132. (2) The chief of police may cause the property to be sold, and the Board may use the proceeds for any purpose that it considers in the public interest.

These provisions authorize the Chief to sell property that comes into the possession of the Police Service and permits the Board to use the proceeds for any purpose that it considers in the "public interest". The term "public interest" is not defined in the *Act* and connotes a very broad discretion for the Board to deal with these funds.

Auction Account dispositions include the purchase of tickets to attend various community and charitable related events and in support of community organizations through sponsorship requests. All dispositions of funds from the Auction Account are approved by the Board.

Monthly reports are presented to the Board on all dispositions from the Auction account for Board approval. In addition, a year-end report summarizing all proceeds and dispositions (cash basis) for the previous year is presented to the Board as well.

The following table summarizes the cash flow in the Auction Account (proceeds and dispositions - cash basis);

Beginning Bank Balance – January 1, 2017		\$14,507.12
Cheque from 2016 (cleared in 2017)	(\$ 271.20)	
Total Proceeds from Sale of Property	\$ 24,025.18	
Total Dispositions of Funds Approved by the HPSB	(\$30,909.97)	
Net Increase (Decrease) to Bank Balance		(\$ 7,155.99)
Bank Charges		(\$ 45.00)
Ending Bank Balance - December 31, 2017		\$ 7,306.13

CONCLUSION

As per the December 31, 2017 bank statement, the Auction Account Balance was \$7,306.13.



Eric Girt
Chief of Police

EG/A. Torrie

cc: Staff Sergeant Andrea Torrie

4.7(d)

HAMILTON POLICE SERVICES BOARD - INFORMATION -

DATE: 2018 February 15

REPORT TO: Chair and Members
Hamilton Police Services Board

FROM: Eric Girt
Chief of Police

SUBJECT: *2017 Annual Report – Collection of Identifying Information in
Certain Circumstances – Prohibition and Duties*
PSB 18-014

BACKGROUND:

Please find attached the 2017 Annual Report for the Collection of Identifying Information in Certain Circumstances – Prohibition and Duties (COII). This report is mandated under Section 14 of the legislation. The report provides statistical information on the number of COII interactions as well as the circumstances involved including but not limited to:

- the age, gender and racialized group of the involved individuals,
- information on the Record of Interactions,
- the neighbourhoods where the interactions took place,
- the number of related public complaints and Freedom of Information requests, and
- reviews of the involved circumstances.



Eric Girt
Chief of Police

EG/N. Goodes-Ritchie

Attachment: *2017 Annual Report – Collection of Identifying Information in Certain Circumstances – Prohibition and Duties*

cc: Jamie Anderson, Acting Deputy Chief, Field Support



Collection of Identifying Information

2017 Annual Report

Hamilton Police Service

Table of Contents

(I)	Introduction.....	2
(II)	Reports, Review and Compliance	3
	1. Number of collections and attempted collections of identifying information	
	S(14)(2)(1)	3
	2. Number of individuals from whom identifying information was collected	
	S(14)(2)(2)	3
	3. Number of times an officer did not provide a reason for the COII to an individual	
	S(14)(2)(3)(i) & (ii) & (iii) & (iv).	4
	4. Number of times a Record of Interaction was not provided	
	S(14)(2)(4)	4
	5. Reasons why a Record of Interaction was not provided	
	S(14)(2)(5)(i) & (ii).	4
	6. Sex of COII individuals	
	S(14)(2)(6)	5
	7. Age Group of COII individuals	
	S(14)(2)(7)	5
	8. Racialized Group of COII individuals	
	S(14)(2)(8)	6
	9. Neighbourhoods where collections were obtained	
	S(14)(2)(10)	6
	10. Reasons for non-compliance	
	S(14)(2)(11)	8
	11. Reasons for accessing restricted COII data	
	S(14)(2)(13)	8
(III)	Hamilton Police Board Policy Review	9
	1. Number of public complaints pertaining to COII	
	2. Number of FOI requests	
(IV)	Statement of Non-Compliance	9
(V)	Chief Statement on Disproportionally Collected Data.....	10
	S(14)(2)(9)	
(VI)	Random Review of COII Events	10
	S(14)(2)(12)	
(A1)	Appendix A – COII Provisions	

(I) Introduction

On January 1st 2017, the Ontario Regulation 58/16: Collection of Identifying Information in Certain Circumstances – Prohibition and Duties was initiated under the Police Service Act (see: <https://www.ontario.ca/laws/regulation/160058>).

This Regulation applies with respect to an attempt by a police officer to collect identifying information about an individual, from the individual, if that attempt is done for the purpose of,

- a) Inquiring into offences that have been or might be committed
- b) Inquiring into suspicious activities to detect offences
- c) Gathering information for intelligence purposes.

The regulation requires that the Chief prepare an annual report on the Collection of Identifying Information (COII). The following report is an accumulation and summarization of Collection of Identifying Information events by the Hamilton Police Service from January 1st 2017 to December 31st 2017.

(II) Reports, Review and Compliance

At the conclusion of 2017, the Hamilton Police Service attempted the Collection of Identifying Information (COII) on 5 occasions. Of these 5 attempts, all resulted in the collection of personal information, resulting in a 100% completion rate (see Figure 1)¹. Specifically, of these 5 instances of information collection, all 5 were different individuals².

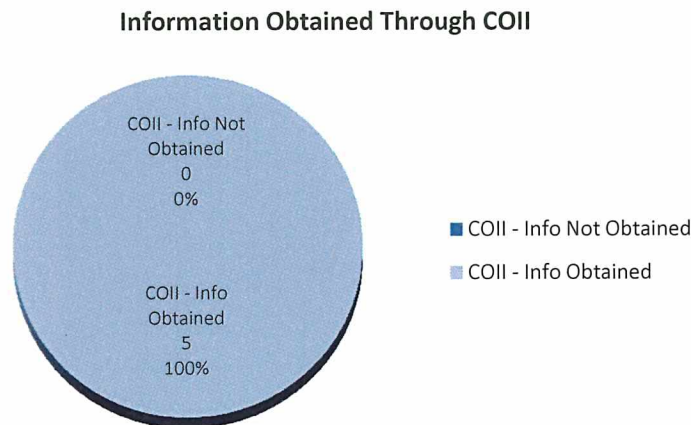


Figure 1 – Information Obtained Through Collection of Identifying Information

The purpose for the initiation of the collection of information was divided into the 3 applicable provisions (see Figure 2).

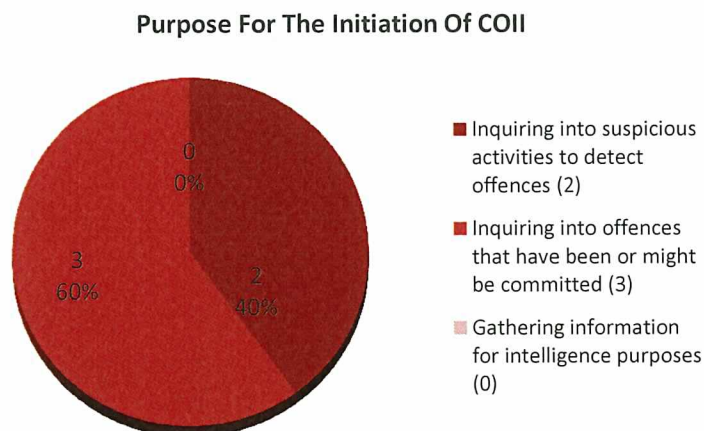


Figure 2 – Purpose for the Initiation of Collection Identifying Information

¹ Provision #14(2)(1)

² Provision #14(2)(2)

These interactions are voluntary conversations and individuals are not required to provide any identifying information. In certain specified circumstances, an officer may not inform the individual of the ability to refuse to provide their information. In 2017, no officer saw the need to invoke this option. This resulted in the following categories having no impact on the yearly totals:

- I. Reason to believe it might compromise the safety of an individual ³
- II. Reason to believe it would likely compromise an ongoing police investigation ⁴
- III. Reason to believe it might allow a confidential informant to be identified ⁵
- IV. Reason to believe it might disclose the identity of a person contrary to law, including the identity of a young person under the Youth Criminal Justice Act ⁶

Following each interaction, the individual has the ability to accept a Record of Interaction (ROI) prepared by the officer. Of the 5 collections that took place, 3 individuals did not accept the ROI, 0 individuals accepted the ROI and 2 collections did not include an ROI (see Figure 3)⁷.

Acceptance of Record of Interaction

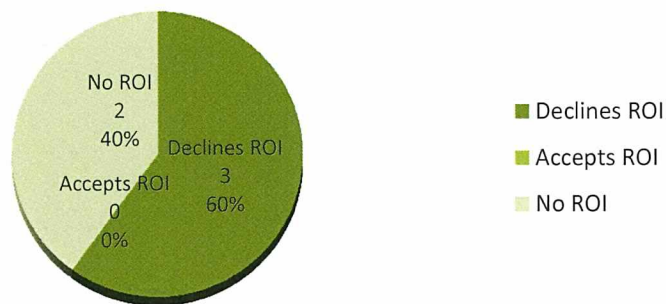


Figure 3 – Acceptance of COII Record Of Interaction

Depending on the circumstances, the police officer also has the ability to not provide a Record of Interaction of a COII event. As shown above, of the 5 collections that took place there were 2 instances in which the officer did not provide a Record of Interaction. The following circumstances determined the lack of a Record of Interaction:

Reasons For Not Offering A Record of Interaction	Count
Reason to believe it might compromise the safety of an individual ⁸	2
Reason to believe it might delay the officer from responding to another matter that should be responded to immediately ⁹	0

³ Provision #14(2)(3)(i)

⁴ Provision #14(2)(3)(ii)

⁵ Provision #14(2)(3)(iii)

⁶ Provision #14(2)(3)(iv)

⁷ Provision #14(2)(4)

⁸ Provision #14(2)(5)(i)

⁹ Provision #14(2)(5)(ii)

Upon the collection of an individual's identifiable information, the police officer must note the following categories in a police report. For each category, the data collected was either identified specifically by the individual or perceived by the police officer.

- I. Sex (Male or Female)
- II. Age Group (predefined by the Hamilton Police Service)
- III. Racialized Group
- IV. Location or Neighbourhood

The chart below (Figure 4) represents the collected sex of the individual(s)¹⁰:

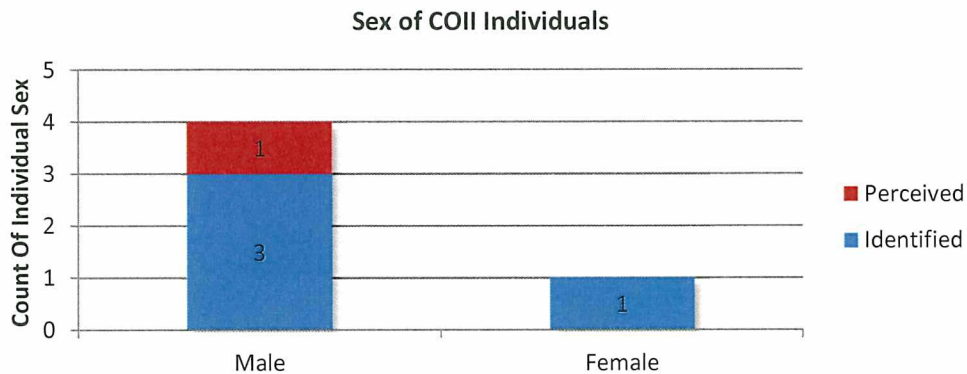


Figure 4 – Sex of Collection of Identifying Information Individuals

The chart below (Figure 5) represents the collected age group of the individual(s)¹¹:

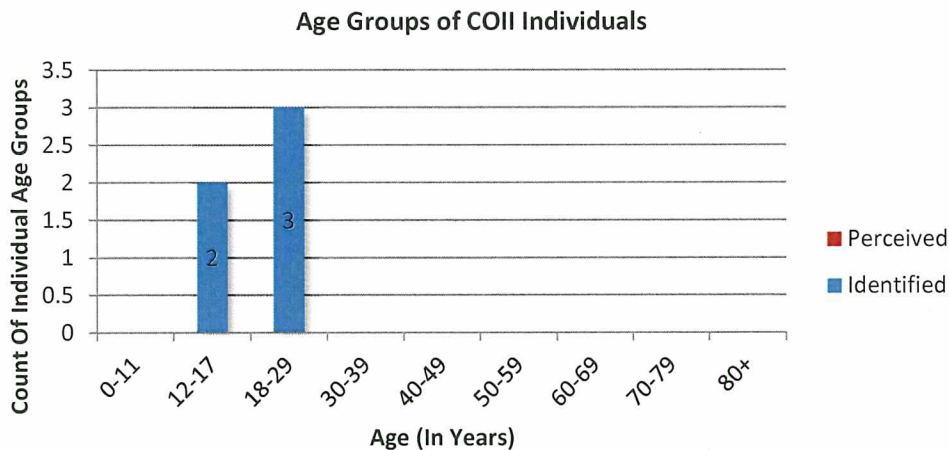


Figure 5 – Age Groups of Collection of Identifying Information Individuals

¹⁰ Provision #14(2)(6)(a) and Provision #14(2)(6)(b)

¹¹ Provision #14(2)(7)

The chart below (Figure 6) represents the collected racialized groups of the individuals¹²:

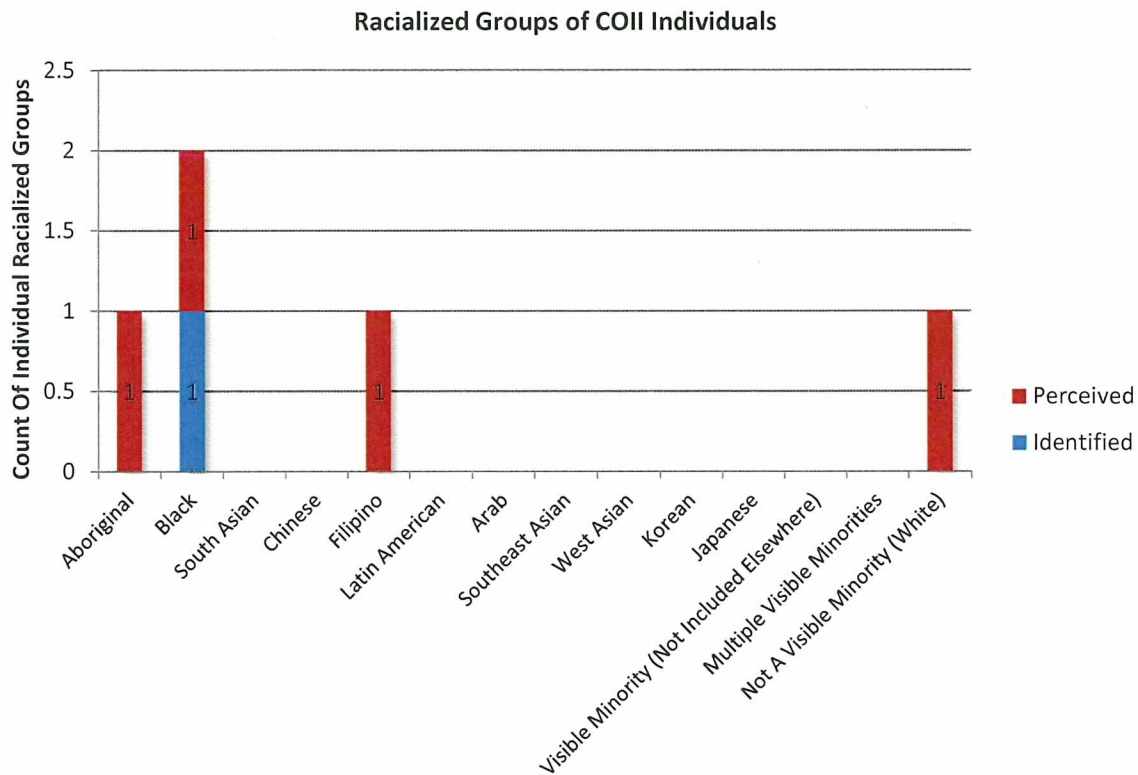


Figure 6 - Racialized Groups of Collection of Identifying Information Individuals

With regards to the location in which the individual was encountered, to assist in keeping the specific location of individuals anonymous, the Hamilton Police Service has broken down the counts by Statistics Canada 2016 Census Tracts¹³. The chart below (Figure 7) is a count in which a Collection of Identifying Information was attempted in each geographical boundary¹⁴. Also included is a choropleth map (Figure 8) to visualize the locations where these interactions and collections occurred in 2017.

Census Tract ID	Number Of COII Collections At Census Tract Location
5370062.00	1
5370049.00	1
5370021.00	1
5370005.01	1
5370002.06	1

Figure 7 – Census Tract Location Count of COII Events

¹² Provision #14(2)(8)

¹³ <http://www12.statcan.gc.ca/census-recensement/2016/ref/dict/geo013-eng.cfm>

¹⁴ Provision #14(2)(10)

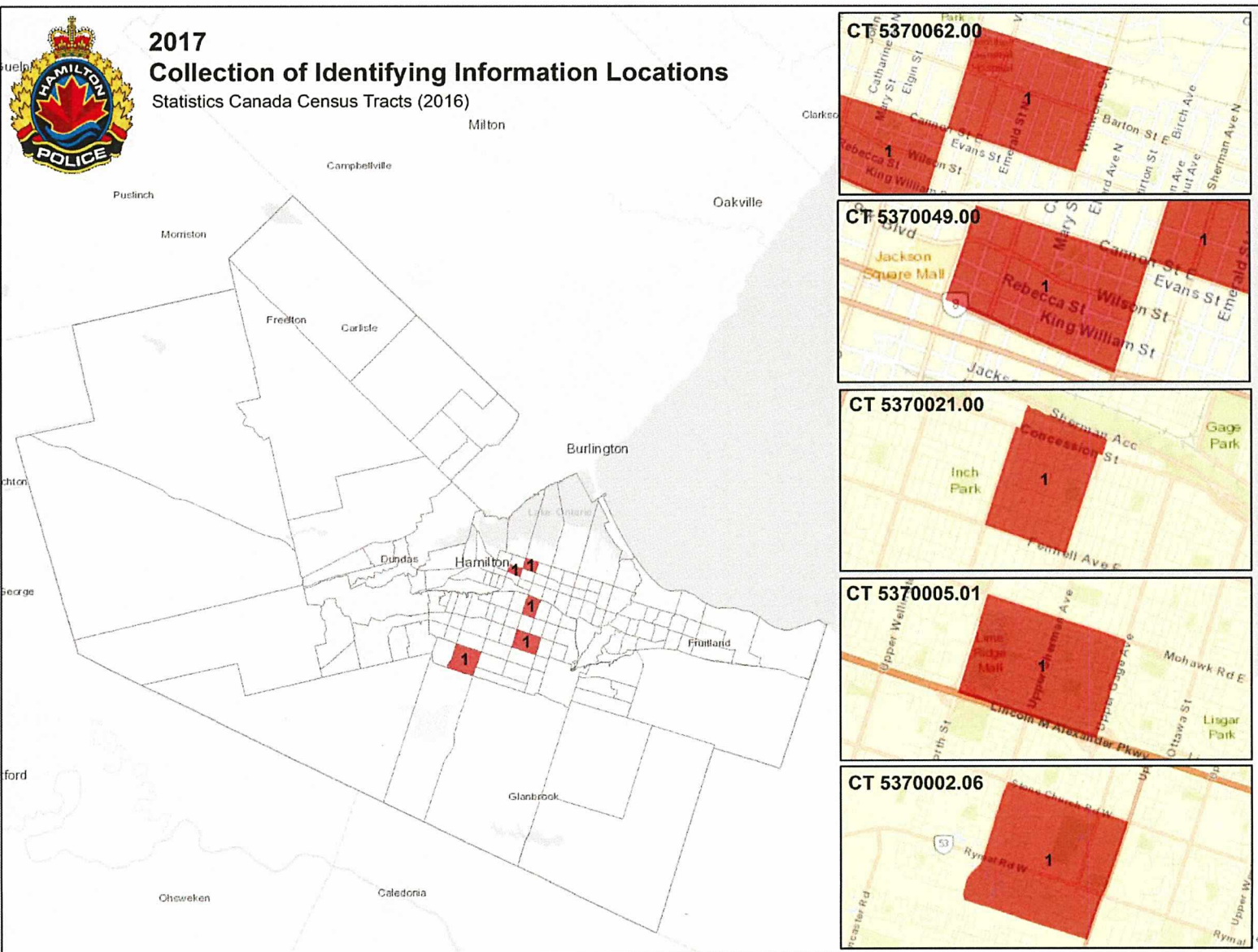


Figure 8 – COII Census Tract Location Map

When identifying information is attempted or collected by a police officer, there is a strict process to determine if the information is compliant with the legislative requirements. If the interaction is determined to be non-compliant, the record is removed from searchable police databases and access is restricted to that record. In 2017, of the 5 collections of identifying information, three were deemed to be non-compliant. The chart below (Figure 9) represents the potential reasons for a non-compliant report and the actual counts in 2017¹⁵.

Non-Compliant Reason(s) <small>A Record Deemed "Non-Compliant With Regulation" May Have Multiple Reasons For Being Non-Compliant</small>	Instances In 2017
Non-Compliant (Exceeds 30 Day Period)	0
Non-Compliant With Regulation ...	3
<ul style="list-style-type: none"> Any part of the reason was only because the officers perceives the individual to be within a particular racialized group (minus exceptions) 	0
<ul style="list-style-type: none"> The additional information required about an individual did not include more than just the racialized group, sex and age of the individual 	0
<ul style="list-style-type: none"> It was done in an arbitrary way - just because the individual declined to answer a question that they were not legally required to answer 	0
<ul style="list-style-type: none"> It was done in an arbitrary way - just because the individual attempted to discontinue the interaction when they had a legal right to do so 	0
<ul style="list-style-type: none"> It was done in an arbitrary way - it was just because the individual was in a high crime location 	0
<ul style="list-style-type: none"> The officer did not inform the individual they were not required to provide identifying information 	3
<ul style="list-style-type: none"> The officer did not inform the individual why the officer was asking for their identifying information 	3
<ul style="list-style-type: none"> The officer did not indicate the reason why they did not inform an individual that they were not required to provide identifying information or why they were being asked for identifying information 	3
<ul style="list-style-type: none"> The officer did not indicate why they did not offer an individual a Record of Interaction, did not give an individual a Record of Interaction 	3

Figure 9 – Non-Compliant Collection of Identifying Information Reasons

Once an interaction has been deemed non-compliant, access to it is restricted and there are only specific circumstances in which the data can be retrieved. Below is the number of times, if any, members of the police service were permitted to access a non-compliant COII report (Figure 10)¹⁶.

Reason(s) For Retrieving A Non-Compliant Record <small>Indicates The Number Of Unique Instances That A Single Non-Compliant Record Or Group Of Non-Compliant Records Were Accessed</small>	Instances In 2017
It was required for an ongoing police investigation	0
It was in connection with legal proceedings or anticipated legal proceedings	0
It was for the purpose of dealing with a complaint under Part V of the PSA or for the purpose of an investigation or inquiry under S25(1)(a) of the PSA	0
In order to prepare the annual report or a report required due to disproportionate collection	1
For the purpose of complying with a legal requirement	0
For the purpose of evaluating a police officer's performance – assessing compliance with legislation	3

Figure 10 – Reasons for Retrieving A Non-Compliant Collection of Identifying Information Reason

¹⁵ Provision #14(2)(11)

¹⁶ Provision #14(2)(13)

(III) Hamilton Police Board Policy Review

Along with the regulations outlined in Ontario Regulation 58/16: Collection of Identifying Information in Certain Circumstance – Prohibition and Duties, the Hamilton Police Services Board have requested the following information to be a part of the annual report.

The first review is to report on the number of public complaints that were resulting from or relating to information collected pursuant to the Regulation. For the individual interactions collected in 2017, there have been 0 public complaints¹⁷.

The second review is the number of requests made to the Police Service under the Municipal Freedom of Information and Privacy Act relating to information collected pursuant to the legislation. For the individual interactions collected in 2017, there have been 2 requests through FOI¹⁸.

(IV) Statement of Non-Compliance

All three interactions which were deemed to be non-compliant were thoroughly reviewed.

No misconduct was identified. Remedial training was provided to each officer and documented.

¹⁷ Provision – Board Policy

¹⁸ Provision – Board Policy

(V) Chief Statement on Disproportionally Collected Data

S(14)(2)(9)

All 5 COII reports occurred in distinct areas across the city with 4 involving males and 1 involving a female. As it pertains to their age ranges, two were between 12 and 17 and the other three were between 18 and 29. As it pertains to the racialized groups, one individual identified themselves as black. The other four were perceived to be black, aboriginal, filipino and white respectively. The analysis therefore confirms that there were no disproportionate collections of data based on age, racialized group or a combination thereof.

(VI) Random Review of COII Entries

S(14)(2)(12)

At the time of this report, there were only 5 COII reports completed. Therefore the totality of the following information was simply too small to generate a random report and produce an appropriate or reliable comparative. Due to this small sample size, the Hamilton Police Service reviewed all reports individually to gather a full understanding of the Collection of Identifying Information process and results.