



Hamilton Police Service

DECLARATION OF CRIMINAL RECORD

THIS FORM MUST BE COMPLETED IN ORDER TO RECEIVE A NAME-BASED CRIMINAL RECORD, WHICH INCLUDES THE ADULT CRIMINAL CONVICTIONS AND ASSOCIATED INFORMATION FROM THE RCMP NATIONAL REPOSITORY OF CRIMINAL RECORDS.

Last Name		First Name		Middle Name	
Maiden Name or Other Last Names Ever Used				Sex	Date of Birth yyyy/mmm/dd
Current Address #, Street Name, Apt/Unit			City	Province	Postal Code

DECLARATION OF CRIMINAL RECORD:

- DOES NOT CONSTITUTE A CERTIFIED CRIMINAL RECORD BY THE RCMP
- MAY NOT CONTAIN ALL CRIMINAL RECORD CONVICTIONS

DO NOT DECLARE:

- ABSOLUTE DISCHARGES OR CONDITIONAL DISCHARGES, PURSUANT TO THE *CRIMINAL CODE*, SECTION 730.
- CONVICTION FOR WHICH YOU HAVE RECEIVED A RECORD SUSPENSION, PURSUANT TO THE *CRIMINAL RECORDS ACT*.
- CONVICTION WHILE YOU WERE A "YOUNG PERSON" (TWELVE YEARS OLD BUT LESS THAN EIGHTEEN YEARS OLD), PURSUANT TO THE *YOUTH CRIMINAL JUSTICE ACT*.
- ANY OFFENCE FOR WHICH YOU WERE NOT CONVICTED, FOR EXAMPLE, CHARGES THAT WERE WITHDRAWN, DISMISSED, ETC.
- ANY PROVINCIAL OR MUNICIPAL OFFENCES.
- ANY CHARGES DEALT WITH OUTSIDE OF CANADA.

Failure to complete this form accurately will result in an incomplete record check.

Note: A criminal record in the National Repository of Criminal Records can only be confirmed through the submission of fingerprints. Therefore, in the event the Applicant DOES NOT DECLARE criminal record information and a search results in a match in the RCMP National Repository of Criminal Records, based solely on name(s) and date of birth, the Applicant will be required to submit fingerprints for confirmation, and pay the applicable fee.

OFFENCE	DATE OF SENTENCE	LOCATION

Applicant's Signature	Date yyyy/mmm/dd
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Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, s.28(2), s.32(b) and the *Police Services Act* s.1, s.41 and will be used to authorize and conduct a Police Record Check. Questions about this collection should be directed to: Records Supervisor, Corporate Services, Hamilton Police Service, 155 King William Street, Hamilton, Ontario L8R 1A7 (905) 546-4767.