



HAMILTON POLICE SERVICE (HPS)
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POLICE AUXILIARY VOLUNTEERS

The Hamilton Police Service is now recruiting for our 2019 Police Auxiliary Class. The deadline to apply is April 30, 2019.

Job Title: Police Auxiliary Volunteer

Job Location: Hamilton Police Service – Central Station, 155 King William St. Hamilton, plus a variety of locations throughout the City of Hamilton, including public places, personal residences, and police stations.

Hours of Work:

- Auxiliary members are required to volunteer a minimum of twelve (12) hours of duty per month.
- Shifts range from four (4) to twelve (12) hours including weekends and holidays
- Mandatory attendance for professional development training
- Evening and weekend training will begin in the Fall 2019 including mandatory training on November 17 – 19, 2019 (daytime hours)
- Mandatory attendance for Badge Presentation. Friends and family may be invited to attend this event

Commitment: Auxiliary members must be prepared to make a two (2) year commitment volunteering 12 hours per month (144 hours/year)

PeopleSoft Job ID: 15215

Notice Date: March 29, 2019

Application Deadline: April 30, 2019

JOB SUMMARY

The Hamilton Police Service Auxiliary Unit is part of an International Award-winning Division of the Hamilton Police Service and is made up of Civilian Volunteers who assist police constables in the course of their duties. As an Auxiliary Member you will serve, in uniform, such duties as community-based crime prevention, traffic control, or patrol duties in community events.

WHAT WILL YOU BE DOING?

An HPS Auxiliary will be able to participate in the following activities, including, but not limited to:

- Assist paid Duty Officer at Tiger-Cat games, and on McMaster University and Hess Village patrols
- Assist Sworn Officers on Patrol Ride-Alongs, Bail Compliance Ride-Alongs, ACTION Team Ride-Alongs. RIDE lanes
- Assist Sworn Officer with Immediate Rapid Deployment and Public Order Unit training
- Direct traffic and pedestrians at a wide range of community events
- Provide Station Tours, perform Residential and Business Audits, and conduct Safety Presentation for the community.
- Attend Recruiting events, assist with the Maintenance of the Bike fleet and Mobile Command Van
- Assist the Mounted Unit with training, participate in Marching Team at ceremonial events, provide photographic support to the Service for special events

WHAT YOU NEED TO DO IT?

- Be a Canadian Citizen or Permanent Resident of Canada
- Must be at least 18 years of age
- Have no criminal convictions for which a pardon has not been granted
- Be of good moral character
- Be mentally and physically capable of performing the duties of an Auxiliary Police Volunteer (e.g. handling prisoners, breaking up fights, dealing with difficult and/or injured or intoxicated persons, etc.)
- Possess a valid Class G Driver's Licence, or the equivalent, with no more than six (6) demerit points, permitting you to drive an automobile in Ontario with full driving privileges
- Have a valid Standard First Aid and CPR certificate (Basic Rescuer level C) before starting in the position
- Be able to pass a Physical Readiness Evaluation for Police (PREP) test via HPS or have a valid Ontario Association of Chiefs of Police (OACP) PREP Certificate. Test information may be found at www.applicanttesting.com
- Have an email account and internet access

Working Conditions

The duties of this position may involve many physical and mental challenges, while maintaining a respectful and professional demeanor. Some of the challenges include having physical contact with members of the public, which may present a variety of health and/or personal safety issues, such as exposure to contagious diseases (e.g. head lice, colds, influenza, Hep C, HIV, etc.) poor hygiene, and aggressive or violent behaviour

IF YOU ARE PASSIONATE ABOUT VOLUNTEERING IN POLICING ENVIRONMENT, MOTIVATED BY A JOB WELL DONE, AND AS COMMITTED TO EXCELLENCE AND QUALITY CUSTOMER SERVICE AS WE ARE, WE'D LIKE TO HEAR FROM YOU.

Applications (i.e. cover letter and resume – all one document) are to be submitted via the City of Hamilton Careers website before **11:59 PM on April 30, 2019.**

We thank all applicants, however, only those candidates selected for testing and/or an interview will be contacted. No phone calls or emails please. We are unable to respond to all applicants.

Please note that the Hamilton Police Service is committed to the principles of equal opportunity and reflecting the diverse community that we serve. Fluency in a second language is an asset; please indicate if you are able to speak another language on your application.

The Hamilton Police Service is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation for testing, interview, or employment purposes.

If hired, the incumbent shall comply with all Health and Safety Policies and Practices for their position and the workplace.

By applying, you agree that the statements made by you are true, complete, and correct to the best of your knowledge. Further, you understand that any falsification of statements, misrepresentations, and/or deliberate omission or concealment of information may be considered just cause for dismissal.

