



HAMILTON POLICE SERVICES BOARD

NOTICE OF MEETING

PUBLIC AGENDA

Thursday, January 22, 2015

2:00 o'clock p.m.

Hamilton City Hall

Council Chambers

Lois Morin
Administrator

AGENDA

1. CALL TO ORDER

2. ELECTIONS

2.1 Election of Chair – conducted by Administrator

2.2 Election of Vice-Chair – conducted by Chair

3. PRESENTATIONS

3.1 Members of the Month

4. GENERAL

4.1 Declarations of Interest

5. CONSENT AGENDA

5.1 **Approval of Consent Items**

That the Board approve and receive the consent items as distributed.

5.2 **Adoption of Minutes – December 15, 2014**

The minutes of the meetings held Monday, December 15, 2014, are adopted as printed.

5.3 **Hamilton Police Service Monthly Report (PSB 15-003)**

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.

5.4 Registration information to attend the 24th Annual Police Employment Conference

That Board Members be approved to attend the upcoming 24th Annual Police Employment Conference scheduled for Monday, March 2 – Tuesday, March 3, 2015, Mississauga, Ontario.

5.5 Registration information to attend the Canadian Association of Police Governance Summit Session 2015: The Police Governance Paradigm

That Board Members be approved to attend the upcoming Canadian Association of Police Governance Summit Session 2015: The Police Governance Paradigm scheduled for April 7, 2015, Toronto, ON.

5.6 For the Information of the Board:

- a) Correspondence from Anthony Tessarolo, A/Assistant Deputy Minister, Ministry of Community Safety and Correctional Services with respect to Police Service Board Vacancy Information Sheets.
- b) Correspondence from the Canadian Association of Police Governance (CAPG) with respect to Call For Resolutions for the CAPG 26th Annual Meeting.
- c) Correspondence from Cathryn Palmer, President, Canadian Association of Police Governance (CAPG) with respect to the Board's generous support and commitment to the CAPG over the past year.
- d) Correspondence from Joaquim Milonga, Out Going President (Casa de Angola Community Club) with respect to the Angolan Association of Hamilton.

6. DISCUSSION AGENDA

6.1 Request from Mr. John Neary of the Beasley Neighbourhood Association to Provide a Deputation to the Board

That the request from Mr. John Neary of the Beasley Neighbourhood Association to provide a deputation to the Board with respect to the proposed Investigative Services Facility, be approved.

6.2 HPS Projected Capital Expenditures – 2015 – 2025 (PSB 15-002)

That the Board receive and approve PSB 15-002 - HPS Projected Capital Expenditures – 2015 – 2025 as presented.

6.3 2015 Hamilton Police Service Operating Budget (PSB 14-119)

That the Hamilton Police Services Board approve the 2015 Hamilton Police Service Operating Budget.

7. NEW BUSINESS

8. ADJOURNMENT

**THE POLICE SERVICES BOARD WILL ADJOURN THE PUBLIC
PORTION OF THE MEETING AND RECONVENE IN CAMERA
FOR CONSIDERATION OF PRIVATE AND CONFIDENTIAL
MATTERS.**

**MINUTES OF THE HAMILTON
POLICE SERVICES BOARD**

5.2

Monday, December 15, 2014
4:02pm
Hamilton City Hall
Council Chambers

The Police Services Board met.

There were present: Lloyd Ferguson, Chair
Fred Eisenberger
Walt Juchniewicz
Madeleine Levy
Stanley Tick
Terry Whitehead

Absent with regrets: Irene Stayshyn

Also Present: Chief Glenn DeCaire
Deputy Chief Eric Girt
Deputy Chief Ken Weatherill
Superintendent Jamie Anderson
Superintendent Dave Calvert
Superintendent Debbie Clark
Superintendent Paul Morrison
Inspector Ryan Diodati
Inspector Greg Huss
Inspector Scott Rastin
Staff Sergeant Maggie Schoen
Marco Visentini, Legal Counsel
Rosemarie Auld, Manager, Human Resources
Peter Bailey, Manager, Records
Dan Bowman, Manager, Fleet & Facilities
Denise Lipiec, Assistant Manager, Human Resources
Catherine Martin, Corporate Communicator
Ted Mason, Assistant Manager, Finance
Rita Lee Irvine, Manager, Planning
John Randazzo, Manager, Finance
Yakov Sluchenzov, Labour Relations
Peter Osinga, MCSCS
Lois Morin, Administrator

Chair Ferguson called the meeting to order.

Presentations	2.1 Members of the Month
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Chair Ferguson and Chief DeCaire presented the Member of the Month Award to Constable Asuf Khokhar. Officer Khokhar was commended for his dedication to duty and commitment to the Hamilton Community, even while off duty.

2.2 Deputation: Mr. George Geczy with respect to Police Check Fees for Volunteers

Mr. George Geczy provided a presentation to the Board with respect to Police Check Fees for Volunteers.

After discussion, the Board approved the following:

Moved by: Member Eisenberger
Seconded by: Member Juchniewicz

That the presentation be referred back to the Hamilton Police Service to provide a report on the number of volunteer checks completed including the percentage of vulnerable sector background checks for business and non-profit organizations and whether one could offset the other for full cost recovery.

Carried Unanimously.

2.3 2015 Hamilton Police Service Operating Budget

Chief DeCaire provided a presentation with respect to the 2015 Hamilton Police Service Operating Budget.

After discussion, the Board approved the following:

Moved by: Member Eisenberger
Seconded by: Member Whitehead

That the Board table the 2015 Hamilton Police Service Budget for one month, to allow members to review the budget for further efficiencies and clarification, and that the 2015 Budget be brought back at the next meeting for final disposition.

Carried.

General**3.1 Declarations of Interest**

None

**Consent
Agenda****4.1 Approval of Consent Items**

Moved by: Member Juchniewicz
Seconded by: Member Levy

That the Board approve and receive the consent items as printed.

Carried.

4.2 Adoption of Minutes – November 17, 2014

The minutes of the meeting held Monday, November 17, 2014, be adopted as printed.

4.3 Hamilton Police Service Monthly Report (PSB 14-121)

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.

4.4 Correspondence from the Canadian Association of Police Governance with respect to the 2015 Membership Fee.

That the Board approve payment of the 2015 Membership Fees in the amount of \$5,520.00.

4.5 Correspondence from the Ontario Association of Police Services Board Zone 4 with respect to the 2015 Membership Fee.

That the Board approve payment of the 2015 Membership Fees in the amount of \$70.00.

4.6 For the Information of the Board:

- a) E-mail from Mr. Shekar Chandrashekar with respect to the November 17, 2014 presentation – Social Navigator Program.

**Discussion
Agenda****5.1 2015 Hamilton Police Service Operating Budget (PSB 14-119)**

See 2.3 above – Presentation – 2015 Hamilton Police Service Budget Presentation.

**New
Business**

Board members expressed their thanks and congratulated Hamilton Police Service for all of the great things that are being done by the organization for the Citizens of Hamilton.

Chair Ferguson thanked the Chief, Deputies, Senior Command, Sworn and Civilian members of the Service for their support and dedication to this organization and the City of Hamilton. On behalf of the Board Chair Ferguson wished all members of the service and the public, a safe and happy holiday season.

Next Meeting of the Board

Chair Ferguson announced that the next meeting of the Board is scheduled for Thursday, January 22, 2015, 2:00pm, at Hamilton City Hall, Council Chambers.

Adjournment

Moved by: Member Juchniewicz
Seconded by: Member Tick

There being no further business, the public portion of the meeting then adjourned at 6:07pm.

Carried.

* * * * *

The Board then met in camera to discuss matters of a private and confidential nature.

Taken as read and approved

Lois Morin
Administrator

December 15, 2014
lem:

Lloyd Ferguson, Chair
Police Services Board

HAMILTON POLICE SERVICES BOARD
- RECOMMENDATION -

DATE: 2015 January 22
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Eric Girt
Acting Chief of Police
SUBJECT: *Hamilton Police Service Monthly Report*
(PSB 15-003)

RECOMMENDATION:

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.



Eric Girt
Acting Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – n/a

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

New Year's Eve RIDE Lanes

The Hamilton Police Service wishes to thank the citizens of Hamilton for "Planning Ahead" during the New Year's Eve festivities. Officers conducted 38 RIDE lanes from December 31, 2014 – January 1, 2015, throughout the City. Over 5,000 vehicles were stopped. During this 24-hour span, Hamilton Police arrested five (5) people for impaired driving while patrolling. Special thanks to the community who called 911 to report three (3) of the five (5) impaired drivers. Together, we will continue to work towards safer streets in our City.

Crime Mapping now Online

Combating crime is a shared responsibility between police and citizens. Citizens can now access an online crime-mapping tool to see where crimes are taking place. Visit our website at: www.hamiltonpolice.on.ca

About the Map

- The online crime-mapping tool lets users conduct searches and find where, when and the time of day that certain types of crimes have taken place in Hamilton during the past 60-days. Crimes are posted after a one-day delay. Map data is based on confirmed incidents, not dispatched calls. The mapping information does not contain private details, such as names of victims or accused.
- The following crimes are mapped: Break and Enters; Homicides; Robberies; Thefts of vehicle; Thefts from vehicle.
- Exact addresses are not indicated, but locations within a radius are reported to protect the identity of victims (mapped by hundred block, e.g. 123 King St. becomes 1xx King St.).
- The map, called RAIDS Online, can be found at www.hamiltonpolice.on.ca.
- Users can also subscribe to Crime Alerts, which will then send an e-mail notification when a crime has occurred within a specific radius of an address.
- Users will find that by clicking on an icon representing a crime type, they can link to the Crime Stoppers of Hamilton web tip page. This information remains confidential as with all other Crime Stoppers tips, and tipsters cannot be traced.
- a YouTube tutorial on how to use the mapping service is now available.

Citizens also have use of basic analytical tools that include hot spot mapping and time of day/day of week at-a-glance charts.

The Hamilton Police Service is encouraging members of the public to utilize this new feature. We also encourage everyone to report suspicious activity to police.

Notes:

The crime mapping information does not reflect the official statistics of the Hamilton Police Service. Crime types and related addresses can change during the investigative process. Not all crimes are reported, or reporting is delayed, and therefore not all crimes will appear on the map. The information is provided only as a general overview of crime within the City of Hamilton.

Currently, the website uses some American terminology such as Burglary.

Upcoming Event



The poster is for a New Years Celebration Honoring The Year of The Sheep. It features a large circular emblem with the year '2015' and the Chinese characters '羊年快乐' (Happy Sheep Year). Below the emblem, it lists the organizers: 嘉華時報 (CCL Chinese Journal) and Hamilton 華人協會 (Chinese Association of Hamilton). The event is hosted by the Hamilton Police Service in partnership with the Chinese Association of Hamilton. The event details are as follows:

Chinese Text	English Text
日期: 2015年1月31日 星期六	Date: Saturday January 31, 2015
时间: 2:00pm-6:00pm	Time: 2:00 - 6:00 p.m.
地点: Hamilton市政厅 71 Main Street West, Hamilton	Location: City Hall 71 Main Street West, Hamilton
内容: 文艺演出、字画表演、茶艺、 小吃、游戏、中医咨询、轻场 舞会	Featuring local Artists, Performers, Light Refreshment.
票价: 免费, 欢迎各界民众参加 设有残疾人轮椅通道。	All are invited: Free Admission. Wheelchair Accessible.
更多信息请联系 For Additional Information please contact:	
Sandra Wilson (English)	swilson@hamiltonpolice.on.ca 905-546-4910
Max Zhou (中文)	cclservices@gmail.com 905-318-3989
协办: Hamilton 华人联谊会 Hamilton Chinese Community Association	

GD/C. Martin

Attachment: *Leading Edge Policing in Hamilton Continues...Note to Members*

Leading Edge Policing in Hamilton Continues...

December 2014

As we are set to close out another year, our Command remains committed to sharing information with our members. Our evidence based, research focused approach to community policing continues to pay off in securing the safety of our citizens. We remain resolute in our commitment to our people, policies, training, supervision and accountability approach within the Service.

The Hamilton Police Service is very proud of our growth and our history in protecting the citizens of Hamilton. For many years Hamilton Police have committed to ongoing initiatives for policing the downtown core and the entire city. Hamilton has a long standing commitment to the Neighbourhood Safety Project.

As early as July 2005¹ the Hamilton Police Service was committed to the deployment of officers within the downtown core patrol, on bikes and on foot, to address crime concerns. In October 2007, the Service commenced the Core Patrol Pilot Project to provide the 'highest amount of police visibility' and to put forth a strategy to meet the goal of having 'more police presence' in the Core. The 16 person team commenced that effort after committee

consultations with Officers, local BIA's, Business Owners and City Employees set the strategy. In May 2008, the Board held extensive discussions to address the continuing perception and fear of crime in the Hamilton Core. An analysis of the New York deployment model clearly showed the high visibility deployment of officer foot patrol reduced the fear of crime. The same is proven in the High Visibility Patrols program in Humberstone, UK where robberies decreased 16% in 1 year.²

The community has been very well served by the dedicated foot patrol assignments on James Street North and on Barton Street. Congratulations and thank you to PC Gary David and PC Dale Neal. They have been making great enhancements to safety in their local communities and this year marked the retirement of Gary and we wish him all the best of the future.

Also in May 2008, a review of the Substance Use Related Crime in Hamilton³ (SURCH) strategy took place which focussed on the issue of substance abuse and the influence of drug and alcohol abuse on local crime patterns. The analysis showed that 100% of those individuals

arrested for a street level robbery and 65% arrested for break and enter offences were crack cocaine users. This remains clear evidence that we must be consistent in our drug strategy, diversion programs and enforcement.

In 2009, a presentation by the Chief of Police in Boston⁴ addressed just how city police were able to dramatically reduce crime and maintain the crime reduction from the year 2000 moving forward by deploying Safe Streets Teams. The strategy focussed on having 'wrap around social services' in place to support the police. This strategy focussed on the 5% of city area identified through crime analysis and the 5% of the recidivist criminal involved in street level violence, gang and drug activity.

In December 2009, the Hamilton Police Services Board provided clear direction to the Service to find a way to increase visibility and address the issues of crime in the Core of Hamilton.⁵ We immediately commenced a full review of our Service, conducted interviews with our members, attended community meetings, met with municipal officials and conducted a very thorough crime analysis

¹ Hamilton Police Services Board, Meeting July 21, 2005 – PSB Report 05-055a

² Hamilton Police Services Board, Meeting May 20, 2008 – PSB Report 08-053

³ Hamilton Police Services Board, Meeting May 20, 2008 – PSB Report 08-061

⁴ FBI National Academy Associates, 46th Annual Conference, July 23 – 28, Boston Massachusetts

⁵ Hamilton Police Services Board, Meeting December 21, 2009 – PSB Report 09-118

focussed on the top violent crimes impacting our city.

At about the same time, the Code Red report was published that addressed the social determinants of health in our city and particular areas requiring a concerted response were identified. We focused on the social determinants of crime.

In May 2010, the ACTION strategy commenced as we saw the dedication of resources to identified neighbourhoods where violent crime and demand for service was highest. Our members have done an amazing job in carrying out the strategy. Almost 4 years into the strategic deployment we are experiencing outstanding results in enhanced public safety. Every member of this Service can be proud as we continue to reduce the incidents of violent crime in Hamilton.

ACTION is a strategy, not a team of officers working in isolation. The strategy includes a commitment to working with social services and is supported by our now well entrenched Social Navigator. The Social Navigator is designed to get those individuals in our city that need social services in contact with the proper support. We often interact with those suffering mental illness, drug and alcohol addictions and these are the people that consume disproportionate police,

paramedic and hospital services.

I am very proud to inform you that on December 10, 2014 the Social Navigator received continued funding for the next 3 years from the city of Hamilton.

The strategy is further supported by the important work of the Bail Compliance Unit that is actively and aggressively pursuing those on court imposed bail conditions to ensure they comply. If they do not, we arrest them and return them to custody. The strategy is multi faceted and complex in order to address the magnitude of the issues that we see on our streets.

Congratulations to all our sworn and civilian members who contribute every day with excellence in policing. You are making a positive impact every day. Be proud of your work... you deserve it given your effort and the obvious outcome. Outcomes like the greatest single decline in the Crime Severity Index in the nation with a 2012 reduction of 19% followed by a Crime Rate reduction of 13% in 2013.

We cannot rest on our success so we continue our innovation in policing. In November 2013, we commenced an enhanced partnership project with St. Joseph's Hospital and our Crisis Outreach And Support Team (COAST). This new initiative, called the Mobile Crisis Rapid Response

Team (MCRRT) partnered a mental health professional in a patrol car with our Crisis Intervention Trained officers. What is most unique about our MCRRT is that we are a '911 First Response' option. This is the first of its kind in Canada. We are witness to very positive outcomes with reduced hospital wait times, lower apprehension rates and relieving the burden on our front line officers. This program affords a greater opportunity to intervene earlier with trained professional mental health experts. I am very proud to announce that the local Health Integrated Network, under the direction of CEO Donna Cripps, has provided permanent funding for the St. Joe's mental health professionals and the first year funding is almost \$500,000. Included in the 2015 Budget of the HPS is funding for 5 new positions to supplement and entrench this program in the Service. This program is a leading edge, innovative, strategic approach to helping people in crisis.

The Hamilton Police Service plays a major role in the economic wellbeing and advancement of our city. In order for people to visit, attend restaurants, come downtown they need to both be safe and to feel safe. Investors in building will only invest when the neighbourhoods are safe. Community safety is our job and we defer to no one. Your contributions to making Hamilton safe are paying off. Hamilton continue with the 4th

year of issuing more than \$1B in building permits. Our city is growing and public safety is key to growth.

Officer safety remains our priority and we are poised to complete the full front line deployment of Conducted Energy Weapons (CEW). The Hamilton Police Services Board was the first in the province to approve full front line deployment. What was very important was the co-operation of the Association, Service and the Board in the creative funding solution from the remaining OMERS Type III surplus left from many years ago. The fund is, by contract between the parties, to be used for officer safety and equipment issues. This did not cost the taxpayer one cent.

Remaining focused on officer safety, the Service continues to support our safe driving 'Arrive Alive' campaign focused on the safe operation of police vehicles. We are seeing reductions in our collisions and officer injuries. The Command reminds everyone to drive safely, wear your seatbelt, obey the traffic lights and regulations, not participate in distracted driving phone use and drive to guarantee your safe arrival. Keep up the great work.

This command has been focussed on communication to the members. I have personally attended, again this year, over 40 times to the various divisions for morning parades. We are trying to

ensure we keep the members informed on issues and to offer opportunity for dialogue. Our deputies are regularly attending Block Training to also facilitate ongoing discussion and information sharing. I know that often there is limited discussion, issues and questions. When I was a patrol officer, I would not have any questions for the Chief either. But, we are there with you in the division and we are available and yes there has been a number of important discussions and exchanges of information like the feedback in relation to the patrol cars and we are moving towards inserting more Chargers into the fleet.

Lets summarize your contributions. Since 2009, Robberies are down 54%, Break and Enter down 31% and Stolen Vehicles down 61%. Your efforts in support of the Road & Traffic Safety Strategy see increased enforcement which has resulted in the lowest number of citizen collisions in our history in 2013 with 8,616. You are doing amazing work and we will remain committed. No false crisis aimed at our members or our crime prevention strategy will deter us from our growth, productivity and our mission.

We are about to enter 2015 which will include the Pan Am Games in July. This is an outstanding opportunity to showcase our great city and every member is an ambassador of the Service, our city and the Games. We

continue the planning and security process and will keep you informed.

Cops Count.... Your Work Matters.

Your work to make the city safe plays a major role in community confidence, growth and prosperity. We have a strong strategy and committed people.

Our civilian and sworn members do this job and we do it very, very well. We all work hard and are on the same team. Every person, sworn or civilian, has a critical part to play for the Service.

Keep up the great work.

Stay Safe,



Glenn De Caire

24th Annual Police Employment Conference

"CANADA'S PREMIER POLICE LABOUR RELATIONS CONFERENCE"

Labour relations issues in the police sector are constantly changing. Police service boards, chiefs, managers and association executives need to be aware of the latest trends to do their jobs effectively.

This two-day labour conference will provide you with comprehensive updates on current issues in police labour relations from the perspectives of associations, management and neutral experts. Conference attendees will hear presentations on key topics, ask questions and receive a comprehensive package of informative papers prepared by panel members.

Topics this year will include the following:

- ◆ Updates on Coordinated Bargaining and Interest Arbitration
- ◆ Best Practices in Workplace Harassment Investigations
- ◆ The Proposed Overhaul of the PSA: Is suspension without pay on the horizon?
- ◆ Body Cameras: Pros, Cons and Best Practices
- ◆ Developments in the Management of PTSD: Critical Incident Stress in the Police Sector
- ◆ Twice Daily Reporting: A Legal Update
- ◆ New Challenges in Accommodation

Monday, March 2, 2015

and

Tuesday, March 3, 2015

8:30 am to 4:00 pm

LOCATION

Delta Meadowvale
6750 Mississauga Road
Mississauga, ON L5N 2L3

Book your hotel at:

<https://www.deltahotels.com/Groups/Delta-Meadowvale-Groups/Police-Association-of-Ontario2>

Toll Free: 1-800-422-8238

Reservations Department Phone: 905-542-4003
(8:30 am to 5:30 pm Monday to Friday)

A limited number of rooms available at \$142.00 - book early



Conference Chairs

Ms. Nini Jones LL.B.
Paliare Roland

Mr. Ian Roland LL.B
Paliare Roland

Mr. B. Richard Baldwin
LL.B
Mathews Dinsdale

Conference Fees

Early Bird By Feb 13, 2015

\$625 + hst

After Feb 13, 2015 \$695

hst

Conference Binder \$75. + hst

Note: Conference materials will be supplied on USB Stick at registration and will be available through a secure internet link. Hard copies can be ordered in advance at an additional charge of \$75.00 + hst



Register at www.pao.ca

**Police Association
of Ontario**

6730 Davand Drive Unit 1
Mississauga, Ontario
L5T 2K8

Phone: 905.670.9770

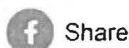
Fax: 905.670.9755

E-mail: pao@pao.ca

Morin, Lois

From: Canadian Association of Police Governance
<communications=capg.ca@mail74.atl11.rsgsv.net> on behalf of Canadian Association of Police Governance <communications@capg.ca>
Sent: January-13-15 12:27 PM
To: Morin, Lois
Subject: Registration Available for Summit Session 2015 - The Police Governance Paradigm

CAPG Summit 2015: The Police Governance Paradigm

[View this email in your browser](#)JOIN THE **CAPG****SUMMIT SESSION 2015: THE POLICE GOVERNANCE PARADIGM****APRIL 7
2015****TECTONIC SHIFT OR TIMID ADJUSTMENTS: WHAT WILL IT TAKE FOR BOARD MEMBERS AND CHIEFS TO SUCCEED IN THE NEW PARADIGM?****REGISTER NOW**<http://capg.ca/summit-2015-registration>**TORONTO, ONTARIO**

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SUMMIT SESSION 2015: THE POLICE GOVERNANCE PARADIGM

Join us in Toronto to Start the Conversation on Effective Police Governance and Empowering our Police Boards...

The Toronto-based Morden Review and many other events across the country have increased the demand that boards and commissions strengthen their oversight capacity to exercise their responsibility for effective policing in their community. The CAPG invites you to this executive-level discussion on how to effectively achieve this. The conversation will begin with a one-day dialogue intended to advance the discussion and give greater precision to the forward agenda, most notably the skills agenda.

The day will provide many opportunities for participants to interact and provide insights for the development of the forward agenda. To stimulate discussion, some

presentations will be made, but out of each will come a “So what?” sense-making session. Opportunities to put forward ideas and discuss various perspectives will be encouraged throughout the session.

WHO SHOULD ATTEND:

Police Board/Commission members and senior staff, Police Chiefs and Deputy Chiefs, Policing Policy Makers, Researchers, Academics.

WITH DISCUSSIONS LEAD BY:

- Ryan Teschner, Senior Council to the Morden Commission
- Matt Torigian, Deputy Minister of Public Safety and Corrections, ON
- Alok Mukherjee, Chair, Toronto Police Services Board



REGISTER NOW!



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**Ministry of Community Safety
and Correctional Services**

Public Safety Division

 25 Grosvenor St.
12th Floor
Toronto ON M7A 2H3

 Telephone: (416) 314-3377
Facsimile: (416) 314-4037

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Division de la sécurité publique

 25 rue Grosvenor
12^e étage
Toronto ON M7A 2H3

 Téléphone: (416) 314-3377
Télécopieur: (416) 314-4037
MEMORANDUM TO:
 All Chiefs of Police and
Commissioner Vince Hawkes
Chairs, Police Services Boards
FROM:
 Anthony Tessarolo
A/Assistant Deputy Minister
Public Safety Division
SUBJECT:**Police Service Board Vacancy Information Sheets**

DATE OF ISSUE:	January 13, 2015
CLASSIFICATION:	General
RETENTION:	Indefinite
INDEX NO.:	15-0002
PRIORITY:	Medium

Police services boards play an important role in Ontario. Filling police service board vacancies is a lengthy process that includes: receiving applications, interviewing candidates, selecting a candidate, and conducting a candidate background check. Once the background check is complete, an Order-in-Council must be approved by the Minister of Community Safety and Correctional Services and subsequently by Cabinet. Following Cabinet approval, the appointment may be subject to review by the Standing Committee on Government Agencies. Finally, the Order in Council is signed by the Lieutenant Governor in Council, and the appointment is complete.

Before this process can begin, however, the Ministry strives to ensure that there is a strong pool of candidates.

Individuals interested in applying to be a member of a police services board can find specific information on qualification requirements, expectations, and how to apply by reviewing the attached "Police Services Board Vacancy Information Sheets". Depending on the type of board, there are two information sheets: Municipal Police Forces and OPP Service Provision Agreements.

Both Police Services Board Vacancy Information Sheets can be found on the Ontario Public Service website through the links below:

http://www.mcscs.jus.gov.on.ca/english/police_serv/PolicingServicesBoards/PSB.html

http://www.mcscs.jus.gov.on.ca/french/police_serv/commissiondesservicespoliciers/PSB_fr.html

The Ministry encourages you to help your communities become aware of the opportunities to be appointed to their local police services boards through a provincial appointment. If you have any questions please contact Aiesha Zafar, Manager, Operations Unit at Aiesha.Zafar@Ontario.ca.

A handwritten signature in black ink, consisting of a stylized 'A' followed by a series of loops and a horizontal line.

Anthony Tessarolo
A/Assistant Deputy Minister
Public Safety Division