



HAMILTON POLICE SERVICES BOARD

NOTICE OF MEETING PUBLIC AGENDA

Thursday, January 12, 2017
2:00 o'clock p.m.
Hamilton City Hall
Council Chambers

Lois Morin
Administrator

AGENDA

1. CALL TO ORDER

1.1 Changes to the Agenda

2. ELECTIONS

2.1 Election of Chair – conducted by Administrator

2.2 Election of Vice-Chair – conducted by Chair

3. PRESENTATIONS

3.1 Members of the Month

3.2 Ms. Yvonne Alexander to provide a deputation to the Board with respect to lapel cameras for police officers.

3.3 Mr. Edward Divers to provide a deputation to the Board with respect to the removal of wearing and using guns from the Hamilton Police.

4. GENERAL

4.1 Declarations of Interest

5. CONSENT AGENDA

5.1 **Approval of Consent Items**

That the Board approve and receive the consent items as distributed.

5.2 Adoption of Minutes – December 15, 2016

The minutes of the meetings held Thursday, December 15, 2016, are adopted as printed.

5.3 Hamilton Police Service Monthly Report (PSB 17-005)

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.

5.4 For the Information of the Board:

- a) Police Services Board Auction Account Fund Policy (PSB 16-139a)
- b) City Clerk's Division, Council Follow-Up Notice with respect to Hamilton Police Services Board's Projected Capital Expenditures for 2017 - 2026
- c) Outstanding Issues as of January 21, 2016

6. DISCUSSION AGENDA

7. NEW BUSINESS

8. ADJOURNMENT

THE POLICE SERVICES BOARD WILL ADJOURN THE PUBLIC PORTION OF THE MEETING AND RECONVENE IN CAMERA FOR CONSIDERATION OF PRIVATE AND CONFIDENTIAL MATTERS.



Hamilton Police Services Board Deputation Request Form

(Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: YVONNE ALEXANDER

Firm / Organization:
(if applicable) _____

E-mail Address: yvonnaalexander@hotmail.ca

Home Phone: 905 387-7682

Fax No.: _____

Business Phone: _____

Mailing Address: 27 LOTUS AVENUE HAMILTON L9C 2E6

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

THAT ALL FRONT LINE OFFICERS WEAR
A LAPEL CAMERA WHEN GOING ON
ALL CALLS

Will you require a LCD Projector: Yes No
(Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

Please submit the completed form either in person, via fax or e-mail to:

Administrator
Hamilton Police Services Board
155 King William Street
P.O. Box 1060, LCD1
Hamilton, ON
L8N 4C1

Fax: 905-546-4720
E-Mail: lmorin@hamilton.ca



**Hamilton Police Services Board
Deputation Request Form**
(Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: EDWARD DIVERS.

Firm / Organization:
(if applicable) _____

E-mail Address: yvonnealexander@hotmail.ca

Home Phone: 905 387 7682

Fax No.: _____

Business Phone: _____

Mailing Address: 27 LOTUS AVE HAMILTON ONT. L9C 2E6

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

REMOVAL OF WEARING AND USING GUNS FROM THE
HAMILTON POLICE. COMPARING OTHER COUNTRIES
NOT WEARING OR USING GUNS AND HOW THIS
IS POSITIVE AND EFFECTIVE FOR SOCIETY AS A WHOLE!
O TOLERANCE FOR GUNS!

Will you require a LCD Projector: Yes No
(Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

Please submit the completed form either in person, via fax or e-mail to:

Administrator
Hamilton Police Services Board
155 King William Street
P.O. Box 1060, LCD1
Hamilton, ON
L8N 4C1

Fax: 905-546-4720
E-Mail: lmorin@hamilton.ca

**MINUTES OF THE HAMILTON
POLICE SERVICES BOARD**

5.2

Thursday, December 15, 2016
2:02am
Hamilton City Hall
Council Chambers

The Police Services Board met.

There were present: Lloyd Ferguson, Chair
 Madeleine Levy, Vice Chair
 Fred Eisenberger
 Walt Juchniewicz
 Stanley Tick
 Terry Whitehead

Absent with regrets: Donald MacVicar

Also Present: Chief Eric Girt
 Deputy Chief Dan Kinsella
 Deputy Chief Ken Weatherill
 Superintendent Jamie Anderson
 Superintendent Ryan Diodati
 Superintendent Nancy Goodes-Ritchie
 Superintendent Will Mason
 Superintendent Michael Worster
 Acting Superintendent Glenn Bullock
 Inspector Greg Huss
 Inspector Paul McGuire
 Staff Sergeant Andrea Torrie
 Marco Visentini, Legal Counsel
 Dan Bowman, Fleet and Facilities Manager
 Catherine Martin, Corporate Communicator
 Ted Mason, Assistant Manager, Finance
 John Randazzo, Manager, Finance
 Yakov Sluchenkov, Labour Relations
 Lois Morin, Administrator

Chair Ferguson called the meeting to order.

	1.2	Additions to Agenda
		<ul style="list-style-type: none">• None
Presentations	2.1	Member(s) of the Month
		Chair Ferguson and Chief Girt presented the Member of the Month Award to Constable Ed Penner. Constable Penner was commended for the courage he exhibited disregarding his own personal safety in order to save another's life.

2.2 Mr. Norm Dorr to provide a deputation to the Board with respect to lapel cameras for police officers and also other non-lethal weapons

Moved by: Member Whitehead
Seconded by: Member Juchniewicz

That the Board receive the deputation with respect to the Board with respect to lapel cameras for police officers and also other non-lethal weapons, as provided.

Carried.

2.3 Mr. Shekar Chandrashekar to provide a deputation to the Board to respond to the context of the audit question and defend his concerns as well as the integrity of his name.

Moved by: Member Juchniewicz
Seconded by: Member Whitehead

That the Board receive the deputation with respect to his response to the context of the audit question and defend his concerns as well as the integrity of his name, as provided.

Carried.

2.4 Body Worn Camera Presentation

Superintendent Mike Worster and Sergeant Scott Moore provided a presentation to the Board with respect to Body Worn Camera Presentation.

After discussion, the Board approved the following:

Moved by: Member Whitehead
Seconded by: Vice Chair Levy

That the Board receive the presentation with respect to Body Worn Camera presentation, as provided.

Carried.

2.5 2017 Hamilton Police Service Operating Budget

Chief Eric Girt provided a presentation to the Board with respect to the 2017 Hamilton Police Service Operating Budget.

After discussion, the Board approved the following:

Moved by: Member Whitehead

Seconded by: Member Tick

That the Board receive the presentation with respect to the 2017 Hamilton Police Service Operating Budget, as provided.

Carried.

General**3.1 Declarations of Interest**

None.

**Consent
Agenda****4.1 Approval of Consent Items**

Moved by: Member Whitehead

Seconded by: Member Juchniewicz

That the Board approve and receive the consent items as distributed.

Carried Unanimously.

4.2 Adoption of Minutes – November 17, 2016

The minutes of the meeting held Thursday, November 17, 2016, be adopted as printed.

4.3 Hamilton Police Service Monthly Report (PSB 16-135)

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.

4.4 For the Information of the Board:

- a) Budget Variance Report as at October 31, 2016 (PSB 16-132)
- b) Correspondence from Chair Lloyd Ferguson to the Honourable Michael H. Tulloch with respect to the Independent Police Oversight Review.
- c) Correspondence from Chief Eric Girt to the Honourable Michael H. Tulloch with respect to the Independent Police Oversight Review.

- d) Correspondence from Nancy Smith, Executive Director, Interval House of Hamilton thanking the Hamilton Police Services Board for the generous support of the 30th Anniversary Pearl Gala.
- e) Correspondence from Frederick Dryden, Liberty for Youth thanking the Hamilton Police Service for supporting the 12th Annual Power of a Changed Life Fundraising Dinner and Silent Auction.
- f) Correspondence from Cindilee Ecker-Flagg, Little Eagle, Executive Director, Native Women's Centre thanking the Hamilton Police Services Board for supporting the 40th Anniversary of the Native Women Centre.
- g) Outstanding Issues as of December 15, 2016

**Discussion
Agenda****5.1 Request from Ms. Yvonne Alexander, to Provide a Deputation to the Board**

After discussion, the Board approved the following:

Moved by: Member Juchniewicz
Seconded by: Member Whitehead

That the Body Worn Camera presentation and report be forwarded to Ms. Alexander for information, and

If after receiving the information with respect to Body Worn Cameras, Ms. Alexander is still interested in providing a deputation to the Board with respect to lapel cameras for police officers, that the request be approved.

Carried.

5.2 Request from Mr. Edward Divers, to Provide a Deputation to the Board

After discussion, the Board approved the following:

Moved by: Member Juchniewicz
Seconded by: Vice Chair Levy

That the request from Mr. Edward Divers to provide a deputation to the Board with respect to the removal of wearing and using guns from the Hamilton Police, be approved.

Carried.

5.3 City of Hamilton and Big 12 Police Services Travel and Expense Reimbursement Policies (PSB 16-137)

Please see 5.4 below.

5.4 Big 12 Police Services Board Training Policies (PSB 16-138)

After discussion, the Board approved the following:

Moved by: Member Whitehead
Seconded by: Member Juchniewicz

That the Board receive the information provided in PSB 16-137 – City of Hamilton and Big 12 Police Services Travel and Expense Reimbursement Policies and PSB 16-138 – Big 12 Police Services Board Training Policies as provided, and

That the Vice Chair Levy, Member Whitehead and the Administrator, prepare for review by the Board, policies with respect to Travel and Expense Reimbursement and Board Training.

Carried.

5.5 Hamilton Police Services Board: Collection of Identifying Information in Certain Circumstances – Prohibition and Duties Policy

After discussion, the Board approved the following:

Moved by: Vice Chair Levy
Seconded by: Member Juchniewicz

- a) That the Board approve the *draft* Police Services Board Collection of Identifying Information in Certain Circumstances – Prohibition and Duties Policy, attached hereto as Appendix "A".
- b) That the Board review the Police Services Board Collection of Identifying Information in Certain Circumstances – Prohibition and Duties Policy in the first quarter of 2018.

Carried.

Opposed: Member Whitehead

5.6 Body-Worn Camera Steering Committee Second Year Report (PSB 16-127)

After discussion, the Board approved the following:

Moved by: Member Whitehead
Seconded by: Member Juchniewicz

That the Board request staff to report back and provide a proposal, which will include options for scope and size (small, medium and large), draft policy and expected costs, on the feasibility of entering into a pilot project with respect to Body-Worn Cameras. This report is to be provided by the 3rd quarter of 2017.

Carried.

5.7 2017 Hamilton Police Service Operating Budget (PSB 16-134)

After discussion, the Board approved the following:

Moved by: Member Whitehead
Seconded by: Member Juchniewicz

That the 2017 Hamilton Police Service Operating Budget be amended by removing the new Social Media Administrator position.

Carried.

Moved by: Member Juchniewicz
Seconded by: Member Whitehead

That the Board approve the 2017 Hamilton Police Service Operating Budget at 2.66% increase, as amended.

Carried.

New Business**Hamilton Police Service Fighting Racism & Hatred Pamphlet**

Member Juchniewicz commended the Hamilton Police Service on the pamphlet with respect to fighting racism and hatred. He further noted that it would be great to see it on the website as a document that the community can download.

Holiday Wishes

Member Whitehead wished everyone a wonderful Holiday Season and a safe and Happy New Year.

Chair Ferguson provided the following comments:

- On behalf of the Board I want to thank and congratulate the Hamilton Police Service for everything that they do in the community this time of year. From adopting a senior, providing gifts for children, food for those in need and assistance in their day to day. Congratulations!! Great Work!!
- On behalf of the Board I also want to acknowledge the great work of every civilian and sworn member in the Police Service. The work that you do each and every day provides a safe community for all of the citizens of Hamilton. A GREAT BIG THANK YOU!
- On behalf of the Board I would like to wish everyone a safe holiday season and a happy healthy NEW YEAR!!
- Next meeting of the Board **will be Thursday, January 12, 2017 – 2:00pm –Hamilton City Hall Council Chambers.**

Adjournment

Moved by: Member Whitehead
Seconded by: Member Juchniewicz

There being no further business, the public portion of the meeting then adjourned at 4:59pm.

Carried.

The Board then met in camera to discuss matters of a private and confidential nature.

Taken as read and approved

Lois Morin
Administrator

Lloyd Ferguson, Chair
Police Services Board

December 15, 2016
lem:

HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2017 January 12

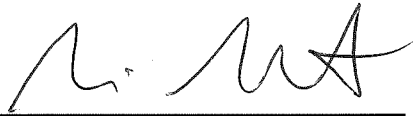
REPORT TO: Chair and Members
Hamilton Police Services Board

FROM: Eric Girt
Chief of Police

SUBJECT: *Hamilton Police Service Monthly Report*
(PSB 17-005)

RECOMMENDATION:

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.



Eric Girt
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – n/a

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

Winter Coat Drive

The Hamilton Police Service has teamed up with The Salvation Army to keep those in need warm during this winter season.

Beginning December 15, 2016 and running until January 15, 2017, residents of Hamilton are being encouraged to join them in their effort. New or used winter coats, hats, scarves or mittens can be dropped off in the donation bins located in all three Hamilton police station lobbies:

Central Station
155 King William St.

East End Station
2825 King St. E.

Mountain Station
400 Rymal Rd. E.



Social Media Platforms

Through the Office of the Chief, the Hamilton Police Service continues to grow its on-line community. Fully integrated with the Service's website, Hamilton Police use four social media platforms to amplify the Service's Mission, Vision and Values. Below is information on the number of followers/likes/subscribers for each platform:

Twitter

@HamiltonPolice*	46,000+
@HPSActionTeam4	5,340
@joinHPS	1,951
@HPSMarine	1,634
@HPSAuxiliary	1,634
@HPSDiv3Patrol	1,201
@claus761Claus	187

Facebook*

28,353 likes: 38,000+ people reach week of December 5, 2017

Youtube

500+ subscribers

LinkedIn

552 followers

*verified accounts

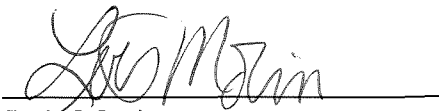
EG/C. Martin

HAMILTON POLICE SERVICES BOARD
- INFORMATION -

DATE: 2017 January 12
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Lois Morin
Administrator
SUBJECT: *Big 12 Police Services Board Training Policies*
(PSB 16-139a)

BACKGROUND:

The Hamilton Police Services Board at its meeting of July 23, 2015 requested that a policy which would define the processes as well as what organizations would be supported and sponsored by the Police Services Board auction account be created. Further, it was stated that after approval, all requests would be dealt with in public session. After review of the policies of the Big 12 Services, the attached policy was approved by the Board at its meeting of December 15, 2016.



Lois Morin
Administrator

/L. Morin

Attachment:

- Appendix "A" – Auction Account Fund Policy

Hamilton Police Services Board

Auction Account Fund Policy

It is the policy of the Hamilton Police Services Board that the Auction Account Fund be used to support and encourage the participation of members of the Hamilton Police Service and the citizens of the City of Hamilton in policing and justice initiatives that promote positive community partnerships and enrich the quality of life in Hamilton.

And further, it is the policy of the Police Services Board that all expenditures related to requests for financial assistance be made within the limits of its Auction Account Fund policy, and satisfy the Eligibility Criteria and Funding Guidelines outlined in this policy.

STATUTORY AUTHORITY

Sections 132 (2) and 133 (3) of the Police Services Act give Police Services Boards the authority to use the proceeds from the sale of unclaimed personal property and money found and seized by the police service for any purpose that it considers in the public interest.

Pursuant to its statutory authority, the Police Services Board establishes the Auction Account Fund to be used in accordance with this policy.

Any unused monies in the Auction Account Fund shall be carried forward to the next fiscal year.

GOAL

To establish an Auction Account Fund policy, consisting of a set of guidelines that identifies recognized funding priorities to assist the Board in allocating the discretionary funds contained within the Board's Auction Account. The guidelines need not limit the Board in its funding of unique projects / functions, but would provide some consistency and rationale in dealing with the funding requests that come before the Board for consideration.

Hamilton Police Services Board

GUIDING PRINCIPLES

The Board will give preference to funding requests that fall into one of the following categories:

1. **Community Relations through Involvement with Police Related Organizations**
Intended to enable the Board / Service to purchase tickets or contribute donations for individuals officially representing the Police Services Board and / or the Hamilton Police Service at external organizations and / or fundraising events. The attendance and participation of Board and Service members at fundraising events for organizations that work closely with the Hamilton Police Service serves to demonstrate the Board's goodwill and community involvement.
2. **Board / Police Service Relations**
To assist members of the police service to participate in police-sponsored events, with the goal of enhancing the image of the Hamilton Police in other communities as well as home.
3. **Public Education / Awareness**
To provide funding to projects that assist the Board in communicating to the general public information related to crime prevention, community policing or other public safety issues.
4. **Special Board / Police Requirements**
Intended to provide flexibility to the Board to fund one-time requirements associated with Board functions, such as the sponsorship of functions at police-related conferences, or special meeting requirements outside of normal budgetary provisions.

ELIGIBILITY CRITERIA

5. That all requests for funding from the Auction Account Fund, not otherwise explicitly authorized by this policy, are to be considered on an item-by-item basis.
6. That the first priority be for those initiatives that directly relate to the guiding principles of the policy.
7. Approval of funding for particular items is not to be considered a precedent, which binds the Board, and that this be clearly enunciated to any recipients.
8. The Auction Account continue to be utilized to offer financial support for individual, groups and/or organizations attending police oriented competitions. These items are to be considered through one single convenor or organizer.
9. That community groups be advised that a condition of receiving the funds is the filing of the previous year's annual audited statement.

Hamilton Police Services Board

10. That recipients be advised that as a condition of receiving funds, the organization must be willing to make available, if requested, financial records indicating the disposition of the Board's contribution of the project or activity.
11. Groups and organizations requesting funding must be based in Hamilton and organized along not-for-profit principles.
12. The organization receiving the funding must clearly provide a benefit for the Hamilton Police and the community.
13. Where the financial contribution of the Police Services Board is by way of sponsorship, the correspondence enclosing the contribution shall request that the contribution be acknowledged in marketing and promotional materials and at the event, where applicable.

FUNDING LIMITATIONS

14. The Fund not be used for any item that would normally be funded through the current / operating or capital budget for either the Board or the police service.
15. Use of the funds must not extend beyond the current fiscal year.
16. Funds cannot be used to cover a deficit from a previous year.
17. The Board does not commit to ongoing funding of or recurring donations to any community program or activity. Recipients cannot expect that subsequent requests for financial support will be approved automatically by the Board.
18. Funds not used as allocated or not needed within the fiscal year, in whole or in part, shall be returned to the Fund.
19. Funds will only be provided to the group directly responsible for the activity or project being funded.
20. The Board not support through use of the Auction Account any overtly political or partisan political events or activities.
21. That support for community events be limited to those events where the proceeds go to support a policing priority or priority of the Board, or the goals and work of the Board as identified in the guiding principles.
22. That the Board not commit to any single disbursement over \$1,000 without prior consideration as the effect such disbursement would have on the unrestricted fund balance.

Hamilton Police Services Board

22. The Board will ensure value for funding dollars and evaluate all requests equitably and consistently.

FUND ADMINISTRATION

23. The Chief of Police, under the direction of the Board, has primary responsibility for the Auction Account Fund.
24. The Chief of Police or designate staff are responsible for the accounting and day-to-day handling of the Auction Account Fund.
25. The Chief of Police or designate staff shall ensure that the appropriate procedures are in place for the collection, maintenance and disbursements of funds.
26. The Chief of Police or designate staff shall ensure the appropriate accounting and audit systems are in place to protect the integrity of the Auction Account Fund.

REPORTING AND ANNUAL REVIEW

27. The Chief of Police shall prepare and submit an annual report to the Board that will summarize for the completed fiscal year all requests approved by the Board. At this time the Board will review the policy to ensure that the funding priorities and criteria remain reasonable and reflective of the Board's own priorities.

MEMBER RESPONSIBILITY

28. If a Board Member arranges to attend an event and is unable to attend it is the Member's responsibility to arrange through the Administrator of the Board to find a replacement to attend the event on their behalf.

Chair Lloyd Ferguson

5.4(b)

City Clerk's Division
COUNCIL FOLLOW-UP NOTICE

TO: Lois Morin
Administrator,
Hamilton Police Services Board

DATE: December 16, 2016

FROM: Stephanie Paparella
Legislative Coordinator, Office of the City Clerk

SUBJECT: Hamilton Police Services Board's Projected Capital Expenditures for 2017 – 2026

Please be advised that, at its meeting of November 25, 2016, the General Issues Committee referred the following report to the January 26, 2017 General Issues Committee meeting in order that staff from Hamilton Police Service would be present to speak to the report. This is the same date that HPS is scheduled to provide their Operating Budget presentation:

- (i) Hamilton Police Services Board Report PSB 16-113 respecting the Hamilton Police Services Board's Projected Capital Expenditures for 2017 – 2026

Thank you!



HAMILTON POLICE SERVICES BOARD

OUTSTANDING ISSUES as of January 12, 2017

ITEM	ORIGINAL DATE	ACTION REQUIRED	STATUS	EXPECTED COMPLETION DATE
1. Other Business	May 26, 2016	That Member Whitehead work with the Board Administrator to implement the use of Electronic devices for monthly agendas.	PSB 16-001 – Ongoing	3 rd Quarter of 2016
3. Board Policy – Board Member Training & Travel and Expense Reimbursement Policies	December 15, 2016	That the Administrator, Vice Chair, Member Whitehead and the Administrator, prepare for approval policies with respect to Travel and Expense Reimbursement and Board Training.		2 nd Quarter of 2017
3. Body-Worn Camera Steering Committee Second Year Report (PSB 16-127)	December 15, 2016	That the Board request staff to report back and provide a proposal, which will include options for scope and size (small, medium and large), policy and expected costs, on the feasibility of entering into a pilot project with respect to Body-Worn Cameras. This report is to be provided by the 3 rd quarter of 2017.		3 rd Quarter of 2017

5.4 (c)