



HAMILTON POLICE SERVICES BOARD

OUTSTANDING ISSUES as of May 26, 2015

ITEM	ORIGINAL DATE	ACTION REQUIRED	STATUS
6. Other Business	February 26, 2015 - Public	That the Board Administrator investigates the use of Electronic devices for monthly agendas.	
7. Other Business: National Coalition Against Contraband Tobacco	February 26, 2015 - Public	Chief DeCaire stated that he is working with the coalition and will provide a report to the Board at a later date	
12. Information Items: Year End Report Paid Duties 2014 (PSB 15-021	March 26, 2015 - Public	After discussion the Board requested the Chief provide a report with respect paid duty officers at festivals that are held within the City of Hamilton and Hess Village. The report is to include how to reduce the impact and how the police can assist organizers to make paid duty policing more cost effective.	

HAMILTON POLICE SERVICES BOARD**- RECOMMENDATION -**

DATE: 26 May, 2015
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Lois Morin
Administrator
SUBJECT: *Hamilton Police Services Board*
Media Relations Policy
(PSB 15-076)

RECOMMENDATIONS:

- a) That the Board approve the *draft* Police Services Board Media Relations Policy, attached hereto as Appendix "A".



Lois Morin
Administrator

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – n/a

STAFFING – n/a

LEGAL – n/a

BACKGROUND

Section 37 of the *Police Services Act* provides that a Board shall establish its own rules and procedures in performing its duties under the Act.

In the past the Hamilton Police Services Board has not had a Media Relations Policy and has instead relied on the Code of Conduct to act as the guide for Board members when it comes to dealing with the media including: traditional, emerging, and social media.

Members of the Police Services Board Governance Committee began looking at the creation of a Media Relations policy in order to better clarify what issues members may discuss with the media and when it is appropriate to do so. It also clarifies when and how members may express disagreement with an existing Board decision.

With this in mind the Governance Committee began studying other police board media relations policies across the province to look for best practices. After studying these in great detail it was decided to present the attached policy based in large part on the Ottawa Police Services Board Media Policy.

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Attachment (1): *Appendix "A": Draft Policy: Media Relations*

Media Relations Policy

1. The official spokesperson for the Hamilton Police Services Board is the Chair of the Board. In the event the Chair is unavailable the Vice-Chair will be the spokesperson for the board.
2. In the event a special subcommittee has been established (ie a labour relations subcommittee) the Board may designate the lead of that subcommittee to be the spokesperson on the issue that particular subcommittee was created for.
3. The Board Administrator may act as the official spokesperson on matters relating to administration of the board or in matters relating to a decision of the Board in response to an inquiry.
4. The Board Administrator is responsible for informing local media outlets including traditional and emerging media of the date and time of upcoming Board meetings and news conferences held by the Board.
5. The Police Services Board will establish a list of local media both traditional and emerging; and will allow new journalists and emerging media outlets to register free of charge and without impediment to be included on this list for notification of all news conferences and meetings of the Board.
6. The Board Administrator will serve as a liaison between the media and the Board when requests are received for interviews or comments.
7. Media releases shall be approved prior to release by the Board Chair. In the event the Board Chair is unavailable the Vice Chair shall approve the release.
8. Media releases shall be provided to all Board members as soon as possible in an electronic format and whenever possible shall be provided prior to their release to the public.
9. News conferences shall be called at the discretion of the Chair, or in the absence of the Chair by the Vice Chair. All Board members shall be advised of the event prior to it taking place.
10. The Board spokesperson shall speak only to matters within the jurisdiction and mandate of the Board and avoid speaking about matters that fall under the jurisdiction of the Chief of Police.
11. When operational matters under the jurisdiction of the Chief of Police are likely to cause significant public interest the Chief will inform where and when practical the members of the Board prior to issuing a public statement.

Hamilton Police Services Board

12. If warranted by the significance and seriousness of the matter, the Chief of Police and/or Board Chair may consult with the Board before information is released to ensure public release is appropriate and justified, and to receive advice on the format and tone of the communication.
13. Board members may communicate a position of the Board, however, should a Board member publicly disagree with a position of the Board, or should a Board member comment upon a matter not yet before the Board, she/he will clearly identify that they are speaking as an individual and not on behalf of the Board. Nor shall a Board member state the Board has taken a position on a matter until the matter has been voted upon.
14. Board members shall respect the confidentiality of information discussed in a closed meeting.
15. Board members and staff will comply with all relevant legislation including but not limited to the Municipal Freedom of Information and Protection of Privacy Act.

Chair Lloyd Ferguson

HAMILTON POLICE SERVICES BOARD
- RECOMMENDATION -

DATE: 2015 May 26
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Glenn De Caire
Chief of Police
SUBJECT: *Reward for Information - Unsolved Homicide – Marley Rowe*
(PSB 15-062)

RECOMMENDATIONS:

- a) That the Board authorize a Reward in the amount of \$50,000.00 for information leading to the arrest and conviction of person(s) unknown, responsible for the death of Marley Rowe.
- b) That 20% of the reward money offered be transferred to Police Reward Reserve Account #11225, for a total of \$10,000.00.



Glenn De Caire
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – See Recommendations above.

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

The Board previously approved that only 20% of the total reward money offered for public rewards be held in reserve (*see PSB #09-052*).

On Wednesday, January 1, 2014, at 4.40 a.m., police and emergency medical services responded to a 911 call at the rear lot of 169 Sherman Avenue North, Hamilton. The victim, Marley Rowe, was found at that location suffering from a gunshot wound to the head. Marley Rowe was transported to the Hamilton General Hospital but was pronounced dead shortly after arriving there.

The investigation revealed that an intoxicated Marley Rowe exited an after-hours party at 169 Sherman Avenue North to wait for his friend to drive him home. Moments after he exited the building Marley Rowe was shot in the head at close range by an unknown person in what appears to be a targeted killing.

Investigators believe there were other individuals present in the area when Marley Rowe was shot and killed and these individuals have information about the person(s) responsible for this homicide. It is believed that a Reward for information, regarding this unsolved crime, will result in new leads, investigative avenues and ultimately, to a successful conclusion to the investigation.

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cc: Eric Girt, Deputy Chief, Community Policing

Maggie Schoen, Staff Sergeant, Chief's Executive Officer

Ted Mason, Chief Accountant



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Hamilton Police Services Board

Deputation Request Form

(Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: Gary Fondevilla
Firm / Organization: Black Brown Red Lives Matter
(if applicable)
E-mail Address: gary-fondevilla@mohawkcollege.ca
Home Phone: 289 260 4364
Fax No.: _____
Business Phone: _____
Mailing Address: 406-11 Woodman Drive South, Hamilton, ON L8K 4E3

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

Support implementing anti-racist ways of police profiling. Discuss racial bias in "carding." HPS' role in education of public regarding "carding." Support need for racial diversity in HPS in management positions.

Will you require a LCD Projector: ☒ Yes ☐ No
(Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

Chief Glenn DeClaire, Sandra Wilson

Please submit the completed form either in person, via fax or e-mail to:

Administrator
Hamilton Police Services Board
155 King William Street
P.O. Box 1060, LCD1
Hamilton, ON
L8N 4C1

Fax: 905-546-4720
E-Mail: lmorin@hamilton.ca