



HAMILTON POLICE SERVICES BOARD

NOTICE OF MEETING PUBLIC AGENDA

Thursday, November 17, 2016
2:00 o'clock p.m.
Hamilton City Hall
Council Chambers

Lois Morin
Administrator

AGENDA

1. CALL TO ORDER

- 1.1 Changes to the Agenda

2. PRESENTATIONS & DEPUTATIONS

- 2.1 Member(s) of the Month
- 2.2 Ms. Maria Antelo, Community Coalition Against Racism (CCAR), to Provide a Deputation to the Board with respect to the Board *Draft* Policy for the Collection of Identifying Information in Certain Circumstances – Prohibition and Duties
- 2.3 False Alarm Reduction Unit Presentation

3. GENERAL

- 3.1 Declarations of Interest

4. CONSENT AGENDA

4.1 Approval of Consent Items

That the Board approve and receive the consent items as distributed.

4.2 Adoption of Minutes – October 20, 2016

The minutes of the meeting held Thursday, October 20, 2016, be adopted as printed.

4.3 Hamilton Police Service Monthly Report (PSB 16-121)

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.

4.4 Correspondence from the Ontario Association of Police Services Board with respect to the 2017 Membership Fee.

That the Board approve payment of the 2017 Membership Fees in the amount of \$6,063.58.

4.5 For the Information of the Board:

- a) Coroner's Inquest into the Death of Andreas Unkerskov-Chinnery (PSB 16-115)
- b) Hamilton Police Service False Alarm Reduction One Year Project Results (PSB 16-112)
- c) Correspondence from the Honourable David Orazietti, Ministry of Community Safety and Correctional Services with respect to their Strategy for a Safer Ontario (Strategy).
- d) Correspondence from Chair Ferguson to the Mayor and Members of Council regarding the Council Follow-up Notice dated July 8, 2016 with respect to Hamilton Police Service's Investigative Services Building.
- e) Correspondence from the Hamilton-Wentworth Catholic District School Board thanking the Hamilton Police Services for the excellent service and assistance it provided during the 13th Annual Pilgrimage "Walk with Christ, Justice for the Poor".
- f) Correspondence from the Hamilton Police Retirees Association thanking the Hamilton Police Services Board for the willingness to support the 24th Annual Hamilton Police Retirees Association Golf Tournament.
- g) Outstanding Issues as of November 17, 2016

5. DISCUSSION AGENDA

5.1 Board Member Expenses (PSB 16-107)

That the Board approve that the Expense and Remuneration for Police Services Board Members as reported to City Council in March of each year, be posted annually on the Hamilton Police Services Board website pages.

5.2 Pre-Budget Approval 2017 Vehicles (PSB 16-118; see also PSB 02-052 and PSB 16-119)

- a) That the Board pre-approve the expenditure of \$1,529,400.00 for the purchase of sixteen (16) 2017 sedan police cruisers, two (2) coloured DSO sedan police cruisers, one, (1) ERU vehicle (van), one (1) collision reconstruction vehicle (van) one (1) 4x4 Utility Cruiser, thirty one (31) used plain door vehicles, one (1) marine truck and fourteen (14) bicycles.
- b) That Fleet staff be authorized to participate in the provincial Police Co-Operative Purchasing Group for the above-mentioned cruisers and police vans.
- c) That Fleet staff be authorized to purchase used plain door vehicles, as outlined in *PSB 02-052 - Used Vehicle Purchases*.
- d) That the Board pre-approve the expenditure of \$173,400.00 for the up-fitting of the above-referenced vehicles.
- e) That the funds for the acquisition of the new vehicles be taken from the Vehicle Replacement Account #53415 and the funds for the upfitting of the equipment be taken from Fleet Upfitting Account #58102.

5.3 Request to Access Funds from Police Vehicle Replacement Reserve (PSB 16-119; see also PSB 02-052 and PSB 16-118))

- a) That the Board approve an expenditure of \$350,000.00 for the purchase of ten (10) 2017 utility police cruisers and \$61,000.00 for up-fitting of these vehicles.
- b) That the Board approve an expenditure of \$150,000.00 for the purchase of one (1) Remote Operated Vehicle (ROV bomb robot) for the Explosives Disposal Unit.
- c) That Fleet staff be authorized to participate in the provincial Police Co-operative Purchasing Group for the above-mentioned cruisers.
- d) That the total amount of \$561,000 be funded from the Police Vehicle Replacement Reserve Account #110020.

6. NEW BUSINESS

7. ADJOURNMENT

<p>THE POLICE SERVICES BOARD WILL ADJOURN THE PUBLIC PORTION OF THE MEETING AND MAY RECONVENE IN CAMERA FOR CONSIDERATION OF PRIVATE AND CONFIDENTIAL MATTERS.</p>



Hamilton Police Services Board
Deputation Request Form
 (Request to appear before the Police Services Board)

****Please note** - The information on this form will be published on a public agenda and therefore released to the public and media.**

Your Name: Marva Antelo

Firm / Organization: Community Coalition Against Racism (CCAR)

(if applicable)

E-mail Address: ccar@copeco.ca

Home Phone: 905-383-7693

Fax No.: _____

Business Phone: NA

Mailing Address: 133 East 17th St, Hamilton L9A4M4

Details of Deputation to be discussed including a summary and the objective(s) of the presentation:

response to HPS draft policy
regarding the Minister's new regulations
on carding



Will you require a LCD Projector: ☒ Yes ☐ No
 (Please note, you must bring your own computer)

Have discussions or correspondence taken place with a member of the Hamilton Police Services Board or the Administrator? If so, with whom and when?

Yes, on many occasions, with many officials

Please submit the completed form either in person, via fax or e-mail to:

Administrator
 Hamilton Police Services Board
 155 King William Street
 P.O. Box 1060, LCD1
 Hamilton, ON
 L8N 4C1

Fax: 905-546-4720
 E-Mail:

**MINUTES OF THE HAMILTON
POLICE SERVICES BOARD**

4.2

Thursday, October 20, 2016
2:05am
Hamilton City Hall
Council Chambers

The Police Services Board met.

There were present: Lloyd Ferguson, Chair
Madeleine Levy, Vice Chair
Fred Eisenberger
Walt Juchniewicz
Don MacVicar

Absent with regrets: Stanley Tick
Terry Whitehead

Also Present: Chief Eric Girt
Deputy Chief Dan Kinsella
Acting Deputy Chief Nancy Goodes-Ritchie
Superintendent Debbie Clark
Superintendent Ryan Diodati
Superintendent Will Mason
Inspector Glenn Bullock
Inspector Paul Hamilton
Inspector Dave Hennick
Inspector Greg Huss
Inspector Paul McGuire
Inspector Scott Rastin
Constable Steve Welton
Marco Visentini, Legal Counsel
Rosemarie Auld, Manager, Human Resources
Dan Bowman, Fleet and Facilities Manager
Catherine Martin, Corporate Communicator
Ted Mason, Assistant Manager, Finance
John Randazzo, Manager, Finance
Yakov Sluchenzov, Labour Relations
Duane Sprague, MCSCS, Zone 4 Advisor
Lois Morin, Administrator

Chair Ferguson called the meeting to order.

1.2 Additions to Agenda

- Presentation 2.4: Social Navigator Program
- Information Item 4.5(e) - Correspondence from Joshua Weresch with respect to Letter to the Police Services Board for 20 October meeting agenda.
- Discussion Item 5.5: In response to Outstanding Business Item 5: Legal Counsel has provided a response to City Clerk's Division Council Follow-up Notice dated July 8, 2016.
- Discussion Item 5.6: Police Services Board Policy with respect to the Collection of Identifying Information in Certain Circumstances – Prohibition and Duties.

After discussion, the Board approved the following:

Moved by: Member MacVicar
Seconded by: Vice Chair Levy

That the Agenda for the Hamilton Police Services Board Public meeting be adopted, as amended.

Carried.

Presentations

2.1 Member(s) of the Month

Chair Ferguson and Chief Girt presented the Member of the Month Award to Detective Constable Michael Ebert and Detective Constable Christian Mukendi. Detective Constable Ebert and Mukendi were commended for their determination which prevented further offences occurring and ensured the safe return of a young person.

Chair Ferguson and Chief Girt presented the Member of the Month Award to Acting Sergeant Mark Mayner, Constable Brandon Brooks and Constable Filip Stec. Acting Sergeant Mayner and Constables Brooks and Stec were commended for their timely intervention, sensitivity to the victim and high level of professionalism they exhibited during the emergency situation.

2.2 Crime Stoppers Award(s)

Inspector Greg Huss informed the Board that Hamilton Crime Stoppers were the recipient of four awards at the International conference. Hamilton Crime Stoppers received awards for Best Special Radio Feature, Best Special Video Coverage and the Greatest Increase in Total Property Recovered including Drugs. Additionally Amy Elftheriou was awarded Coordinator of the Year from over 1,000 programs worldwide.

2.3 Hamilton Police Service Mounted Unit Award(s)

Deputy Chief Dan Kinsella informed the Board that the Hamilton Police Service Mounted Unit attended the North American Police Equestrian Council, Training Conference and Competition hosted by the Kingston Police Service. At the Equitation Class Constable Gabriele placed 2nd, Sergeant Leonard placed 7th and Constable Zafirides placed 8th. In Obstacle Class Constable Zafirides placed 2nd and Sergeant Leonard placed 7th. In Uniform Class Constable Gabriele finished 3rd. In all areas 62 horses from Canada and the United States competed. The Board congratulated the Mounted Unit for their great work!

2.4 Social Navigator Program

Chief Girt and Ms. Sandra Kurdziel, Social Navigator Program Coordinator provided a presentation to the Board with respect to the Social Navigator Program.

After discussion, the Board approved the following:

Moved by: Member Juchniewicz

Seconded by: Member MacVicar

That the Board receive the presentation with respect to the Social Navigator Program, as provided.

Carried.

General**3.1 Declarations of Interest**

None.

Consent Agenda**4.1 Approval of Consent Items**

Moved by: Member Juchniewicz

Seconded by: Member MacVicar

That the Board approve and receive the consent items as distributed.

Carried.

4.2 Adoption of Minutes – September 22, 2016

The minutes of the meeting held Thursday, September 22, 2016, be adopted as printed.

4.3 Hamilton Police Service Monthly Report (PSB 16-114)

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.

4.4 For the Information of the Board:

- a) Correspondence from Bob Gale, Board Chair, Niagara Police Services Board with respect to discussions on shared services opportunities.
- b) Correspondence from Stephanie Paparella, Legislative Coordinator, Office of the City Clerk with respect to Hamilton Police Board Reports PSB 16-095 and PSB 10-064(c).

c) *Municipal Conflict of Interest Act R.S.O. 1990, Chapter M50*

Moved by: Vice Chair Levy
Seconded by: Member MacVicar

That the Municipal Conflict of Interest Act R.S.O. 1990, Chapter M50 be adopted as the policy for the Hamilton Police Services Board.

Carried.

d) Outstanding Issues as of October 20, 2016

e) Correspondence from Joshua Weresch with respect to Letter to the Police Services Board for 20 October meeting agenda.

Discussion Agenda

5.1 Correspondence from Stephanie Paparella, Legislative Coordinator, Office of the City Clerk with respect to the 2017 Budget Submission for the Hamilton Police Services Board

After discussion, the Board approved the following:

Moved by: Vice Chair Levy
Seconded by: Member MacVicar

That the Board receive the correspondence as distributed.

Carried.

Chair Ferguson relinquished the Chair to Vice Chair Levy in order to introduce the following motion:

5.2 Correspondence from Justice Tulloch to Ontario Association of Police Services Boards Members with respect to the Independent Police Oversight Review

After discussion, the Board approved the following:

Moved by: Chair Ferguson
Seconded by: Member MacVicar

That the Vice Chair and Administrator get together and bring a response back to the November 17, 2016 meeting for the approval of the Board.

Carried.

Chair Ferguson reassumed the Chair.

5.3 HPS Projected Capital Expenditures: 2017 – 2026 (PSB 16-113; see also PSB 15-002, PSB 15-002a)

As recommended by Chief Girt in PSB 16-113, dated October 20, 2016, the Board approved the following:

Moved by: Member Juchniewicz
Seconded by: Member MacVicar

- a) That the Hamilton Police Services Board approve the list of 2017-2026 Projected Police Capital Expenditures.
- b) That the Hamilton Police Services Board forward the approved plan to the City of Hamilton for inclusion in the 2017 – 2026 Capital Budget Plan.

Carried.

5.4 Request from Mr. Norm Dorr, to Provide a Deputation to the Board

After discussion, the Board approved the following:

Moved by: Vice Chair Levy
Seconded by: Member Juchniewicz

That the request from Mr. Norm Dorr to provide a deputation to the Board with respect to lapel camera's for police officers and also other non-lethal weapons, be approved.

Carried.

5.5 Legal Counsel Response to City Council

After discussion, the Board approved the following:

Moved by: Vice Chair Levy
Seconded by: Member Juchniewicz

That the Board direct Chair Ferguson to forward the correspondence as presented, to city council.

Carried.

Chair Ferguson relinquished the Chair to Vice Chair Levy in order to introduce the following motion:

5.6 Police Services Board Policy with respect to the Collection of Identifying Information in Certain Circumstances – Prohibition and Duties.

After discussion, the Board approved the following:

Moved by: Chair Ferguson
Seconded by: Member MacVicar

That the Board receive the DRAFT Policy with respect to the Collection of Identifying Information in Certain Circumstances – Prohibition and Duties for review, and

That the Draft Policy be posted on the Police Services Board website, and

That the Board waive the criteria as it relates to timelines outlined in the Deputation Policy to allow the public to provide a deputation to the Board with respect to the draft policy at the next meeting scheduled for Thursday, November 17, 2016, and

That the Board authorize the Chair to approve or deny the request(s) received to provide a deputation on November 17, 2016 with respect to the draft policy.

Carried.

Chair Ferguson reassumed the Chair.

New Business

Chair Ferguson provided the following comments:

- On behalf of the Board I wanted to thank the Hamilton Police Service for celebrating Umuganda Hamilton “Act of Service Day” which is the tradition of coming together with a common purpose, informs the spirit of the event which focuses on building positive partnerships between police and the Rwandan Youth of Hamilton. Congratulations!! Great Work!!
- On behalf of the Board I want to all those involved in the 1st responder’s charity BBQ cook off. I understand that a great time was had by all who attended and that approximately \$2,000 was raised by Police, Fire and EMS. Unfortunately Police did not win this day however I believe that there will be a 2nd Responders Charity BBQ where the competition will be strong. Congratulations and Well done!
- On behalf of the Board I want to congratulate the Hamilton Police Service Project Concern on their 40th Anniversary. I know that you do great things within the community. One example is the wonderful event “It’s a Kid’s Christmas” which is enjoyed by everyone who attends. Congratulations!!
- Next meeting of the Board will be **Thursday, November 17, 2016 – 2:00pm –Hamilton City Hall Council Chambers.**

Adjournment

Moved by: Member MacVicar
Seconded by: Member Juchniewicz

There being no further business, the public portion of the meeting
then adjourned at 3:07pm.

Carried.

* * * * *

The Board then met in camera to discuss matters of a private and confidential nature.

Taken as read and approved

Lois Morin
Administrator

October 20, 2016
lem:

Lloyd Ferguson, Chair
Police Services Board

HAMILTON POLICE SERVICES BOARD**- RECOMMENDATION -**

DATE: 2016 November 17

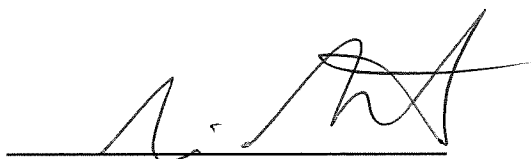
REPORT TO: Chair and Members
Hamilton Police Services Board

FROM: Eric Girt
Chief of Police

SUBJECT: *Hamilton Police Service Monthly Report*
(PSB 16-121)

RECOMMENDATION:

That the Board direct the Administrator of the Board to refer this report, in its entirety, to the City of Hamilton, for information.



Eric Girt
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – n/a

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

Officer Andrew Poustie commits to Half Marathon Full On in Full Uniform



On November 6, 2016 Andrew Poustie ran the Road to Hope Marathon in support of the Canadian Mental Health Association, Hamilton Branch. Courtesy of CMHA, here is Andrew's story:

Andrew's Story

My name is Andrew Poustie. I am a Police Officer with the Hamilton Police Service. On Sunday November 6th 2016, I will be running a half marathon (21.1 kms) at the Road to Hope Road Race in Hamilton in my Police uniform and equipment.

I am completing this run because running helped and continue to improve my own mental wellness. In August 2012, I lost my father after a lengthy illness. As a Police Officer I had experience in dealing with other people's loss, and thought that I would be ok after my father passed. I soon found out that it was struggling to cope with the loss of my father and often felt I was carrying grief like a weight. I withdrew from many of the sports I loved as they reminded me of my father, and slowly became physically unhealthy. As a father of young children I realized I needed to change. I began running and committed myself to improving both my physical and mental health. Running became my outlet, taught me to reach previously unachievable goals, and continues to help me cope with the many stresses of work and life.

My goal in running 21.1 kms in my equipment is that it will represent the weight of mental injury and illness carried by those who suffer. I hope that you will support me on this journey and donate to the Canadian Mental Health Association supporting its mission of promoting mental health and helping those with mental illnesses.

To donate to Andrew

Click [here](#) to download a Donation Form. Once complete, you can return it via email to info@cmhahamilton.ca, fax 905-667-0393, or by mail to CMHA Hamilton, 131 John St. S., Hamilton, ON, L8N 2C3.

If you prefer to donate via telephone, please contact CMHA Hamilton at (905) 521-0090.

Project Concern and It's a Kids Christmas

The food drive at each of the police stations for The Salvation Army continues. Citizens are asked to drop by any of the Service's three police stations with non-perishable food items: Central Station 155 King William St.; East End Station 2825 King St.E.; Mountain Station 400 Rymal Rd.E.

"So far, we have had really great support for the food drive with many of our members and citizens contributing," said Insp. Marty Schulenberg, Project Concern Chair.

This food drive is being organized to recognize the Service's 40th Anniversary of Project Concern. Project Concern is a community outreach program, which members of the Service contribute to through payroll deduction. Created in 1976 for the Service, it is a way to give back to the community in which they serve. It is about fostering and maintaining positive community relationships.

In 2015, Project Concern received \$41,619 in contributions from members of the Hamilton Police Service. These funds were dispersed amongst 41 charities across the city. Some of our charitable recipients include: Bereaved Families of Ontario, St Joseph's Foundation, McMaster Children's Hospital, Ronald McDonald House, Bob Kemp Hospice, various shelters, Food 4 Kids, Micah House for refugees, and many more.

"We providing support to our community by funding various projects that will directly improve the quality of life within our community with an emphasis on community members who have urgent needs," said Insp. Schulenberg.

It's a Kids Christmas

Its flagship event is "It's a Kid's Christmas", celebrated annually at Carmen's Banquet Centre. The management of Carmen's Group, along with many volunteers from the Hamilton Police Service and their families, ensure this event is a fulfilling day for hundreds of underprivileged children. The evening features a great meal, entertainment and a Christmas gift for each child. Many look with anticipation to this event as a way to spread good cheer at a festive time of the year. At the Hamilton Police Service we deeply value our communities, and are keenly aware of the need faced by many of our youth. In many ways this event allows us to build and maintain new and existing relationships with the people we serve. **This year's event takes place on Monday, December 12 at 4:00 p.m.**

Remembrance Day

Hundreds of members, retirees and auxiliaries participated in the City of Hamilton's Remembrance Day march on November 3, 2016.

Citizens' Police College Graduation

Hamilton Police Service just held another Citizen's Police College and the 50-person class graduates on November 7, during Crime Prevention Week.

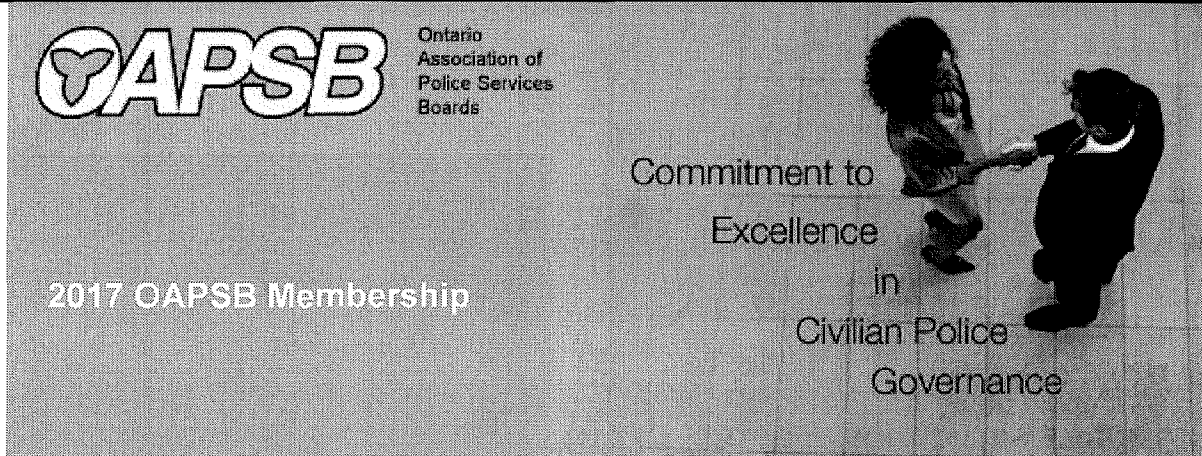
Thousands of citizens have participated since Citizens' Police College opened its doors in 1997 and Hamilton Police Service was one of the first police services in Ontario to offer this type of program to its community members.

Citizens' Police College is for individuals who are interested in learning about policing issues. Topics covered include Homicide, Forensics, Crime Stoppers, Traffic Safety, Victim Services, and the role of Police and Courts in Canada.

EG/C. Martin

From: OAPSB - Ontario Association of Police Services Boards <events@effreg.com>
Sent: November-03-16 2:51 PM
To: Morin, Lois
Subject: OAPSB 2017 Membership Renewal

Can't view this email? [Click here](#) for the web version.



Greetings returning and prospective members!

Thank you for your support and participation in the Ontario Association of Police Services Boards (OAPSB). Your Association has worked diligently on your behalf to continue to provide value-added services and representation on issues affecting Police Services Boards in Ontario.

Through our conference, seminar, web site and emails, we aim to keep you and your Police Services Board up to date on issues. These timely resources keep you current on changing policies and events to help your own Board respond to issues in an effective way.

Your OAPSB Board members, staff and volunteers are engaged in various committees and working groups providing input and perspective on the issues and decisions impacting policing and police governance. This representation is important to ensure that OAPSB's advocacy efforts and government relations activities support our mandate and your interests.

Please be advised that at its meeting in July 2016, the OAPSB Board of Directors approved the membership fee schedule with a modest increase of 2.0% for 2017, to cover some of the impact of inflation.

To renew your membership, please click on the link below which will prompt you through the renewal process.

Once again, we thank you for your membership and look forward to continuing to serve you in 2017.

Sincerely,

Eli El-Chantiry
President

REGISTER



[Or Decline](#)

Anti Spam Disclosure

This email has been sent on behalf of: Ontario Association of Police Service Boards

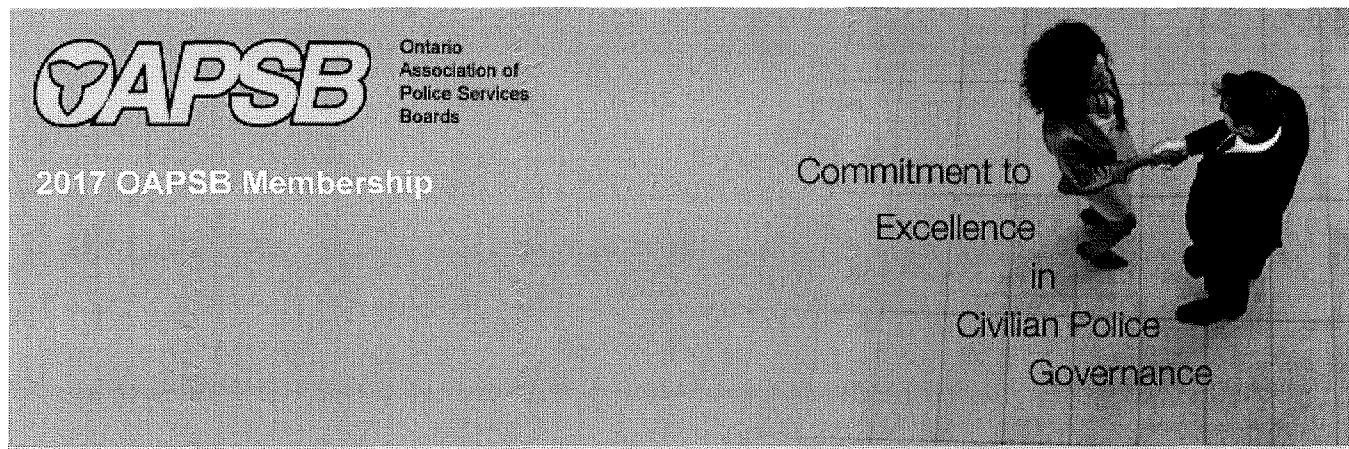
111 Waterloo Street, #610

London, ON

N6B 2M4

Tel: 1.800.831.7727

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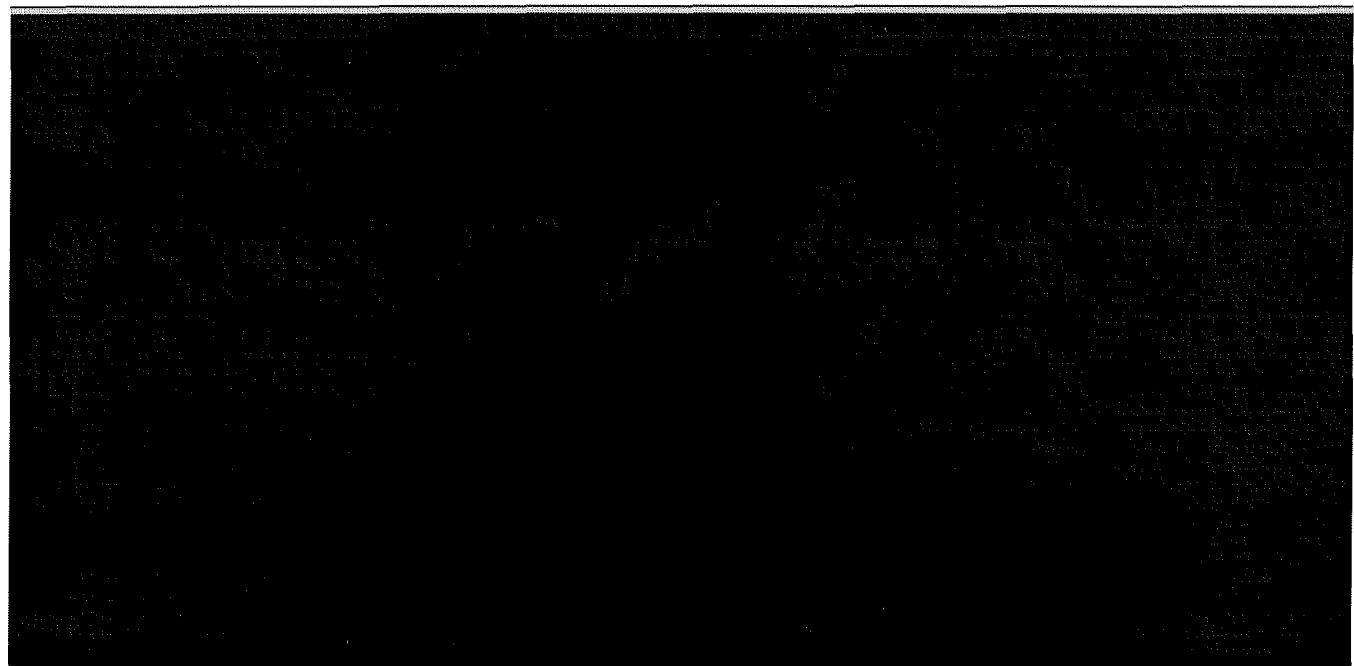


2017 Membership Dues

Voting Members (Police Services Boards)

Force Size Uniform	2017 Membership Dues	HST	Total
1-10	CAD 643.00	CAD 83.59	CAD 726.59
11-30	CAD 1,097.00	CAD 142.61	CAD 1,239.61
31-50	CAD 1,337.00	CAD 173.81	CAD 1,510.81
51-100	CAD 2,805.00	CAD 364.65	CAD 3,169.65
101-200	CAD 4,091.00	CAD 531.83	CAD 4,622.83
201-300	CAD 4,728.00	CAD 614.64	CAD 5,342.64
Over 300	CAD 5,366.00	CAD 697.58	CAD 6,063.58

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HAMILTON POLICE SERVICES BOARD

- INFORMATION -

DATE: 2016 November 17

REPORT TO: Chair and Members
Hamilton Police Services Board

FROM: Eric Girt
Chief of Police

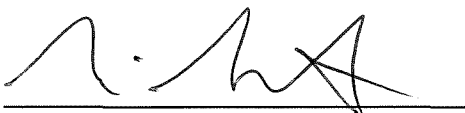
SUBJECT: *Coroner's Inquest into the Death of Andreas Unkerskov-Chinnery (PSB 16-115)*

BACKGROUND:

The Hamilton Police Service (HPS) examined 18 jury recommendations in relation to the Coroner's Inquest of Mr. Andreas Underskov-Chinnery. Of the 18 recommendations, eight (8) were directed to the HPS, four (4) to the federal Ministers of Health, Justice, and Ontario Ministry of Health and Long Term Care, one (1) to the Ontario Ministry of Health and Long Term Care and local Medical Officers of Health, and five (5) to the Ontario Ministry of Children and Youth Services.

The HPS has completed a review of the eight (8) recommendations directed to the Service. Two (2) of the recommendations have been implemented, while three (3) of the recommendations will be implemented. Two (2) of the recommendations have the content or intent of the recommendation already in place. One (1) of the recommendations is being rejected.

A response letter detailing the actions and position taken by the HPS has been written and is to be sent to the Office of the Chief Coroner.



Eric Girt
Chief of Police

EG/N. Goodes-Ritchie
Attachment: *Letter to the Office of the Chief Coroner*

Dr. Dirk Huyer
Chief Coroner for Ontario
Office of the Chief Coroner
25 Morton Shulman Ave
Toronto, Ontario M3M 0B1

Re: Inquest into the death of Andrea Unkerskov-Chinnery
Deceased February 2, 2011. Your File Q2016-09

Dr. Huyer,

Regarding your letter dated April 25th, 2016 concerning the Recommendations of the Coroner's jury into the death of Andreas Unkerskov-Chinnery, the Hamilton Police Service submits the following correspondence. We have reviewed the Recommendations directed to the Hamilton Police Service (HPS), and provide the following responses.

Recommendation #11:

Increased and ongoing training for communications branch to ensure clear, effective and efficient information is relayed from dispatcher to police based on information provided from call taker.

Coroners Comments: In this case, the initial caller used a non-emergency phone number, indicated that she didn't think the call was an emergency, and that the person causing the disturbance in the neighboring apartment might be "crazy". She was uncertain whether it was a domestic disturbance or whether there was more than one individual in the apartment. The message dispatched to police officers was quite suggestive that this was a possible domestic disturbance, with a female in the apartment, and that this was a recurrent event. Although police officers were quite clear in their evidence that the initial information provided to them did not change how they assessed and responded to the situation once they were on scene, the jury may have had the perception that misinformation up front may have affected their response.

Chart Code – 1A – Recommendation will be implemented

Hamilton Police Service Policy and Procedure 3.18 *Skills Development and Learning Plan* (Version: Dec 2012), stipulates that an annual training plan must be prepared for all Communicators and Dispatchers. This plan requires that all communication operators / dispatchers complete Ministry accredited training or acquire Ministry approved equivalent competencies. It also requires annual skills development and maintenance training to occur for all communication operators / dispatchers and supervisors. This training is coordinated by the Communications Trainer under the supervision of the Communications Branch Staff Sergeant.

The following is a summary of training provided to every HPS call taker and dispatcher:

- 1) Basic initial call taker training at the Hamilton Police Service is three (3) weeks in class, and six (6) weeks practical in the radio room. Dispatcher training is an additional three (3) weeks in class, and seven (7) weeks practical in the radio room. All HPS call takers are also trained as dispatchers. As such all communications operators frequently interchange roles as call taker or dispatcher.
- 2) The HPS Communications Trainer issues regular topical training bulletins to all communications operators known as "Tuesday Topics".
- 3) Each communications operator participates in 'Communications Yearly Training' (CYD) – an annual 12 hour training day that reviews basic principles and new learning regarding communicator protocols.

The circumstances surrounding the initial report and dispatch of police officers to the address of Andreas Unkerskov-Chinnery on February 02, 2011 has been reviewed by the HPS Communications Trainer. To further address the recommendation of the jury and the Chief Coroner as listed above, enhancements have been made to existing training HPS programs. The goal of these enhancements is to create awareness around how language may be misinterpreted resulting in false assumptions.

- 1) Enhancement to Basic Communications Operator Training & CYD Training:
 - a. Context Exercise – flash verbal statements followed by subsequent narration as interpreted or understood by the communications operator.
 - b. Interpreting Meaning Exercise - a process of applying definition or meaning to statements or utterances.
- 2) Annual Block Training 2016/2017 – Communications trainers are presenting to all sworn officers of the HPS during the one week mandatory annual block training week. Content will include an awareness of communicator context training and how interpretation of a verbal narrative may contribute to forming assumptions.

In addition to the above training, quality control reviews of dispatching are a routine supervisory function. The HPS Communications Centre is outfitted with a *NICE* recording system that enables supervisory auditing of dispatch recordings. This process ensures accuracy and verification of information being relayed from initial source to the front line responding patrol officer.

Recommendation #12:

Review (capture) or study the use of force cases dealing with persons in crisis to identify future training opportunities for patrol officers and the communications branch.

Coroners Comments: I believe the jury felt there was value in using actual case scenarios for training of both frontline officers and call takers/dispatchers.

Chart Code – 8 – Content or intent of recommendation is already in place

The Hamilton Police Service tracks every use of force incident by means of a Use of Force (UOF) report. These reports are provincially mandated by the Ministry of Community Safety and Correctional Services (MCSCS). Each report is reviewed by a police officer's supervisor, a commanding officer, the UOF armorer and the Deputy Chief of Community Policing. The service uses the reports to review application of force by its members in order to analyze trends or training deficiencies. This information is compiled into a report by the service armorer and presented annually to the Police Services Board.

The UOF analysis is used in part to inform the annual training syllabus that is prepared by UOF instructors from the training branch for the next sworn officer training season. This training is required annually for all officers in order to meet provincial adequacy standards in relation to UOF skills. Training scenarios are routinely scripted based on debriefing points from actual incidents including dealing with persons in crisis. This training is referred to as flash scenarios, and each officer will participate in multiple scenarios that require them to demonstrate appropriate discretion for the use of all UOF options at their disposal. On a spectrum this will range from simple officer presence and tactical communication, escalating as required to lethal force. A key learning objective in these exercises is transition skills, moving from UOF option to option in both directions on the Ontario UOF model. (See pg 9 this report for further) A given scenario may escalate quickly to risk of serious bodily harm or death, and then de-escalate to low threat levels shortly thereafter. Officers are trained to recognize this transition and respond accordingly.

Since 2014 all HPS officers now have an additional less than lethal UOF option available to them by means of a Conducted Energy Weapon (CEW). The function of the CEW should be clearly understood as an additional UOF option that enhances the HPS commitment to using the most minimal amount of force required to carry out police duties. It does not however, replace the need for lethal force oversight in situations of serious bodily harm or death.

In addition to analyzing UOF cases, the Hamilton Police Service has also delivered other training related to dealing with persons in crisis over the past 5 years. The following training initiatives have been delivered during the annual one week of block training between 2013 - 2016: COAST De-escalation lecture, Safe Talk, "Recognition of an Emotionally Disturbed Person" (CPKN), and the Road to Mental Readiness (R2MR) program. Each of these initiatives provides front line officers with additional tools to recognize and manage symptoms in the continuum of mental health.

Since 2008 each patrol squad has been assigned a number of officers that have received Crisis Intervention Training (CIT). To date a total of 304 HPS officers have been CIT trained. This is a one week training program delivered in addition to annual block training. Officers with this training will rotate as required through shift cycles, working with a mental health worker from the Crisis Outreach and Support Team (COAST) in partnership with St Joseph's Healthcare. When not required to staff the COAST team, these officers apply their knowledge and skills during routine patrol duties.

In 2014 the HPS launched the Mobile Crisis Rapid Response Unit in partnership with St. Joseph's Healthcare. This unit pairs police officers with mental health workers with the capacity to respond to emergent calls for service. This new unit enhances the resource options available to uniform patrol officers responding in the first instance to persons in crises.

Over the span of 2012 – 2013, sixty-five (65) HPS members including some Communications operators, Victim Services staff and COAST officers have received Applied Suicide Intervention Skills Training (ASIST). In 2015 all Communications operators completed an E-learning course with Canadian Police Knowledge Network (CPKN) on "Recognition of an Emotionally Disturbed Person". Beginning in 2017, all current Communications operators will receive one full day of Crisis Intervention Training (CIT). This training will also be delivered to all new communicators during their basic training. Communications trainers also routinely use the Tuesday Topic (see pg 2) training initiative to review dispatch recordings for the purposes of quality control and reinforcing training points.

Recommendation #13:

Make Probation officers and Youth aware of the Strategic Targeted Offenders Program (STOP) and the implications for the youth for whom they provide case management services.

Coroner's Comments: none

Chart Code - 1A – Recommendation will be implemented

The HPS Youth Services Coordinator is responsible to coordinate and administer the Strategic Approach to Youth Crime. This strategy guides the HPS approach to dealing with young persons involved in crime by focusing on the offender, not the offence. The Youth Services Coordinator is also responsible to develop relationships with external youth related stakeholder agencies including youth Probation officers.

The Strategic Targeted Offenders Program (STOP) forms only one component of the services policy and procedure on Youth Crime. (P&P 4.3.14) It is designed for the very small percentage of youth involved in crime that engage in high-risk behavior. Of all youth involved in crime, even smaller percentages routinely commit crimes of violence or have multiple convictions. The program is not punitive in nature, and exists to assist police with changing the behavior of high-risk youth that are vulnerable to breaching court ordered conditions. The goal of the program is to ensure youth compliance with their court imposed conditions, often by way of compliance checks and enforcement.

By practice, the Youth Coordinator routinely trains divisional youth officers regarding the appropriate notification to parents, guardians or probation officers of young persons enrolled in the STOP program. Notification is intended to encourage open communication and consequently prevent recidivism. The notification process is critical to the success of the STOP program, and is informed by the principles espoused in the Strategic Approach to Youth Crime.

Similarly, by practice the Youth Coordinator and Divisional Youth officers routinely meet with youth probation officers to facilitate case management and share information as authorized under the Youth Criminal Justice Act. In 2016 four (4) such general meetings have taken place in addition to routine meetings between individual officers.

Notwithstanding the above, the current Youth Crime policy does not clearly articulate the notification function for officers regarding youth enrolled in the STOP program. This gap creates potential for miscommunication, especially for newer officers that occupy the youth officer positions. The policy is currently being amended to address this issue in addition to other enhancements. The change to policy is projected for late 2016 – early 2017.

Other enhancements to the policy will include:

- 1) Clarifying the discretionary capacity afforded to officers respecting youth under the YCJA
 - STOP program youth have in past been flagged on the Canadian Police Information Centre (CPIC) as “Zero tolerance”. This has led to unintended messaging around enforcement when other behavior changing options may be more effective. This wording has been removed from CPIC.
- 2) Development of more comprehensive “high-risk” assessment criteria regarding subjects designated to participate in the STOP program. This will enhance the ability of officers to behaviorally profile a young person that may benefit from the program.
- 3) Development of a new STOP form that will track: appropriate notifications, gang-related associations, substance abuse, safety considerations, outstanding releases, family & support network dynamics and external agency referrals.

Recommendation # 14:

Consider enhancing the STOP program by investigating ways to further increase positive interactions between the youth and police officers.

Coroner’s Comments: The STOP program has been in place for a number of years, overseen by the Youth Crimes Unit. It was designed to monitor activity of youth identified to be high risk to reduce re-offending and recidivism. The probation officer supervising Mr Chinnery had little knowledge or no understanding of the program. Young persons may have a certain amount of fear or reticence to engage with police in a positive way. A strategy that would enhance open communication and understanding of the purposes and merits of the program between police, probation and youth would be beneficial.

Chart Code – 8 - Content or intent of recommendation is already in place

As outlined above in response to Recommendation #13, the STOP program is designed for “high-risk” youth. When a young person is added to the STOP program by a Divisional Youth officer, they have already been charged or convicted of at least one (typically multiple) significant offence(s). These youths have demonstrated a pattern of behavior that significantly challenges positive engagement with police

and others in positions of authority. The Strategic Approach to Youth Crime identifies a need to pro-actively manage young person's demonstrating this behavior by means of strict compliance monitoring, in order to prevent recidivism. This will remain the strategy and focus of the STOP program.

Notwithstanding this, the responses cited under Recommendation #13 identify enhancements to the Youth Crime policy that will directly improve open communication between police, probation officers and young persons.

As acknowledged on Pg 4 of this report (Recommendation #13), it is imperative to acknowledge that the STOP program does not operate in isolation. It is one component of a broader strategy that emphasizes prevention and rehabilitation. The principles of the Youth Criminal Justice Act (YCJA) around the rehabilitation of young offender's form the basis of the HPS strategic use of the Diversion program (extra-judicial measures including: counselling, restorative justice, apology letters) [HPS Youth Crime P&P 4.3.14].

The HPS is also actively engaged in many youth related collaborative's that exist to build and maintain positive relationships between police and youth. These include but are not limited to:

- 1) Pro-Action Cops & Kids – HPS has had an active local chapter since 2008. This program features police officers engaging with vulnerable youth in sport and other programing including recruiting initiatives. The initiative has an emphasis on volunteerism; officers participate on their days off, creating new relationships with youth within their patrol sectors. The HPS hosts these programs annually, and has engaged over 1800 youth in more than 60 programs since 2008.
- 2) Youth & School officer program – each school in the City of Hamilton has an officer assigned for the purposes of crime prevention education. The HPS Youth Crime Coordinator routinely meets with school board superintendents and principals from both the public and separate school boards.
- 3) Chief's Youth Advisory committee - comprised of youth from various sectors across the community. This committee meets approximately three times annually.
- 4) Chief's Police / School Board committee – comprised of representatives from the public, Catholic and French boards in Hamilton. This committee meets several times each year.
- 5) Street Youth Collaborative – HPS participates with the City of Hamilton Social Planning & Research Council .
- 6) Hamilton Collaborative for Management of Youth suicide – Youth Crime Coordinator sits as a member
- 7) Violent Threat Risk Assessment Committee – Youth Crime Coordinator sits as a member
- 8) Committee of Youth Serving Officers of Ontario– Youth Crime Coordinator & Divisional Youth Officers sits as members
- 9) Crime Prevention Programs – March Break Cop Camp, Police in the Park, various crime prevention presentations (cyber bullying etc)

- 10) Stakeholder Liaison Relationships – Youth Crime Coordinator has active committee relationships with: Banyan Community Services, Wesley Urban Ministries, The Living Rock, The Good Shepherd

Recommendation #15:

Explore ways to educate young people about the Crisis Outreach and Support Team (COAST) program and how to access the services of COAST.

Coroner's Comments: The COAST program provides a 24-hour crisis line to assist persons in mental health crisis, but is not a primary response unit. It also provides support and linkages to other appropriate services within the community, and education about mental health crises. None of those in contact with Mr Chinnery considered a referral to COAST when he was developing psychotic symptoms. Targeted education might enhance understanding of youth with regards to mental illness and psychosis, and encourage appropriate referrals to the program.

Chart Code – 1A - Recommendation *will* be implemented

The COAST program is a St Joseph's Healthcare multidisciplinary initiative that partners with the Hamilton Police Service. The HPS supplies police officers with Crisis Intervention Training (CIT) to augment a mental health worker in order to respond to referrals or calls regarding mental health concerns. Other COAST partners include; Hamilton Niagara Haldimand Brant LHIN, Ministry of Children and Youth Services, Ontario Ministry of Health and Long-Term Care.

In 2016 the HPS reorganized the corporate structure of the COAST HPS officers into a new Crisis Response Unit (CRU). This new unit is supervised by a sergeant and co-exists with the Mobile Crisis Rapid Response Team (see pg. 4). This organizational re-alignment will allow for improved communication and enhanced management of shared objectives around police response to persons in crises.

The CRU is focused on continuing to working closely with St Joseph's Healthcare in order to promote the COAST program to youth and adults in crises. Plans are currently in place to implement the following enhancements in cooperation with all COAST partners and stakeholders:

- 1) COAST presentation to Chief's Youth Advisory Committee (January 2017)
- 2) COAST presentations to school boards via principals and board superintendent meetings
- 3) COAST presentation to Chief's Police / School board Committee
- 4) COAST resource information / awareness campaign to Hamilton schools

Recommendation #16:

Consider investigating the use of wide angled lapel cameras for frontline officers in order to verify the event and gather more information about the interaction.

Coroner's Comments: As is common in a proceeding like an inquest, witnesses had different recollections of details when giving their evidence. The jury heard minimal evidence that new technologies are available, such as lapel cameras that could capture the events as they unfold. Although it was acknowledged that this would not likely prevent deaths, it would potentially provide best evidence for reviews and understanding of what transpired.

Chart Code – 1 – Recommendation *has* been implemented

The HPS is actively engaged in a feasibility study regarding body-worn cameras for front line officers. The study is ongoing under the project management of Supt M. Worster, and a concluding report with recommendations will be presented in the future to the Hamilton Police Services Board.

Recommendation #17:

Consider incorporating this case as a scenario learning tool at the Hamilton Police Service Training Facility in order to exercise and solidify officer skills in de-escalation.

Coroner's Comments: The consistent evidence of the officers, their supervisors and trainers was that this case was one that evolved extremely quickly and offered no opportunity for de-escalation. There still may be opportunities to reflect on lessons learned from this particular case and to share them with other officers in scenario-based training.

Chart Code – 1 – Recommendation *has* been implemented

As cited on pg. 3 Recommendation #12 of this report, UOF trainers routinely review UOF reports to determine opportunities for further scenario based learning. The circumstances of the incident leading to Mr Chinnery's death on February 2nd, 2011 have been reflected in scenario based training for the 2016/17 UOF instruction season.

Recommendation #18:

Consider scenario training in the area of disarming techniques involving an armed subject (non-firearm related).

Coroner's Comments: The evidence of one officer in answering a question from a juror was that he had received no training in disarming an individual, particularly in a potentially life-threatening situation. I believe the jury may have misinterpreted this evidence, not fully understanding the extent of current police training. This recommendation may have limited practical application.

Chart Code – 4A – Rejected

The Hamilton Police Service delivers UOF training to all members based on standards set by the Ontario Police College. These training standards are based on provincial MCSCS adequacies that outline minimum levels of demonstrated proficiency. Sworn officers must meet these standards annually in order to be qualified to carry all issued UOF equipment (impact weapon, aerosol weapon, conducted energy weapon, pistol).

The recommendation to consider disarming techniques creates an unsafe environment for both the public and police. While hand to hand combat techniques are included in police training, it is not the best practice approach when encountering weapons that may cause serious bodily harm or death.

When encountering situations with armed (and unarmed) offenders, officers rely on the following principles in an effort to de-escalate the situation:

- 1) Cover and Concealment – moving to a safe place considering the threat faced in order to continue the interaction.
- 2) Time and Distance – creating opportunity to improve reactionary options
- 3) Containment and Negotiation – isolating the threat to prevent injury to others (police & public). Tactical communication to de-escalate the situation.
- 4) Use of Less than Lethal force – where appropriate (based on safety of all involved), utilize less lethal options to control a subject
- 5) Use of Force Model – Ontario Police College model that assists officers by providing a framework to continuously assess the situation and act in a reasonable manner relative to the circumstances as perceived at that point in time to ensure officer and public safety.

The principles listed above provide the highest probability of a safe resolution to UOF incidents for both subjects and police. They will continue to guide the manner in which UOF training is delivered by the Hamilton Police Service.

Regards,



Supt N. Goodes-Ritchie
Professional Development Division

HAMILTON POLICE SERVICES BOARD

- INFORMATION -

DATE: 2016 November 17
REPORT TO: Chairman and Members
Hamilton Police Services Board
FROM: Eric J. Girt
Chief of Police
SUBJECT: *Hamilton Police Service False Alarm Reduction One Year Project Results*
(PSB #16-122)

BACKGROUND:

In September 2015 the Hamilton Police Service changed their practices relating to false alarms using a new By-law. The new best practice has the Hamilton Police Service charging the alarm monitoring companies directly for false alarms rather than the end users. More onus is placed on the Alarm Monitoring Companies to verify alarms before police are dispatched

This has greatly reduced administration costs for the program and the Service spends less time collecting unpaid fees. The new program has also reduced the calls for service freeing up officers to attend more urgent calls. The efficiencies and cost savings are \$744,312.00.

Attached is a report outlining the first year's results from September 2015 to September 2016 in relation to false alarms.



Eric J. Girt
Chief of Police

EG/D.Clark
Attachment

Cc: Deputy Chief Ken Weatherill – Field Support
Supt. D. Clark – Support Services



HAMILTON POLICE SERVICE

SUPPORT SERVICES

**False Alarm Reduction Unit
New By-Law – 1st Year Results**



EXECUTIVE SUMMARY

In 2014, a proposal for change to the existing By-Law governing Alarmed Residence/Business and Police response in the City of Hamilton was submitted. The Proposal represented the most efficient and prudent course of action and was in line with the best practices as researched from across Ontario. The project proposal and new By-Law was agreed upon and By-Law 14-001 was passed.

A launch date for the new program of September, 2015 was targeted due to the large number of accounts (over 35,000 residential home owners and over 50 businesses) that were affected. This launch date allowed time for information sessions, as well as making notifications to residential and business customers and the media to communicate the changes.

On September 1, 2015, the new Alarms Program was launched. The program has resulted in a reduction in overall calls for service, reduction in false alarms, an increase in cost recovery and a savings of officers' time.

This report highlights the key features of the program resulting in the recommendation to continue with this present practice.

FALSE ALARM PROGRAM

The new program introduced an Agreement that alarm monitoring stations must sign to receive service from the Hamilton Police Service for attending alarms. The service agreement has conditions that must be met prior to police accepting a call for service as a high priority. The conditions are a verification that the company has done some due diligence prior to calling for a police response and they are as follows;

1. The company has established audio communication with the premises and has confirmed the need for emergency assistance; or
2. The premises' owner or a party present at the premises has activated the key pad panic authorization or hold up alarm; or
3. The company has established video contact with the premises and has observed a security breach at the premises; or
4. The company has established contact with the premises' owner and has confirmed unauthorized activation of the premises alarm; or
5. The company has made at least two attempts, utilizing two separate telephone numbers, to contact the premises' owner or authorized key holder; or
6. The company has confirmed the presence of cross zone activation at the premises; or
7. The company has confirmed that there is eye witness verification in support of the alarm.

The program has shifted the responsibility for paying for false alarm calls to the Monitoring Stations calling in the alarm calls, if they are deemed to be false.



It is believed that these two factors are the primary reasons for reducing calls for billable service over the past year. False alarms have been reduced by 43% under this new program. Total calls for service have been reduced by 25%.

Due to the program not billing for registrations any longer, cost recovery was not as high in the year leading up to the program launch. After the launch of the program, cost recovery was \$250,881.60 higher than the lead up year.

Overall, the reduction in billable calls for service translates to a cost savings for the Hamilton Police Service of \$489,705.00 in officers' time over the year.

(Based on time saved x HPS officer's average hourly wage)

The new Program has also benefitted the False Alarms Reduction Unit (FARU) by reducing stationary costs. The FARU stopped leasing a letter packaging machine that was used under the old program. The machine was leased for \$310.00 per month at an annual cost of \$3,726.00 per year. The cost of letter stationery that would typically be sent out as mass mail has been completely removed which is a further cost savings, as most processes are now done by electronic means.

COMPARISONS

Total Alarm Calls for Service

Old By-Law (September 1, 2014 – August 31, 2015)	6,763
New By-Law (September 1, 2015 – August 31, 2016)	<u>5,085</u>
Reduced Total Calls for Service by:	1,678 (25%)

Billable False Alarms attended

Old By-Law (September 1, 2014 – August 31, 2015)	6,436
New By-Law (September 1, 2015 – August 31, 2016)	<u>3,634</u>
Reduced False Alarm Calls for Service by:	2,802 (43%)

Cost Recovery

Old By-Law (September 1, 2014 – August 31, 2015)	\$251,841.00
New By-Law (September 1, 2015 – August 31, 2016)	<u>\$502,723.00</u>
Cost Recovery from new system	\$250,881.00
Cost Savings for Officers due to reduction in calls	\$489,705.00
Letter Packaging Machine	<u>\$ 3,726.00</u> annually
Total cost savings	\$744,312.00



CONCLUSION

The False Alarm Reduction Unit has seen a reduction in billable false alarms and overall calls for service. Officers are responding to 25% less calls for service for alarms. Cost recovery has increased as the alarm monitoring companies are being charged for actual false alarms and are paying for these services. As a result of limited mail outs, use of technology and only having to deal with a few clients versus thousands, our administration costs have been reduced. All of these reductions are expected to plateau in the following years. Looking forward, the reduction in calls for service should maintain at the current levels and costs should remain stable.

**Ministry of Community Safety
and Correctional Services**

Office of the Minister

25 Grosvenor Street
18th Floor
Toronto ON M7A 1Y6
Tel: 416-325-0408
Fax: 416-325-6067

**Ministère de la Sécurité communautaire
et des Services correctionnels**

Bureau du ministre

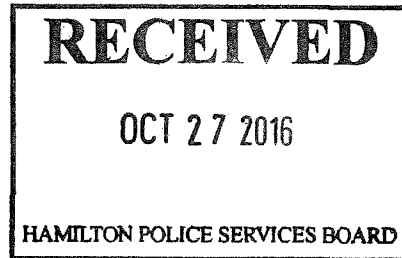
25, rue Grosvenor
18^e étage
Toronto ON M7A 1Y6
Tél. : 416-325-0408
Télééc. : 416-325-6067

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OCT 19 2016

MC-2016-1351

Mr. Lloyd Ferguson
Chair, Hamilton Police Services Board
155 King William Street
PO Box 1060
Hamilton ON L8N 4C1



Dear Mr. Ferguson:

Thank you for your comments regarding consultations on the development of our Strategy for a Safer Ontario (Strategy). I appreciate your interest and input in this important initiative.

My ministry is committed to finding smarter, better ways to build even safer communities in Ontario. As you are aware, on February 12, 2016, the former Minister of Community Safety and Correctional Services launched provincewide consultations to inform the development of the Strategy for a Safer Ontario, the province's new blueprint for effective, sustainable, and community based policing.

The consultations ran until April 29, 2016, and included in-person public and stakeholder sessions, as well as an online survey and a discussion document. These consultations sought input on key areas of the Strategy to:

- Promote collaborative partnerships between police, the public and other sectors such as education, health care and social services, to ensure that those in need of help receive the right response, at the right time, and by the right service provider;
- Improve interactions between police and vulnerable Ontarians, including enhancing frontline responses to those in crisis;
- Clarify police duties, modernize training programs and deliver services using a range of public safety personnel; and
- Enhance accountability and strengthen civilian governance of police services boards as well as ensure police oversight bodies are effective and have clear mandates.

Your comments are being reviewed and considered as my ministry continues to develop the Strategy for a Safer Ontario. Input received from Ontario municipalities, police services boards, community groups and the public will play a central role in shaping the new Strategy. Thank you for your valuable input on this important initiative and continued support for Ontario's communities.

Sincerely,

A handwritten signature in dark ink, appearing to read "David Oraziotti".

David Oraziotti
Minister



4.5(d)

HAMILTON POLICE SERVICES BOARD

Board Members

Lloyd Ferguson, Chair
Madeleine Levy, Vice Chair
Fred Eisenberger
Walt Juchniewicz
Donald MacVicar
Stanley Tick
Terry Whitehead

Lois Morin, Administrator

October 25, 2016

Mayor & Members of Council
City of Hamilton
71 Man Street West
Hamilton, ON L8P 4Y5

Dear Mayor & Members of Council:

Re: Council Follow-up Notice dated July 8, 2016 with respect to Hamilton Police Service's Investigative Services Building.

At its meeting of Friday, August 26, 2016 the Board requested that your correspondence be forwarded to legal counsel for review. The Board has received the following recommended response from Legal Counsel:

Thank you for your Memorandum dated July 8th, 2016 setting out Council's approval of Item 18 of the General Issues Committee Report 16-017.

Please be advised that any future resolution concerning Hamilton Police Service budgetary matters must be directed to the Hamilton Police Services Board in accordance with section 31 and 39 of the Police Services Act R.S.O. 1990, c. P.15 as amended ("the Act"). Further, to the extent that the Council Resolution specifically directs police staff, it is without statutory authority. Neither the Board nor Council has the authority to issue directions to members of the police service. Section 31(3) of the Act makes it clear that the Board may only give orders and directions to the Chief of Police.

Notwithstanding the wording of the Resolution, police staff have attended a General Issues Committee meeting as this had been previously confirmed.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Lloyd Ferguson, Chair
Hamilton Police Services Board

cc. Vice Chair and Members, Hamilton Police Services Board
Chief Eric Girt, Hamilton Police Service

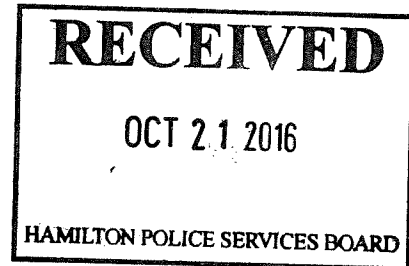


Hamilton-Wentworth Catholic District School Board
Believing, Achieving, Serving

4.5(e)

October 17, 2016

Eric Girt, Chief of Police
Hamilton Police Services
155 King William St.
Hamilton, Ontario
L8R 1A7



Dear Police Chief Girt:

On behalf of the Hamilton-Wentworth Catholic District School Board, we wish to thank and commend the Hamilton Police Services for the excellent service and assistance it provided to us during our 13th Annual Pilgrimage "Walk with Christ, Justice for the Poor", which involved the participation of approximately 4,000 walkers.

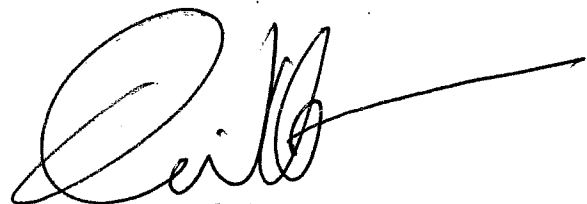
We also wish to thank P.C. Hendrik Vanderkraats and, more specifically Officer Dave LeClair and the officers who assisted in making this event successful, safe and rewarding. Hamilton Police Services should be proud of the service, accommodation and expertise that were offered to us for this event.

We thank you and your department for kind, wise and pleasant assistance and ask you to express our gratitude to all the officers that were present on this memorable day.

God Bless!

Yours truly


Patrick J. Daly
Chairperson of the Board


David Hansen
Director of Education

/kab

cc

Councillor Lloyd Ferguson, Chair
Hamilton Police Services Board



Hamilton Police Retirees Association

"Continuing to Serve"

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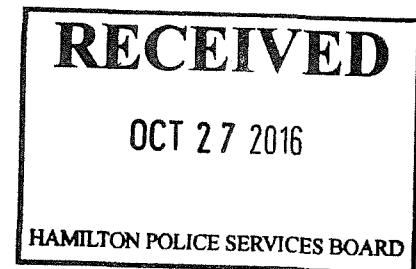


"Together We Will Make A Difference"



October 24, 2016

Hamilton Police Services Board
C/O Hamilton Police Service
155 King-William Street
Box 1060, LCD1
Hamilton, Ontario
L8N 4C1



The 24th Annual Hamilton Police Retirees Association Golf Tournament was held on Monday, June 20th, 2016 at the Chippewa Golf and Country Club and it was a great success.

As a direct result of your willingness to support a good cause, we donated \$6,000 to the Camp FACES Foundation which offers support to surviving families of "Line of Duty Death and Suicide", <http://www.campfaces.org>.

On behalf of the Tournament Committee, I thank you for your donation and look forward to our continued partnership at the next Annual Tournament.

THANK YOU!

Thank you,
Dave Bowen
Golf Tournament Committee,
Hamilton Police Retirees
905-385-4872
davebowen55555@gmail.com



HAMILTON POLICE SERVICES BOARD

OUTSTANDING ISSUES as of November 17, 2016

ITEM	ORIGINAL DATE	ACTION REQUIRED	STATUS	EXPECTED COMPLETION DATE
1. Correspondence from Mr. Shekar Chandrashekar with respect to articles from the Hamilton Spectator.	September 15, 2014	That staff report back on the ability to publish expense(s) of Police Services Board Members on the Hamilton Police service Board website pages. The report is to include the process and costs associated to develop this initiative.		2 nd Quarter of 2016
2. Other Business	May 26, 2016	That Member Whitehead work with the Board Administrator to implement the use of Electronic devices for monthly agendas.	PSB 16-001 – Ongoing	3 rd Quarter of 2016
3. Body-Worn Camera Study	November 19, 2015	The Chief to report back to the Police Services Board in one year with further findings from external body-worn camera pilots.		4 th Quarter of 2016 – (November)
4. Deputation Request – Mr. Norm Dorr	October 20, 2016	Mr. Dorr to attend and provide a deputation to the Board with respect to lapel camera's for police officers and also other non-lethal weapons.		December 15, 2016
5. Board Policy – Collection of Identifying Information in Certain Circumstances	October 20, 2016	Draft policy to be reviewed at the November 17, 2016 meeting for approval by January 1, 2017	In draft form.	December 15, 2016

4.5 (g)


HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 17 November, 2017
REPORT TO: Chairman and Members
Hamilton Police Services Board
FROM: Lois Morin
Administrator
SUBJECT: **Board Member Expenses**
(PSB 16-107)

RECOMMENDATION:

That the Board approve that the Expense and Remuneration for Police Services Board Members as reported to City Council in March of each year, be posted annually on the Hamilton Police Services Board website pages.



Lois Morin
Administrator

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – n\ a

STAFFING – n\ a

LEGAL – n\ a

BACKGROUND:

At its meeting September 15, 2014, the Board requested that staff report back on the ability and associated costs to post Board Member expenses similar to the Council expenses which are posted on the Hamilton website.

Each year, Council for the City of Hamilton receives a report from the Treasurer pursuant to Section 284 of the Municipal Act and By-law 01-039 with respect to the expenses and remuneration for Members of Council and citizen appointees to various local boards in the preceding year. This report includes the expenses and remuneration for Police Services Board Members. Following is an excerpt from FC16026 dated March 7, 2016 which was reported to the Audit, Finance and Administration Committee and subsequently approved by Council for the City of Hamilton:

(c) Hamilton Police Services Board

Remuneration and expenses paid pursuant to Section 284 of the Municipal Act and By-law 01-039.

Appointee	Remuneration	Expenses
F. Eisenberger	0	0
L. Ferguson	0	2,409.85
W. Juchniewicz	9,483.48	4,600.25
M. Levy	9,483.48	5,107.46
D. MacVicar	2,809.92	0
I. Stayshyn	6,533.06	0
S. Tick	9483.48	463.30
T. Whitehead	0	463.30

Each year this information is confirmed and verified by the police service finance department. Board Member expenses are minimal and are normally submitted for payment in May, August and October. As a result, it is recommended that the Board post annually the information with respect to remuneration and expenses that has been approved by City Council.

/ lem

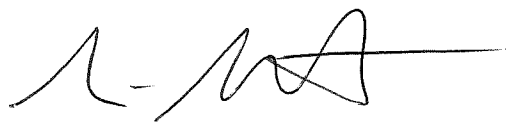
HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2016 November 17
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Eric Girt
Chief of Police
SUBJECT: *Pre-Budget Approval 2017 Vehicles*
(PSB 16-118; see also PSB 02-052, PSB 16-119)

RECOMMENDATIONS:

- a) That the Board pre-approve the expenditure of \$1,529,400.00 for the purchase of sixteen (16) 2017 sedan police cruisers, two (2) coloured DSO sedan police cruisers, one, (1) ERU vehicle (van), one (1) collision reconstruction vehicle (van) one (1) 4x4 Utility Cruiser, thirty one (31) used plain door vehicles, one (1) marine truck and fourteen (14) bicycles.
- b) That Fleet staff be authorized to participate in the provincial Police Co-Operative Purchasing Group for the above-mentioned cruisers and police vans.
- c) That Fleet staff be authorized to purchase used plain door vehicles, as outlined in PSB 02-052 - *Used Vehicle Purchases*.
- d) That the Board pre-approve the expenditure of \$173,400.00 for the up-fitting of the above-referenced vehicles.
- e) That the funds for the acquisition of the new vehicles be taken from the Vehicle Replacement Account #53415 and the funds for the upfitting of the equipment be taken from Fleet Upfitting Account #58102.



Eric Girt
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – The total cost of procuring the above-noted vehicles is estimated to be \$1,529,400. Revenue of approximately \$150,000.00 will be realized for vehicles disposed of during 2017. The request for these replacement vehicles has been included in the 2017 budget submissions for the fleet branch. The 2016 approved replacement purchase budget was \$1,383,000.00.

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

Command staff, within Corporate Services, is requesting the pre-approval of these funds to allow ordering of replacement vehicles and equipment in the fall of 2016 to allow for early delivery and deployment in 2017.

Many of the used vehicles will be purchased during December 2016 and January 2017 when resale prices are at their lowest. This maximizes the purchasing power of the available funding.

New police package units will be purchased through the provincial Police Co-operative Purchasing Group (PCPG). All major participants in the PCPG have been asked for their projected numbers, as well as a commitment to purchase the police cruisers in the fall, with delivery early in the new year. The calling agency for the Police Co-Operative Purchasing Group for 2017 was the Ministry of Government Services - Ontario Shared Services Vehicle Acquisition Program.

The balance of the vehicles being recommended for pre-budget approval will be procured using the guidelines set forth in *PSB 02-052* for the purchase of used vehicles.

Vehicle manufacturers have asked the members of the Police Cooperative Purchasing Group to identify their orders and volumes early in order to assist them with production numbers and scheduling.

EG/D. Bowman

cc: Ken Weatherill, Deputy Chief, Field Support

James Anderson, Superintendent, Corporate Services

John Randazzo, Chief Accountant

Dan Bowman, Manager Fleet/Facilities

Doris Ciardullo, Hamilton Police Procurement

Melissa Farrugia, Purchasing Agent, City of Hamilton

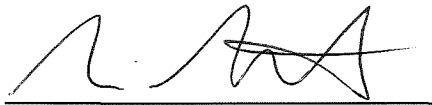
HAMILTON POLICE SERVICES BOARD

- RECOMMENDATION -

DATE: 2016 November 17
REPORT TO: Chair and Members
Hamilton Police Services Board
FROM: Eric Girt
Chief of Police
SUBJECT: *Request to Access Funds from Police Vehicle Replacement Reserve*
(PSB 16-119; see also PSB 02-052, PSB 16-118)

RECOMMENDATIONS:

- a) That the Board approve an expenditure of \$350,000.00 for the purchase of ten (10) 2017 utility police cruisers and \$61,000.00 for up-fitting of these vehicles.
- b) That the Board approve an expenditure of \$150,000.00 for the purchase of one (1) Remote Operated Vehicle (ROV bomb robot) for the Explosives Disposal Unit.
- c) That Fleet staff be authorized to participate in the provincial Police Co-operative Purchasing Group for the above-mentioned cruisers.
- d) That the total amount of \$561,000 be funded from the Police Vehicle Replacement Reserve Account #110020.



Eric Girt
Chief of Police

FINANCIAL / STAFFING / LEGAL IMPLICATIONS:

FINANCIAL – The purpose of this report is to request \$561,000 from the Police Vehicle Replacement Reserve for the purchase of the 10 police cruisers (\$411,000 including up-fitting) and a Remote Operated Bomb Robot (\$150,000).

The current balance in the Police Vehicle Replacement Reserve is \$1,677,807. If the request for the funding is received, the balance in the Reserve after the purchase will be \$1,116,807. This request for funding of the police cruisers is in addition to the annual request for funding identified in the 2017 budget (See PSB 16-118).

STAFFING – n/a

LEGAL – n/a

BACKGROUND:

The Hamilton Police Service has developed a Vehicle Replacement Schedule designed to meet the automotive needs of efficient and effective service delivery in a financially responsible way. Police vehicle replacement is evaluated based on life cycle costing and a number of other criteria including: odometer reading, hour meter, age, use and mechanical condition. Patrol vehicles are purchased new and are assigned to a patrol function until they are 5 years-old or their mileage is approximately 150,000 km. After that they are transferred into secondary roles such as school liaison, prisoner transport, senior support, special duty, etc. These patrol vehicles typically remain in these secondary assignments until the cost of repairs begins to escalate or the reliability of the vehicle becomes a factor.

Plain door vehicles are purchased used and are typically kept for 7 years or 150,000 km. Specialty vehicles such as those used by surveillance are rotated through the fleet into various assignments and eventually end up in the pool.

Over the years, many cost saving initiatives have either been investigated or implemented. These include vehicle rebuilding, outsourcing vehicle repairs, the elimination of leasing in lieu of ownership, participation in the provincial Police Co-operative Purchase Group, buying used vehicles in all applications except front line, and vehicle pooling.

A 10 Year Vehicle Replacement schedule based on the above replacement criteria is prepared as part of every budget cycle. The schedule predicts when each vehicle should be replaced based primarily on current mileage and projected yearly mileage (based on the previous "life" and "year" to date mileages).

Table 1 shows projected 10-year Vehicle Replacement Schedule costs not including the cost for up-fitting.

Table 1 Vehicle Replacement Costs for Next 10 Years

2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
\$1,529,400	\$1,959,400	\$1,338,400	\$1,371,400	\$1,575,400	\$1,206,400	\$1,666,400	\$1,106,400	1,398,400	\$1,419,000

The vehicle replacement costs do not have inflation applied.

The estimated average replacement cost over this 10 year period is \$1,457,100.00. A sustainable and predictable replacement schedule could be maintained if \$1,457,100.00 were budgeted in each year beginning in 2018. Surplus funding from valley years would be placed in the Police Vehicle Replacement Reserve which would ensure that funding would be available for the peak years.

In 2017 though, we will be required to do a catch up to address pressing fleet demands created by previous pressures. In order to meet budgetary restrictions in the past, the replacement criteria has not been strictly followed with replacement schedules being pushed and extended to “squeeze” as much life out of vehicles. Unfortunately this practice inevitably puts pressure on future year’s budget replacement requirements which in our case is over the next two years.

A look at the past 5 years of the replacement schedules clearly shows what has been budgeted and the gap that existed. Keeping vehicles past their economic replacement criteria naturally puts pressure on the repair costs and existing staff’s ability to keep up with the work. This is one of the main reasons repair costs have been rising.

Table 2 shows the previous 5 year budgets for vehicle replacement.

Table 2 Previous 5 Year Budget for Vehicle Replacement

2012	2013	2014	2015	2016
\$1,374,500	\$1,399,500	\$1,290,500	\$1,322,500	\$1,383,000

The average contributions to vehicle replacements over the past 5 years were \$1,354,000.00 per year. This is \$103,100.00 per year below what would be required to provide sustainable funding for the period of 2017-2026.

It should be noted that the original ask by the fleet supervisor for vehicles during budget preparations for 2017 was \$2,696,400.00. His request was based on an assessment of the current condition of the existing fleet and his prediction of rising costs for repairs in the near future. This 100% increase over 2016 was not practical as a budget increase in the 2017 fleet budget submission however it did highlight the long term impact of delaying required replacements over time.

To address this, a modest increase was requested in the 2017 budget submission for vehicles; an ask for funding from the Police Vehicle Replacement Reserve for 2017 is being made here with another to be made again next year for 2018; and a stable vehicle replacement budget in the amount of \$1,457,100.00 will be sought by starting in 2018.

The Police Vehicle Replacement Reserve was established to provide funds for the replacement or overhaul of Police vehicles and related equipment and is used as part of a long term sustainable vehicle replacement program.

Staff is requesting permission to utilize funds from the Police Vehicle Replacement Reserve in the amount of \$411,000.00 in 2017 to purchase replacements and up-fitting of 10 existing police vehicles. This will greatly assist in reducing the future pressure in the 10 year vehicle replacement schedule and allow for a sustainable contribution based on a 10 year average.

In the fall of 2017 a second ask to draw on the Police Vehicle Replacement Reserve for a similar amount will be presented to the Board for consideration for additional purchases in 2018. The reason the request is not being consolidated into the 2017 request is to ensure that not all vehicles would come due 3-5 years from now and create an unrealistic "peak" at that time. This is in line with the basic principles of efficient, effective, and financially responsible fleet management.

Support Services are also requesting funding for the purchase of a Remote Operated Vehicle (ROV bomb robot) to replace aged existing equipment. The current ROV was purchased in 2008 and has reached the end of its serviceable life cycle. The unit functions on an outdated connectivity platform that experiences significant interference in urban environments. This results in decreasing the operational range of use, placing police technicians at higher risk. Hardware replacement that is required for routine maintenance and operational use has become increasingly challenging due to a discontinuation of the original product line.

The original manufacturer has sold the ROV product line to an international company that operates outside of Canada, and a third party contractor has been retained for the service and maintenance of old products. These factors have cumulatively resulted in significant service and replacement part delays, seriously impacting reliability and operational availability.

The new ROV addresses all the issues identified above through the acquisition of a product from a Canadian manufacturer. This specific unit is the standard platform of technology used for instruction by the Canadian Police College. This ROV represents a \$150,000.00 expenditure.

EG/D. Bowman/Insp M. Schulenberg

cc: Ken Weatherill, Deputy Chief, Field Support

James Anderson, Superintendent, Corporate Services

John Randazzo, Chief Accountant

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Matthew Brash, Purchasing Agent, City of Hamilton

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D. Bowman, Manager Fleet/Facilities